

DIRECTOR
Jenny Marr

BOARD OF DIRECTORS
Judeen Bartos
Meghan Evoy
Kelly Farrah
Adrienne Fazzolara
Amanda Hanlin
Erin Hooper
Kevin Yezbick



*Strengthening the community by
providing access to materials
and services that inform, enrich,
entertain and empower.*

222 East Nine Mile Rd., Ferndale, MI 48220
248-546-2504 fadl.org

Library Board Meeting

Approved Minutes

January 18, 2024 - 6:30 PM

Board Meeting

1. Call to order: Meeting called to order by Judeen Bartos at 6:31PM.
2. Roll call: Judeen Bartos, Meghan Evoy, Kelly Farrah, Adrienne Fazzolara, Amanda Hanlin, Erin Hooper, Kevin Yezbick
Director Jenny Marr and Assistant Director/Recording Secretary Jordan Wright also present.
3. Approval of agenda
A MOTION by Farrah and seconded by Evoy to approve the agenda as presented; passed unanimously
4. Audit Presentation – virtual by Matt Holland of Gabridge and Company
The library was issued an unmodified opinion, the highest level of assurance. The library's general fund balance decreased by approximately \$107,000.
A MOTION by Fazzolara and Hanlin to accept the audit as presented; passed unanimously
5. Minutes: Approve December 14, 2023 **regular** meeting
A MOTION by Evoy and seconded by Hooper to approve the December 14, 2023 regular meeting minutes as presented; passed unanimously
Minutes: Approve December 14, 2023 **closed** session
A MOTION by Yezbick and seconded by Hanlin to approve the December 14, 2023 closed session minutes as presented; passed unanimously
Minutes: Approve January 3, 2024 special meeting
A MOTION by Yezbick and seconded by Farrah to approve the January 3, 2024 special meeting minutes as presented; passed unanimously
Minutes: Approve January 3, 2024 special meeting **closed** session
A MOTION by Evoy and seconded by Farrah to approve the January 3, 2024 special closed session minutes as presented; passed unanimously
6. Public comment – *Total time not to exceed 30 minutes, 3 minutes per speaker*
7. Director's Report: Jenny Marr
Marr presented her director's report and highlighted the library's new calendar of events, redesigned by Marketing Coordinator Jeff Milo.
8. Acceptance of expenditures and finance reports for the month of December
A MOTION by Farrah and seconded by Hooper to accept the finance reports for the month of December; passed unanimously
9. Budget Amendment – discussion and vote
Director Marr described the proposed budget amendments, see supporting documents.
A MOTION by Yezbick and seconded by Hanlin to approve the budget amendments as presented; passed unanimously
10. Employee Handbook revisions – discussion and vote

A MOTION by Evoy and seconded by Farrah to approve the revisions to the Employee Handbook as discussed; approved unanimously

11. Non-union employee compensation recommendations from finance committee – discussion and vote

A MOTION by Hooper and seconded by Farrah to approve the Non-union Employee 10-Step Wage Range Structure and Retirement Plan Contribution as recommended by the Finance Committee; passed unanimously

12. Personnel Committee recommendation on new Director – discussion and vote

A MOTION by Hanlin and seconded by Hooper to appoint Jordan Wright as Library Director effective January 20th, 2024; passed unanimously

13. Board Offices and Committee Chairs

A MOTION by Fazzolara and seconded by Evoy to nominate Bartos for President; Bartos accepted
Roll call

Yes: Bartos, Evoy, Farrah, Fazzolara, Hanlin, Hooper, Yezbick

No: 0

A MOTION by Hooper and seconded by Evoy to nominate Fazzolara for Vice-President. Fazzolara accepted
Roll call

Roll call

Yes: Bartos, Evoy, Farrah, Fazzolara, Hanlin, Hooper, Yezbick

No: 0

A MOTION by Evoy and seconded by Hooper to nominate Farrah for Secretary. Farrah accepted
Roll call

Yes: Bartos, Evoy, Farrah, Fazzolara, Hanlin, Hooper, Yezbick

No: 0

A MOTION by Evoy and seconded by Farrah to nominate Yezbick for Treasurer; Yezbick accepted
Roll call

Yes: Bartos, Evoy, Farrah, Fazzolara, Hanlin, Hooper, Yezbick

No: 0

A MOTION by Bartos and Evoy to table committee chair appointments until February; passed unanimously

14. Board Resolution recognizing service of Director Jenny Marr

A MOTION by Yezbick and seconded by Farrah to approve the resolution recognizing the exemplary service of outgoing Library Director Jenny Marr; passed unanimously

15. Board Calendar of Events

16. Committee reports

A. Art & Exhibitions – Erin

See supporting documents.

B. Friends of the FPL – Kelly

The Friends are continuing to waive fees to join. The Book it to your Couch 5k is off and running.

Dip Off program is February 3rd. The bookstore has 10 volunteers and things are running great. The bookstore and Amazon store raised over \$9500 in books and swag in 2023.

C. Equity, Diversity and Inclusion – Amanda

No report.

D. Finance – Judeen and Kevin

See supporting documents.

E. Personnel – Adrienne

See supporting documents.

F. Schools –Meghan

See supporting documents.

17. Committee membership appointments as needed

None.

18. Review action items

None.

19. Announcements/comments from board members

None.

20. Adjourn**A MOTION by Evoy and seconded by Hooper to adjourn at 7:58PM; passed unanimously**

Proposed minutes of this meeting will be available for public inspection at the Ferndale Area District Library, located at 222 East Nine Mile Road, Ferndale, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.)