

DIRECTOR
Jordan Wright
ASST. DIRECTOR
Krickeet Hoekstra

BOARD
Judeen Bartos
Meghan Evoy
Kelly Farrah
Adrienne Fazzolara
Amanda Hanlin
Erin Hooper
Kevin Yezbick



*Strengthening the community by
providing access to materials
and services that inform, enrich,
entertain, and empower*

222 East Nine Mile Rd., Ferndale, MI 48220
248-546-2504 fadl.org

Library Board Meeting

AGENDA

December 12, 2024 - 6:30 PM

Board Meeting

1. Call to order
2. Roll call
3. Approval of agenda
4. Minutes: Approve November 21, 2024 regular meeting and closed session meeting
5. Financial Audit Presentation by Gabridge
6. Staff Presentation – Kelly Hovinga – Adult Services Librarian
7. Public comment – *Total time not to exceed 30 minutes, 3 minutes per speaker*
8. Director's report: Jordan Wright
9. Acceptance of expenditures and finance reports for the month of November
10. 2025 Board Meeting schedule – discussion
11. Potential Closure Approval – MLK Day for system maintenance
12. Director selection – process and updates
13. Officer Selection process for January – discussion
14. Board Calendar of Events
15. Committee reports
 - A. Art & Exhibitions – Erin
 - B. Friends of the FPL – Kelly
 - C. Finance – Judeen and Kevin
 - D. Personnel – Adrienne
 - E. Schools – Meghan
16. Comments from outgoing Board members
17. Resolution of Service – Jordan Wright
18. Committee membership appointments as needed
19. Review action items
20. Announcements/comments from board members
21. Adjourn

Proposed minutes of this meeting will be available for public inspection at the Ferndale Area District Library, located at 222 East Nine Mile Road, Ferndale, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.)

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Library Board Meeting

Proposed Minutes

November 21, 2024 - 6:30 PM

Board Meeting

1. Call to order: Meeting called to order by Judeen Bartos at 6:31 p.m.
2. Roll call: Judeen Bartos, Kelly Farrah, Erin Hooper, Meghan Evoy, Amanda Hanlin, Kevin Yezbick
Adrienne Fazzolara absent with notice.
Erin Hooper delayed with notice.
Director Jordan Wright and Assistant Director/Recording Secretary Krickeet Hoekstra also present.
3. Approval of agenda
A MOTION BY Evoy and seconded by Hanlin to approve the agenda as presented; passed unanimously.
4. Minutes: Approve October 10, 2024 regular meeting
A MOTION BY Farrah and seconded by Hanlin to approve the October 10, 2024 regular meeting minutes as presented; passed unanimously.
Hooper arrived at 6:42 pm
5. Staff Presentation – Susan Paley – Adult Services Librarian
Susan Paley is currently FADL’s longest-serving librarian, having worked here since 2011. She reported on her duties at the reference desk. Her collection duties included newspapers and magazines, both digital and in print, encompassing multiple languages. She also purchases for the Adult Foreign Languages collection, Travel, Test Prep, and Mysteries. She represents the library at consortium e-content meetings.
6. Public comment – *Total time not to exceed 30 minutes, 3 minutes per speaker*
7. Director’s report: Jordan Wright
Wright shared information about the ongoing construction project, the remodel of the library’s technical services area, the annual audit, and other news.
8. Acceptance of expenditures and finance reports for the months of September and October
A MOTION by Yezbick and seconded by Farrah to accept the finance reports for the months of September and October; passed unanimously.
9. Alarm System Upgrade
A MOTION to table the alarm system upgrade pending additional quotes.
10. Resignation of Library Director
11. Board Calendar of Events
12. Committee reports
 - A. Art & Exhibitions – Erin: the committee last met on Sunday. Megan Lui’s artwork is currently on display and their reception will be next Sunday. Artists are lined up into Fall of 2025. They are planning a student show with Ferndale schools.
 - B. Friends of the FPL – Kelly: the Friends met on Monday. There are currently 159 members. The new bookstore is open and doing well. They are currently raising funds for a new bookstore sign. The

Twelve Days of Giftmas will return in December, where the Friends will purchase wishlist items for the library.

C. Finance – Judeen and Kevin: no additional report.

D. Personnel – Adrienne: will be discussed in closed session

E. Schools – Meghan: shared a report from Everett Pine, head of Youth Services, regarding school outreach. Drifter has invited the youth librarians to have story times at their shop.

13. *Closed Session to be convened –** to review and consider the contents of an application for employment or appointment to a public office if the candidate requests that the application remain confidential. However, except as otherwise provided in this subdivision, all interviews by a public body for employment or appointment to a public office must be held in an open meeting pursuant to this act., in accordance with Sec. 8(f) of the Open Meetings Act (OMA) MCL 15.268.

A MOTION by Evoy and seconded by Hooper to enter a closed session at 7:30 PM.

Roll call vote:

Yes: Bartos, Evoy, Farrah, Hooper, Yezbick, Hanlin

No: 0

Return from closed session at 8:07 PM

14. Discussion and appointment of interim director – to start December 13, 2024.

A MOTION by Hooper and seconded by Evoy to appoint Cricket Hoekstra as interim director; passed unanimously.

15. Committee membership appointments as needed- none

16. Review action items- none

17. Announcements/comments from board members

18. Adjourn

A MOTION by Yezbick and seconded by Evoy to adjourn at 8:08 pm; passed unanimously.

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Director's Report – 12/12/2024

Construction Update

All new spaces have received occupancy approval from the City inspectors. Cricket and I met with the architect and construction supervisor last week and identified a number of small but important punch list items. Patrons will be able to reserve the new public meeting space starting next week. The new restrooms will remain closed until proper signage is delivered and installed.

New Circulation Specialist: Charlotte is a lifelong Ferndale resident and will be working weekends for us. She replaces Ashley, who recently resigned to accept an archival position at Howard University! Welcome Charlotte, Congratulations Ashley!

New Self-Checks Installed

Our new self-check machines are installed and working great. They are a huge improvement and the patrons have noticed. Our staff appreciate the board's willingness to invest in these new machines.

Battle of the Books Begins!

The youth department's annual Battle of the Books began yesterday. The entire youth services team was onsite at Ferndale Upper Elementary to introduce the books and hype up the event. This event has been going strong since 2017, and is always a hit with Ferndale Schools' 5th graders.

Annual Financial Audit Underway

Gabridge and Co. is still working on the audit. They were initially planning on presenting the audit this evening, but will instead be here for our January board meeting. I have been working closely with the auditors and our accountant to make sure that everyone has everything they need, and have been assured that the audit will be completed and filed with the relevant and required parties before the end of the year.



DECEMBER

YOUTH EVENTS

ADULT EVENTS

STORYTIMES

Family Storytime

Wednesdays* at 10:30 am | December 4, 11, & 18

Join us for a variety of engaging stories and active songs geared towards families with young children: ages 18 months-4 years old. fadl.org/family

Baby Storytime

Fridays* at 10:30 am | December 6, 13, & 20

With interactive songs and simple stories that nurture your baby's curiosity and fine motor skills while providing a place for caregivers to share ideas and socialize. For families with children under 18 months old. fadl.org/baby

December 5 - Middle Grade Tabletop RPG Group - 6:00 pm

Middle school students can socialize and strategize while exploring new realms and going on imaginative adventures together! Sign up at: fadl.org/rpg

December 12 - Middle School Board Game Club - 6:00 pm

Middle school students can socialize with their peers, while also playing a unique variety of fun games together! Sign up at: fadl.org/msbg

Reading Rainbow Update:

Reading Rainbow is our social-hour/book club for grades 4-8, hosted in partnership with Affirmations. It usually meets on the 4th Tuesday of each month, however, there is no Reading Rainbow in December. We'll meet again on Tuesday, January 28. fadl.org/reading-rainbow

New Scavenger Hunt Starts December 21:

Our winter themed scavenger hunt (for all ages) starts soon! But, there's still time to participate in our fall scavenger hunt, too! Visit the Youth Desk for info!

December 2 - Chess Club (All Ages) - 6:00 pm:

Drop-in Chess Club for all skill levels and all ages! Ages under 12 require caregiver. No registration required.

December 8 - Sunday Songwriters Series: Nick Juno 2:00 pm:

Local musicians perform a free, all-ages concert, sponsored by the Friends of the Ferndale Library. Nick Juno is a folk singer following troubadour icons like Woody Guthrie and Bob Dylan. No registration required.

December 9 - Holiday Movie Trivia at 215 West - 7:00 pm:

Movie buffs and film fans: join us for a fun movie trivia night, with brain-teasing questions about HOLIDAY FILMS! Sign up here: fadl.org/trivia

December 10 - Movie Night at the Loving Touch The Holdovers | 7:00 pm:

Ages 18+ can join us at the Loving Touch for our Film Club's special screening of The Holdovers. No registration required. Doors at 6:30 pm / showtimes at 7:00 pm.

December 11 - Sci Fi Book Club - 6:30 pm:

Explore the genre of Sci-Fi with this specialized book club of enthusiastic readers! In December, we'll be discussing Babel-17 by Samuel R. Delany. Sign up at: fadl.org/sfbc

December 17 - Graphic Novel Book Club at Drifter - 6:30 pm:

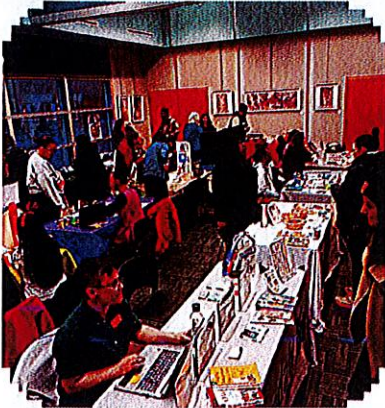
Our Graphic Novel Book Club meets inside Drifter Coffee (afterhours). In December, we'll be reading Little Bird Vol. 1 by Darcy Van Poelgeest. The beverage bar will be open to attendees, but registration is required. fadl.org/gnbc

December 19 - Ferndale Project Book Club - 6:30 pm:

Our monthly book club, hosted at Ferndale Project, will be meeting a little earlier than usual in December. We'll be discussing Foster by Claire Keegan. Find more info and sign up at: fadl.org/fpbc



A LOOK BACK AT 2024



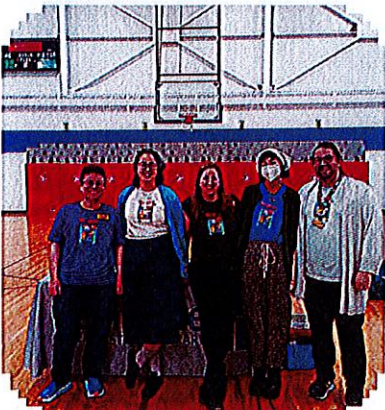
Early Learning Fair
January



Art Reception(s)
February (ongoing)



Friends Dip-Off
February



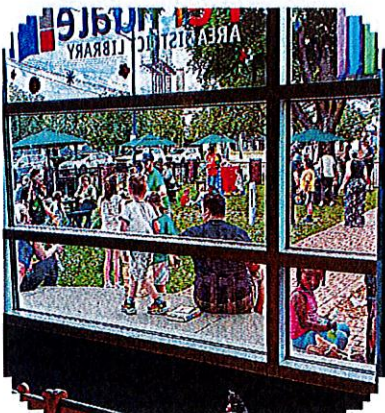
Battle of the Books
March



The Eclipse!
April



Film Club Movie Night
May



Summer Reading Kickoff
June(-Aug)



Summer Concerts
June(-Aug)



Upcycled Crafts
October

Library Statistics FY 2024-25

| Library Revenue From Service Desks | CURRENT | Running | Year to | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|------------------------------------|-----------|-------------|-----------|-------------|-------------|-----------|-------------|-----------|-------------|-------------|-------------|-------------|-----------|-----------|-----|
| | Month | Monthly AVG | Date | | | | | | | | | | | | |
| Fees | \$ 100.00 | \$ 94 | \$ 1,030 | \$ 166.20 | \$ 253.17 | \$ 55.35 | \$ 109.00 | \$ 70.00 | \$ 60.00 | \$ 111.51 | \$ 52.70 | \$ 40.00 | \$ 12.00 | \$ 100.00 | |
| Fax | \$ 8.50 | \$ 108 | \$ 1,189 | \$ 72.50 | \$ 65.50 | \$ 76.50 | \$ 96.00 | \$ 52.25 | \$ 634.68 | \$ 104.50 | \$ 62.50 | \$ 9.50 | \$ 7.00 | \$ 8.50 | |
| Ref Desk (misc) | \$ 490.59 | \$ 561 | \$ 6,168 | \$ 565.26 | \$ 674.65 | \$ 523.87 | \$ 557.45 | \$ 342.91 | \$ 402.08 | \$ 540.56 | \$ 763.09 | \$ 741.02 | \$ 566.26 | \$ 490.59 | |
| Computer Passes | - | \$ 141 | \$ 1,269 | \$ 139.00 | \$ 174.50 | \$ 134.40 | \$ 171.95 | \$ 162.00 | \$ 143.10 | \$ 136.85 | \$ 113.00 | \$ 94.00 | - | - | |
| Prints/Copies | \$ 10.60 | \$ 37 | \$ 412 | \$ 36.15 | \$ 16.40 | \$ 19.65 | \$ 7.75 | \$ 24.90 | \$ 19.90 | \$ 93.90 | \$ 23.65 | \$ 63.20 | \$ 95.45 | \$ 10.60 | |
| Lost Items | \$ 32.95 | \$ 61 | \$ 674 | \$ 68.00 | \$ 13.00 | \$ 69.00 | \$ 60.00 | \$ 6.00 | \$ 142.53 | \$ 50.00 | \$ 175.00 | \$ 47.16 | \$ 10.00 | \$ 32.95 | |
| Non-Res Cards | - | \$ 38 | \$ 375 | \$ 25.00 | \$ 25.00 | \$ 25.00 | \$ 75.00 | \$ 50.00 | - | \$ 50.00 | - | - | \$ 125.00 | - | |
| Donations | \$ 61.90 | \$ 52 | \$ 571 | \$ 11.75 | \$ 104.19 | \$ 1.00 | \$ 131.00 | \$ 28.50 | \$ 204.00 | \$ 3.10 | \$ 15.30 | \$ 2.00 | \$ 8.00 | \$ 61.90 | |
| Earbuds/Flash Drives | \$ 4.00 | \$ 5 | \$ 55 | \$ 5.00 | \$ 6.00 | \$ 12.00 | \$ 2.00 | \$ 3.00 | \$ 3.00 | \$ 8.00 | \$ 3.00 | \$ 4.00 | \$ 5.00 | \$ 4.00 | |
| Total Library Earnings | 708.54 | \$ 1,067 | \$ 11,742 | \$ 1,088.86 | \$ 1,332.41 | \$ 916.77 | \$ 1,210.15 | \$ 739.56 | \$ 1,609.29 | \$ 1,098.42 | \$ 1,208.24 | \$ 1,000.88 | \$ 828.71 | 708.54 | |
| Friends Earnings | | | | | | | | | | | | | | | |
| Book Store | \$449 | \$ 521 | \$ 5,734 | \$ 753.50 | \$ 669.20 | \$ 639.75 | \$ 682.89 | \$ 698.25 | \$ 486.25 | \$ 487.75 | \$ 108.00 | \$ 264.61 | \$ 495.25 | \$449 | |
| Shirts and Bags | \$10 | \$ 21 | \$ 228 | \$ 33.00 | \$ 20.00 | \$ 5.00 | \$ 30.00 | \$ 22.00 | \$ 88.00 | \$ 5.00 | \$ - | \$ - | \$ 15.00 | \$10 | |
| Amazon Sales | \$167.87 | \$ 172 | \$ 1,893 | \$ 191.22 | \$ 125.05 | \$ 166.60 | \$ 265.78 | \$ 214.13 | \$ 183.46 | \$ 155.15 | \$ 188.57 | \$ 38.00 | \$ 197.54 | \$167.87 | |
| Total Friends Earnings | \$627.00 | \$ 714 | \$ 7,856 | \$ 977.72 | \$ 814.25 | \$ 811.35 | \$ 978.67 | \$ 934.38 | \$ 757.71 | \$ 647.90 | \$ 296.57 | \$ 302.61 | \$ 707.79 | \$627.00 | |
| Library Usage | | | | | | | | | | | | | | | |
| Physical Visits | 9810 | 10282 | 113102 | 8310 | 10374 | 10295 | 10307 | 9800 | 10,646 | 10773 | 11014 | 10176 | 11597 | 9810 | |
| Home Delivery | 2 | 3 | 29 | 2 | 1 | 1 | 3 | 3 | 2 | 6 | 4 | 1 | 4 | 2 | |
| New Users | 137 | 151 | 1665 | 131 | 178 | 173 | 141 | 124 | 140 | 131 | 170 | 177 | 163 | 137 | |
| Public Computer Sessions | 1116 | 1309 | 14394 | 1291 | 1430 | 1536 | 1449 | 1303 | 1254 | 1333 | 1281 | 1134 | 1267 | 1116 | |
| Web Sessions | x | 10797 | 86376 | 11333 | 11192 | 13498 | 10641 | 10608 | 11041 x | 7557 | 7557 | 10506 x | x | | |
| Reference Desk Interactions | 1466 | 1546 | 17003 | 1610 | 1750 | 1462 | 1594 | 1468 | 1490 | 1497 | 1618 | 1457 | 1591 | 1466 | |
| Youth Desk Interactions | 475 | 525 | 5780 | 479 | 637 | 631 | 416 | 459 | 599 | 565 | 577 | 420 | 522 | 475 | |
| Circulation Desk Interactions | 1013 | 1031 | 11337 | 1248 | 1107 | 913 | 1415 | 889 | 823 | 1006 | 957 | 925 | 1061 | 1013 | |
| Teen Space Attendance | 139 | 97 | 483 x | x | x | x | x | x | x | 10 | 15 | 135 | 184 | 139 | |
| Total Programs Offered | 33 | 38 | 417 | 34 | 38 | 37 | 39 | 33 | 38 | 41 | 37 | 38 | 49 | 33 | |
| Total Program Attendance | 624 | 893 | 9824 | 729 | 1037 | 972 | 1014 | 801 | 845 | 864 | 1010 | 769 | 1159 | 624 | |
| Total Library Checkouts | 16431 | 16306 | 179365 | 17326 | 18964 | 15081 | 13761 | 13050 | 13977 | 18587 | 17949 | 16626 | 17613 | 16431 | |
| Total Digital Checkouts | 5271 | 5546 | 61009 | 6150 | 5926 | 5816 | 5336 | 5419 | 5516 | 5731 | 5411 | 5305 | 5128 | 5271 | |
| Items Loaned Through ILL | 1820 | 1950 | 21454 | 2113 | 2302 | 2071 | 2037 | 1954 | 1886 | 2156 | 1233 | 2000 | 1882 | 1820 | |
| Items Loaned Through MelCat | 168 | 180 | 1982 | 166 | 186 | 198 | 156 | 212 | 164 | 188 | 170 | 182 | 192 | 168 | |
| Items Borrowed Through ILL | 3020 | 3106 | 34171 | 3408 | 3140 | 3357 | 2908 | 3357 | 2996 | 3278 | 1979 | 3180 | 3548 | 3020 | |
| Items Borrowed Through MelCat | 76 | 69 | 762 | 67 | 61 | 45 | 72 | 64 | 70 | 76 | 74 | 69 | 88 | 76 | |
| New Items Added | | | | | | | | | | | | | | | |
| Adult Books | 224 | 274 | 3015 | 312 | 295 | 274 | 279 | 352 | 268 | 246 | 221 | 243 | 301 | 224 | |
| CDs | 22 | 32 | 354 | 35 | 26 | 25 | 48 | 42 | 7 | 73 | 18 | 33 | 25 | 22 | |
| DVDs/Blurays | 95 | 53 | 588 | 39 | 30 | 60 | 45 | 52 | 43 | 38 | 47 | 36 | 103 | 95 | |
| Audiobooks | 8 | 13 | 145 | 13 | 21 | 16 | 11 | 13 | 23 | 7 | 6 | 6 | 21 | 8 | |
| Kids Books | 131 | 225 | 2478 | 245 | 178 | 258 | 247 | 232 | 253 | 205 | 234 | 152 | 343 | 131 | |
| Teen Books | 22 | 38 | 423 | 31 | 41 | 31 | 35 | 57 | 42 | 44 | 34 | 60 | 26 | 22 | |

Library Statistics FY 2024-25

| | CURRENT Month | Running Monthly AVG | Year to Date | Month | | | | | | | | | | | |
|----------------------------------|---------------|---------------------|--------------|-------|------|------|------|------|------|------|------|------|-------|-------|-----|
| | | | | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| Magazines/Newspapers | 70 | 89 | 982 | 102 | 84 | 84 | 86 | 117 | 113 | 75 | 86 | 95 | 70 | 70 | |
| Puzzles/Board Games | 10 | 17 | 186 | 29 | 19 | 11 | 8 | 23 | 21 | 22 | 15 | 22 | 6 | 10 | |
| Video Games | 11 | 9 | 97 | 8 | 8 | 5 | 6 | 17 | 5 | 5 | 4 | 15 | 13 | 11 | |
| Library of Things | 1 | 2 | 18 | 5 | 0 | 1 | 0 | 0 | 2 | 2 | 5 | 1 | 1 | 1 | |
| Overdrive Advantage Titles | 60 | 55 | 606 | 48 | 34 | 46 | 64 | 52 | 77 | 61 | 55 | 52 | 57 | 60 | |
| Total Items (less OD Adv) | 594 | 753 | 8286 | 819 | 702 | 765 | 765 | 905 | 777 | 717 | 670 | 663 | 966 | 594 | |
| Circulation by Media Type | | | | | | | | | | | | | | | |
| Books | 12484 | 8668 | 95348 | 10519 | 8856 | 9796 | 6657 | 6571 | 6905 | 7292 | 7194 | 6458 | 12616 | 12484 | |
| CDs | 748 | 769 | 8461 | 817 | 854 | 758 | 707 | 645 | 699 | 999 | 752 | 743 | 739 | 748 | |
| Audiobooks | 75 | 102 | 1126 | 97 | 84 | 86 | 94 | 102 | 144 | 122 | 116 | 81 | 125 | 75 | |
| DVDs/Blu-rays | 2148 | 1938 | 21323 | 1921 | 1961 | 2233 | 1924 | 1702 | 1507 | 2063 | 1873 | 1877 | 2114 | 2148 | |
| Magazines/Newspapers | 78 | 145 | 1596 | 123 | 135 | 132 | 113 | 161 | 142 | 175 | 144 | 107 | 286 | 78 | |
| Puzzles/Boardgames | 457 | 392 | 4315 | 424 | 346 | 443 | 359 | 301 | 356 | 431 | 434 | 394 | 370 | 457 | |
| Video Games | 188 | 211 | 2317 | 211 | 234 | 225 | 199 | 216 | 231 | 246 | 220 | 181 | 166 | 188 | |
| Library of Things | 76 | 68 | 751 | 46 | 72 | 76 | 57 | 56 | 87 | 81 | 82 | 58 | 60 | 76 | |
| Other | 35 | 36 | 394 | 33 | 25 | 37 | 44 | 38 | 54 | 39 | 40 | 25 | 24 | 35 | |
| Digital Circulation | | | | | | | | | | | | | | | |
| Overdrive Downloads | 3542 | 3703 | 40731 | 4120 | 3565 | 3903 | 3558 | 3675 | 3656 | 3985 | 3645 | 3523 | 3559 | 3542 | |
| Overdrive Total Users | 927 | 903 | 9938 | 836 | 889 | 909 | 864 | 861 | 923 | 955 | 936 | 920 | 918 | 927 | |
| Overdrive New Users | 56 | 57 | 631 | 79 | 47 | 61 | 58 | 52 | 50 | 57 | 59 | 59 | 53 | 56 | |
| Kanopy Plays | 665 | 692 | 7610 | 854 | 922 | 738 | 583 | 520 | 630 | 638 | 717 | 770 | 573 | 665 | |
| Kanopy Users* | 214 | 250 | 2501 | 252 | 249 | 251 | 250 | 255 | 261 | 265 | 264 | 240 | X | 214 | |
| Hoopla Downloads | 1064 | 1124 | 12368 | 1176 | 1139 | 1175 | 1195 | 1224 | 1230 | 1108 | 1049 | 1012 | 996 | 1064 | |
| Hoopla Total Users | 390 | 375 | 4126 | 352 | 358 | 365 | 368 | 379 | 371 | 393 | 391 | 381 | 378 | 390 | |
| Hoopla New Users | 32 | 28 | 306 | 39 | 25 | 22 | 33 | 24 | 24 | 33 | 26 | 27 | 21 | 32 | |
| Total Digital Checkouts | 5271 | 5519 | 60709 | 6150 | 5626 | 5816 | 5336 | 5419 | 5516 | 5731 | 5411 | 5305 | 5128 | 5271 | |
| Social Media | | | | | | | | | | | | | | | |
| Facebook New Followers | 24 | 35 | 383 | 26 | 46 | 29 | 42 | 36 | 39 | 26 | 31 | 39 | 45 | 24 | |
| TikTok Followers | 5452 | 5343 | | 5273 | 5294 | 5300 | 5306 | 5307 | 5324 | 5351 | 5363 | 5387 | 5419 | 5452 | |
| IG New Followers | 36 | 34 | 378 | 48 | 36 | 49 | 37 | 27 | 49 | 15 | 22 | 20 | 39 | 36 | |
| Podcast Downloads | 435 | 447 | 4921 | 1005 | 345 | 345 | 201 | 400 | 410 | 320 | 330 | 250 | 880 | 435 | |

| November | Adult Programs | | | | | | | | |
|--------------|------------------------------------|------------|--|---|--|--|----------|------------|--|
| 11/6/2024 | Adult Take & Make: Pocket Journals | 24 | | | | | | 24 | |
| 11/6/2024 | Withington West Outreach | 7 | | | | | | 7 | |
| 11/7/2024 | Tea Apothecary | 17 | | | | | | 17 | |
| 11/10/2024 | Sunday Songwriter Series Concert | 42 | | 3 | | | | 45 | |
| 11/12/2024 | Film Club: Umbrellas of Cherbourg | 8 | | | | | | 8 | |
| 11/13/2024 | SFBC: A Hacker's Mind | 11 | | | | | 4 | 15 | |
| 11/14/2024 | Outreach: The James | 6 | | | | | | 6 | |
| 11/17/2024 | Board Game Club - Adults | 15 | | | | | | 15 | |
| 11/19/2024 | gnbc - Papergirls | 16 | | | | | | 16 | |
| 11/20/2024 | Cute Hoots | 20 | | | | | | 20 | |
| 11/21/2024 | Album Club: Bjork | 6 | | | | | | 6 | |
| 11/24/2024 | Art Reception | 27 | | | | | | 27 | |
| 11/26/2024 | Ferndale Project Book Club | 26 | | | | | | 26 | |
| Total | | 225 | | | | | 4 | 232 | |

| November | Youth Programs | | | | | | | | |
|------------|---|----|--|----|--|-----|--|--|--|
| 11/1/2024 | November take-home kit (storybook making) | | | 24 | | 24 | | | |
| 11/1/2024 | Fall scavenger hunt (11/1-11/2) | | | 7 | | 7 | | | |
| 11/3/2024 | Fall scavenger hunt (11/3-11/9) | | | 19 | | 19 | | | |
| 11/6/2024 | Fairy Pen Pals (11/6) | | | 1 | | 1 | | | |
| 11/6/2024 | Family Storytime | | | 13 | | 13 | | | |
| 11/7/2024 | Middle Grade Tabletop RPG | | | 5 | | 5 | | | |
| 11/8/2024 | Baby Storytime | | | 12 | | 12 | | | |
| 11/10/2024 | Fall scavenger hunt (11/10-11/16) | | | 20 | | 20 | | | |
| 11/12/2024 | Outreach: FECC | 14 | | 96 | | 110 | | | |
| 11/13/2024 | Family Storytime | | | 12 | | 23 | | | |
| 11/14/2024 | Middle School Board Game Club | | | 6 | | 6 | | | |
| 11/15/2024 | Baby Storytime | | | 7 | | 14 | | | |
| 11/17/2024 | Fall scavenger hunt (11/17-11/23) | | | 15 | | 15 | | | |
| 11/18/2024 | Family Zine Workshop | | | 7 | | 12 | | | |
| 11/19/2024 | Fairy Pen Pals (11/19/24) | | | 1 | | 1 | | | |
| 11/20/2024 | Family Storytime | | | 10 | | 20 | | | |
| 11/21/2024 | Outreach: Drayton | | | 46 | | 46 | | | |
| 11/21/2024 | Middle Grade Tabletop RPG | | | 5 | | 5 | | | |
| 11/24/2024 | Fall scavenger hunt (11/24-11/27) | | | 10 | | 10 | | | |
| 11/26/2024 | Reading Rainbow | | | 6 | | 6 | | | |

| Total | Programs / Outreach | 72 | 322 | 394 |
|-------|---------------------|----|-----|-----|
|-------|---------------------|----|-----|-----|

Balance Sheet

Ferndale Area District Library
As of November 30, 2024

NOV 30, 2024

Assets

Current Assets

Cash and Cash Equivalents

| | |
|--|---------------------|
| Capital Projects Account | 417,206.00 |
| General Account | 1,836,356.20 |
| Total Cash and Cash Equivalents | 2,253,562.20 |

Prepaid Expenses 7,172.02

Total Current Assets 2,260,734.22

Total Assets 2,260,734.22

Liabilities and Equity

Liabilities

Current Liabilities

| | |
|----------------------------------|------------------|
| Manual AP | 13,782.08 |
| Wages Payable | 26,737.13 |
| Total Current Liabilities | 40,519.21 |

Total Liabilities 40,519.21

Equity

| | |
|-----------------------|---------------------|
| Current Year Earnings | 1,336,981.57 |
| Retained Earnings | 883,233.44 |
| Total Equity | 2,220,215.01 |

Total Liabilities and Equity 2,260,734.22

Income Statement (Profit and Loss)

Ferndale Area District Library

For the month ended November 30, 2024

| | NOV 2024 | NOV 2023 | NOV 2022 |
|--|------------------|------------------|------------------|
| Income | | | |
| 404.000 - Voted Property Taxes | 74,534.09 | 42,036.86 | 60,365.15 |
| 607.000 - Fees for Services | 100.00 | 225.00 | - |
| 627.000 - Charge for Services | 404.18 | 347.92 | 1,075.46 |
| 645.000 - Print Sales & Copies | 939.90 | 443.40 | 155.35 |
| 656.000 - Other Fees & Fines | - | 25,740.81 | - |
| 660.000 - Fines & Forfeitures | 11.00 | 320.73 | 87.60 |
| 675.001 - Individual Donations & Honorariums | 23.00 | 1,351.80 | 3.93 |
| 675.004 - Library Board Fundraising | 201.19 | - | 94.95 |
| 693.000 - Sale of Property | 20.85 | 805.26 | 71.84 |
| 695.000 - Miscellaneous Income | - | - | 0.20 |
| Total Income | 76,234.21 | 71,271.78 | 61,854.48 |
| Gross Profit | | | |
| | 76,234.21 | 71,271.78 | 61,854.48 |
| Operating Expenses | | | |
| 706.001 - Salaries - Full-time | 48,277.09 | 76,830.80 | 68,009.70 |
| 706.002 - Salaries - Part-time | 16,683.54 | 18,794.51 | 20,394.95 |
| 706.003 - Salaries - Subs | 2,937.45 | 1,876.84 | 2,177.60 |
| 715.001 - Social Security - Employee | 5,531.00 | 10,437.36 | 7,297.32 |
| 715.002 - Social Security - Employer | 5,531.03 | 10,437.17 | 7,297.36 |
| 716.100 - Health Insurance | 11,263.18 | 7,974.74 | 7,829.29 |
| 717.000 - Life Insurance - EE | 688.06 | 648.01 | 740.21 |
| 718.000 - Pension- ICMA-RC 401 | 5,469.73 | 1,487.13 | 4,095.85 |
| 720.001 - Medicare - Employee | 1,293.53 | 2,440.98 | 1,706.62 |
| 720.002 - Medicare - Employer | 1,293.53 | 2,440.98 | 1,706.70 |
| 721.001 - Federal Income Tax - Employee | 6,231.56 | 12,561.84 | 9,638.27 |
| 722.001 - MI Income Tax - Employee | 3,350.35 | 6,009.85 | 4,548.46 |
| 723.001 - Local Income Tax - Employee | 15.43 | 195.64 | 143.13 |
| 730.000 - Postage, Mail Processing | 12.88 | - | - |
| 740.000 - Operating Supplies | 2,515.26 | 2,227.43 | 2,924.22 |
| 742.000 - Books | 8,815.15 | 8,547.41 | 8,296.54 |
| 743.000 - Periodicals | 374.00 | 6,461.64 | 6,595.00 |
| 745.000 - Audio-Visual, Video | 5,545.30 | 3,508.07 | 3,782.69 |
| 746.000 - Other Non Book | 18,658.70 | 6,315.10 | 4,460.97 |
| 748.000 - Materials Processing Supplies | 559.89 | 540.42 | 61.82 |
| 775.000 - Repair & Maintenance | 3,979.57 | 3,046.00 | 2,497.15 |
| 802.000 - Audit/Actuarial Fees | - | - | 2,750.00 |
| 818.000 - Contractual Services | 8,314.00 | 7,017.76 | 3,885.05 |

Income Statement (Profit and Loss)

| | NOV 2024 | NOV 2023 | NOV 2022 |
|--|--------------------|---------------------|---------------------|
| 853.000 - Phone/Communications | 535.30 | 541.61 | 537.40 |
| 885.000 - Special Programs | 2,577.65 | 2,665.97 | 2,797.38 |
| 900.000 - Printing & Publishing | 2,577.73 | 135.64 | 69.99 |
| 920.000 - Utilities | 2,653.77 | 2,575.48 | 2,496.25 |
| 931.000 - Facilities Maintenance | 3,223.11 | 2,967.52 | 2,505.00 |
| 943.000 - Equipment Rental Alloc.- General Fund Motor Pool | 726.33 | 594.36 | 568.76 |
| 956.000 - Miscellaneous | 1,160.60 | 337.00 | 337.00 |
| 957.000 - Training/Education | 2,951.47 | 3,964.30 | 1,367.80 |
| 958.000 - Memberships & Dues | 825.87 | 70.00 | 56.67 |
| 970.000 - County Delinquent Tax Chargeback | 68.09 | - | - |
| 977.000 - Capital Outlay | 77.88 | 43,358.00 | 16,618.40 |
| Total Operating Expenses | 174,718.03 | 247,009.56 | 198,193.55 |
| Operating Income | (98,483.82) | (175,737.78) | (136,339.07) |
| Net Income | (98,483.82) | (175,737.78) | (136,339.07) |

Income Statement (Profit and Loss)

Ferdale Area District Library

For the month ended November 30, 2024

| | NOV 2024 | OCT 2024 | SEP 2024 | AUG 2024 | JUL 2024 | JUN 2024 | MAY 2024 | YEAR TO DATE |
|--|------------------|-------------------|-------------------|---------------------|------------------|-------------------|-----------------|---------------------|
| Income | | | | | | | | |
| 404.000 - Voted Property Taxes | 74,534.09 | 79,590.66 | 102,617.42 | 2,034,873.06 | 228.48 | 62,238.45 | 96.92 | 2,291,843.71 |
| 404.001 - Voted Property Taxes - Personal | - | 39,952.71 | - | - | - | - | - | 39,952.71 |
| 567.000 - Library State Aid | - | - | - | - | 9,922.88 | - | - | 9,922.88 |
| 607.000 - Fees for Services | 100.00 | 25.00 | 500.00 | 25.00 | 25.00 | 350.00 | 100.00 | 675.00 |
| 627.000 - Charge for Services | 404.18 | 515.39 | 1,339.13 | 888.22 | 276.92 | 703.25 | 783.36 | 3,423.84 |
| 645.000 - Print Sales & Copies | 939.90 | 584.80 | 1,373.10 | 1,426.05 | 2.40 | 1,319.45 | 1,164.20 | 4,326.25 |
| 656.000 - Other Fees & Fines | - | - | - | 26,560.07 | - | - | - | 26,560.07 |
| 660.000 - Fines & Forfeitures | 11.00 | 4.00 | 325.51 | 109.51 | 53.00 | 484.37 | 93.00 | 503.02 |
| 673.000 - Sale of Property (pre-FYE2022) | - | - | - | - | - | (24.95) | - | - |
| 675.001 - Individual Donations & Honorariums | 23.00 | 61.00 | 15.20 | 1,003.20 | 1.00 | 224.50 | 94.00 | 1,103.40 |
| 675.002 - Contributions from Library Friends | - | - | - | - | 2,350.00 | - | 3,750.00 | 2,350.00 |
| 675.004 - Library Board Fundraising | 201.19 | - | - | - | - | - | 164.50 | 201.19 |
| 693.000 - Sale of Property | 20.85 | 43.00 | 1,412.61 | 108.00 | (24.95) | 925.92 | 70.00 | 1,559.51 |
| 695.000 - Miscellaneous Income | - | - | - | - | 300.00 | 740.80 | - | 300.00 |
| 699.401 - Contributions from Capital Fund | - | - | - | - | - | 140,000.00 | - | - |
| 930.101 - Contributions from General Fund | - | - | - | - | - | 108,000.84 | - | - |
| Total Income | 76,234.21 | 120,776.56 | 107,582.97 | 2,064,993.11 | 13,134.73 | 314,962.63 | 6,315.98 | 2,382,721.58 |
| Gross Profit | 76,234.21 | 120,776.56 | 107,582.97 | 2,064,993.11 | 13,134.73 | 314,962.63 | 6,315.98 | 2,382,721.58 |
| Operating Expenses | | | | | | | | |
| 706.001 - Salaries - Full-time | 48,277.09 | 76,833.70 | 51,694.93 | 59,451.29 | 50,893.68 | 64,963.44 | 75,199.33 | 287,150.69 |
| 706.002 - Salaries - Part-time | 16,683.54 | 22,951.02 | 14,549.61 | 20,232.46 | 16,085.59 | 20,257.70 | 22,672.59 | 90,502.22 |
| 706.003 - Salaries - Subs | 2,937.45 | 3,219.20 | 1,947.60 | 1,788.64 | 1,918.51 | 2,055.36 | 2,833.58 | 11,811.40 |
| 715.001 - Social Security - Employee | 5,531.00 | 8,426.00 | 5,578.46 | 6,764.52 | 5,639.11 | 7,136.47 | 8,183.30 | 31,939.09 |

Income Statement (Profit and Loss)

| | NOV 2024 | OCT 2024 | SEP 2024 | AUG 2024 | JUL 2024 | JUN 2024 | MAY 2024 | YEAR TO DATE |
|--|-----------|-----------|-----------|------------|-----------|-----------|-----------|--------------|
| 715.002 - Social Security - Employer | 5,531.03 | 8,426.01 | 5,578.50 | 6,764.49 | 5,639.12 | 7,136.45 | 8,183.27 | 31,939.15 |
| 716.100 - Health Insurance | 11,263.18 | 10,311.32 | 10,401.14 | 13,308.70 | 11,430.06 | 418.58 | 11,535.81 | 57,214.40 |
| 717.000 - Life Insurance - EE | 688.06 | 688.06 | 705.35 | 701.63 | 529.42 | - | 1,979.30 | 3,312.52 |
| 718.000 - Pension - ICMA-RC 401 | 5,469.73 | 8,324.12 | 4,926.16 | 2,958.99 | 5,393.13 | 5,916.45 | 7,537.91 | 27,072.13 |
| 720.001 - Medicare - Employee | 1,293.53 | 1,970.65 | 1,304.61 | 1,581.98 | 1,318.87 | 1,669.00 | 1,913.81 | 7,469.64 |
| 720.002 - Medicare - Employer | 1,293.53 | 1,970.61 | 1,304.64 | 1,581.97 | 1,318.82 | 1,669.07 | 1,913.86 | 7,469.57 |
| 721.001 - Federal Income Tax - Employee | 6,231.56 | 9,776.54 | 6,672.72 | 9,785.82 | 6,337.68 | 7,975.06 | 9,092.85 | 38,804.32 |
| 722.001 - Mil Income Tax - Employee | 3,350.35 | 5,135.24 | 3,417.49 | 4,228.32 | 3,404.29 | 4,321.62 | 4,961.12 | 19,535.69 |
| 723.001 - Local Income Tax - Employee | 15.43 | 154.26 | 102.84 | 129.31 | 102.84 | 129.22 | 138.06 | 504.68 |
| 730.000 - Postage, Mail Processing | 12.88 | 735.11 | 2,272.13 | 2,376.21 | - | 2,114.33 | - | 5,396.33 |
| 740.000 - Operating Supplies | 2,515.26 | 1,680.14 | 3,391.64 | 2,929.47 | 2,839.76 | 3,514.95 | 3,009.62 | 13,356.27 |
| 742.000 - Books | 8,815.15 | 6,172.96 | 2,530.17 | 9,239.73 | 6,157.45 | 15,801.42 | 7,935.47 | 32,915.46 |
| 743.000 - Periodicals | 374.00 | 390.03 | - | 14.40 | 733.68 | 114.55 | - | 1,512.11 |
| 745.000 - Audio-Visual, Video | 5,545.30 | 1,752.00 | 1,641.74 | 2,386.18 | 2,139.82 | 4,559.95 | 2,623.37 | 13,465.04 |
| 746.000 - Other Non Book | 18,658.70 | 4,703.30 | 9,712.87 | 12,274.71 | 7,437.78 | 11,457.62 | 6,338.94 | 52,787.36 |
| 748.000 - Materials Processing Supplies | 559.89 | 322.29 | 478.00 | 181.06 | 321.88 | 870.60 | 148.20 | 1,863.12 |
| 775.000 - Repair & Maintenance | 3,979.57 | 5,950.00 | - | 720.78 | 3,103.60 | 1,432.95 | 3,440.00 | 13,753.95 |
| 803.000 - The Library Network | - | 19,944.85 | - | - | 11,546.58 | 2,158.74 | - | 31,491.43 |
| 818.000 - Contractual Services | 8,314.00 | 3,345.90 | 3,312.75 | 3,275.80 | 3,197.00 | 3,543.75 | 3,187.05 | 21,445.45 |
| 853.000 - Phone/Communications | 535.30 | 534.54 | 534.54 | 534.49 | 539.91 | 1,079.83 | 539.92 | 2,678.78 |
| 885.000 - Special Programs | 2,577.65 | 1,060.91 | 2,375.70 | 2,247.96 | 5,885.41 | 8,070.45 | 7,265.04 | 14,147.63 |
| 900.000 - Printing & Publishing | 2,577.73 | 6,121.03 | 2,952.14 | 634.77 | - | 6,128.72 | 58.00 | 12,285.67 |
| 914.000 - Liability Insurance | - | - | - | (1,359.00) | 17,612.00 | - | - | 16,253.00 |
| 920.000 - Utilities | 2,653.77 | 2,550.81 | 3,567.39 | 2,942.42 | 2,818.98 | 3,246.45 | 3,000.40 | 14,533.37 |
| 931.000 - Facilities Maintenance | 3,223.11 | 3,731.55 | 2,921.55 | 6,182.06 | 2,931.76 | 2,696.00 | 3,412.06 | 18,990.03 |
| 943.000 - Equipment Rental Alloc - General Fund Motor Pool | 726.33 | 731.33 | 726.33 | 971.65 | 726.33 | 726.33 | 999.61 | 3,881.97 |
| 956.000 - Miscellaneous | 1,160.60 | 260.53 | 87.00 | 158.25 | 59.50 | 59.50 | 59.50 | 1,725.88 |
| 957.000 - Training/Education | 2,951.47 | 5,973.72 | 1,696.58 | 1,109.32 | 575.05 | 630.55 | 4,219.42 | 12,306.64 |

Income Statement (Profit and Loss)

| | NOV 2024 | OCT 2024 | SEP 2024 | AUG 2024 | JUL 2024 | JUN 2024 | MAY 2024 | YEAR TO DATE |
|--|--------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| 958,000 - Memberships & Dues | 825.87 | 1,036.69 | 879.11 | 1,676.42 | 943.09 | 808.45 | 1,499.63 | 5,361.18 |
| 965,101 - Contributions to General Fund | - | - | - | - | - | 140,000.00 | - | - |
| 965,401 - Contributions to Capital Fund | - | - | - | - | - | 108,000.84 | - | - |
| 970,000 - County Delinquent Tax Chargeback | 68.09 | - | - | - | - | - | - | 68.09 |
| 977,000 - Capital Outlay | 77.88 | 51,305.76 | 64,639.47 | 294.49 | 2,178.15 | - | - | 118,495.75 |
| 996,000 - Interest Expense | - | 22,300.00 | - | - | - | - | - | 22,300.00 |
| Total Operating Expenses | 174,718.03 | 298,790.18 | 211,903.16 | 178,569.79 | 181,758.85 | 440,664.40 | 203,880.02 | 1,045,740.01 |
| Operating Income | (98,483.82) | (176,013.62) | (104,320.19) | 1,886,423.32 | (168,624.12) | (125,701.77) | (197,564.04) | 1,336,981.57 |
| Net Income | (98,483.82) | (178,013.62) | (104,320.19) | 1,886,423.32 | (168,624.12) | (125,701.77) | (197,564.04) | 1,336,981.57 |

**FY 2025 Budget
Ferndale Area District Library**

General Fund - 101

Revenue

| | |
|--|--|
| 101-271-404.000 - Voted Property Taxes | |
| 101-271-404.001 - Voted Property Taxes - Personal | |
| 101-271-567.000 - Library State Aid | |
| 101-271-581.000 - Grants | |
| 101-271-607.000 - Fees for Services | |
| 101-271-627.000 - Charge for Services | |
| 101-271-645.000 - Print Sales & Copies | |
| 101-271-656.000 - Other Fees & Fines | |
| 101-271-660.000 - Fines & Forfeitures | |
| 101-271-675.001 - Individual Donations & Honorariums | |
| 101-271-675.002 - Contributions from Library Friends | |
| 101-271-675.003 - Special Event Proceeds | |
| 101-271-675.004 - Library Board Fundraising | |
| 101-271-693.000 - Sale of Property | |
| 101-271-695.000 - Miscellaneous Income | |
| 101-271-699.401 - Contributions from Capital Fund | |
| Total Revenue | |

November 2024

| |
|--------------|
| \$ 74,534.09 |
| - |
| - |
| - |
| \$ 100.00 |
| \$ 404.18 |
| \$ 939.90 |
| - |
| \$ 11.00 |
| \$ 23.00 |
| - |
| - |
| \$ 201.19 |
| \$ 20.85 |
| - |
| - |
| \$ 76,234.21 |

**FY 2025
YTD
as of 11/30/2024**

| |
|-----------------|
| \$ 2,291,843.71 |
| \$ 39,952.71 |
| \$ 9,922.88 |
| - |
| \$ 675.00 |
| \$ 3,423.84 |
| \$ 4,326.25 |
| \$ 26,560.07 |
| \$ 503.02 |
| \$ 1,103.40 |
| \$ 2,350.00 |
| - |
| \$ 201.19 |
| \$ 1,559.51 |
| \$ 300.00 |
| - |
| \$ 2,382,721.58 |

**FY 2025
Budget
Approved
5/16/2024**

| |
|-----------------|
| \$ 2,598,385.00 |
| \$ 41,500.00 |
| \$ 19,500.00 |
| \$ - |
| \$ 1,000.00 |
| \$ 7,000.00 |
| \$ 8,500.00 |
| \$ 24,000.00 |
| \$ 1,500.00 |
| \$ 1,000.00 |
| \$ 3,000.00 |
| \$ - |
| \$ 300.00 |
| \$ 2,500.00 |
| \$ 5,500.00 |
| \$ 225,000.00 |
| \$ 2,938,685.00 |

General Fund - 101

Expenses

| | |
|---|--|
| 101-271-706.001 - Salaries - Full-time | |
| 101-271-706.002 - Salaries - Part-time | |
| 101-271-706.003 - Salaries - Subs | |
| 101-271-715.001 - Social Security - Employee | |
| 101-271-715.002 - Social Security - Employer | |
| 101-271-716.100 - Health Insurance | |
| 101-271-717.000 - Life Insurance - EE | |
| 101-271-718.000 - Pension- ICMA-RC 401 | |
| 101-271-720.001 - Medicare - Employee | |
| 101-271-720.002 - Medicare - Employer | |
| 101-271-721.001 - Federal Income Tax - Employee | |
| 101-271-722.001 - MI Income Tax - Employee | |
| 101-271-722.002 - MI Unemployment - Employer | |
| 101-271-723.001 - Local Income Tax - Employee | |
| 101-271-725.000 - Workers Compensation | |
| 101-271-730.000 - Postage, Mail Processing | |
| 101-271-740.000 - Operating Supplies | |
| 101-271-742.000 - Books | |
| 101-271-743.000 - Periodicals | |
| 101-271-745.000 - Audio-Visual, Video | |
| 101-271-746.000 - Other Non Book | |
| 101-271-748.000 - Materials Processing Supplies | |

November 2024

| |
|----------------|
| \$ (48,277.09) |
| \$ (16,683.54) |
| \$ (2,937.45) |
| \$ (5,531.00) |
| \$ (5,531.03) |
| \$ (11,263.18) |
| \$ (688.06) |
| \$ (5,469.73) |
| \$ (1,293.53) |
| \$ (1,293.53) |
| \$ (6,231.56) |
| \$ (3,350.35) |
| - |
| \$ (15.43) |
| - |
| \$ (12.88) |
| \$ (2,515.26) |
| \$ (8,815.15) |
| \$ (374.00) |
| \$ (5,545.30) |
| \$ (18,658.70) |
| \$ (559.89) |

**FY 2025
YTD
as of 11/30/2024**

| |
|-----------------|
| \$ (287,150.69) |
| \$ (90,502.22) |
| \$ (11,811.40) |
| \$ (31,939.09) |
| \$ (31,939.15) |
| \$ (57,214.40) |
| \$ (3,312.52) |
| \$ (27,072.13) |
| \$ (7,469.64) |
| \$ (7,469.57) |
| \$ (38,804.32) |
| \$ (19,535.69) |
| - |
| \$ (504.68) |
| - |
| \$ (5,396.33) |
| \$ (13,356.27) |
| \$ (32,915.46) |
| \$ (1,512.11) |
| \$ (13,465.04) |
| \$ (52,787.36) |
| \$ (1,863.12) |

**FY 2025
Budget
Approved
5/16/2024**

| |
|-----------------|
| \$ (720,000.00) |
| \$ (220,000.00) |
| \$ (26,000.00) |
| \$ (75,000.00) |
| \$ (75,000.00) |
| \$ (125,000.00) |
| \$ (8,500.00) |
| \$ (70,000.00) |
| \$ (17,000.00) |
| \$ (17,000.00) |
| \$ (105,000.00) |
| \$ (43,380.00) |
| \$ - |
| \$ (1,300.00) |
| \$ (1,500.00) |
| \$ (10,000.00) |
| \$ (35,000.00) |
| \$ (100,000.00) |
| \$ (10,000.00) |
| \$ (35,000.00) |
| \$ (105,000.00) |
| \$ (8,000.00) |

General Fund - 101

| | November 2024 | FY 2025 YTD as of 11/30/2024 | FY 2025 Budget Approved 5/16/2024 |
|--|------------------------|------------------------------------|--|
| 101-271-775.000 - Repair & Maintenance | \$ (3,979.57) | \$ (13,753.95) | \$ (32,000.00) |
| 101-271-802.000 - Audit/Actuarial Fees | - | - | \$ (7,480.00) |
| 101-271-803.000 - The Library Network | - | \$ (31,491.43) | \$ (57,500.00) |
| 101-271-818.000 - Contractual Services | \$ (8,314.00) | \$ (21,445.45) | \$ (85,000.00) |
| 101-271-853.000 - Phone/Communications | \$ (535.30) | \$ (2,678.78) | \$ (7,000.00) |
| 101-271-885.000 - Special Programs | \$ (2,577.65) | \$ (14,147.63) | \$ (36,000.00) |
| 101-271-900.000 - Printing & Publishing | \$ (2,577.73) | \$ (12,285.67) | \$ (26,000.00) |
| 101-271-914.000 - Liability Insurance | - | \$ (16,253.00) | \$ (15,000.00) |
| 101-271-920.000 - Utilities | \$ (2,653.77) | \$ (14,533.37) | \$ (46,000.00) |
| 101-271-931.000 - Facilities Maintenance | \$ (3,223.11) | \$ (18,990.03) | \$ (40,000.00) |
| 101-271-943.000 - Equipment Rental | \$ (726.33) | \$ (3,881.97) | \$ (9,000.00) |
| 101-271-956.000 - Miscellaneous | \$ (1,160.60) | \$ (1,725.88) | \$ (2,000.00) |
| 101-271-957.000 - Training/Education | \$ (2,951.47) | \$ (12,306.64) | \$ (30,000.00) |
| 101-271-958.000 - Memberships & Dues | \$ (825.87) | \$ (5,361.18) | \$ (13,000.00) |
| 101-271-960.000 - County Delinquent Tax Chargeback | \$ (68.09) | \$ (68.09) | \$ - |
| 101-271-965.401 - Contributions to Capital Fund | - | - | \$ - |
| 101-271-977.000 - Capital Outlay | \$ (77.88) | \$ (118,495.75) | \$ (300,000.00) |
| 101-271-992.000 - Debt Svc- Principal | - | - | \$ (360,000.00) |
| 101-271-994.000 - Interest Expense | - | \$ (22,300.00) | \$ (44,600.00) |
| Total Expenses | \$ (174,718.03) | \$ (1,045,740.01) | \$ (2,918,260.00) |
| Net Income / (Loss): | \$ (98,483.82) | \$ 1,336,981.57 | \$ 20,425.00 |
| Fund Balance Change: | | \$ 1,336,981.57 | \$ 20,425.00 |
| Fund Balance at the Beginning of the FY: | | \$ 365,825.00 | \$ 365,825.00 |
| Fund Balance at the End of the FY: | | | \$ 386,250.00 |

FY 2025 Budget
Ferndale Area District Library

| Capital Projects Fund - 401 | November 2024 | FY 2025 YTD as of 11/30/2024 | FY 2025 Budget Approved 5/16/2024 |
|---|---------------|------------------------------------|--|
| Revenue | | | |
| 401-271-699.101 - Contributions from General Fund | \$0.00 | \$0.00 | \$ - |
| Total Revenue | \$0.00 | \$0.00 | \$0.00 |

| Capital Projects Fund - 401 | November 2024 | FY 2025 YTD as of 11/30/2024 | FY 2025 Budget Approved 5/16/2024 |
|---|---------------|------------------------------------|--|
| Expenses | | | |
| 401-271-965.101 - Contributions to General Fund | \$0.00 | \$0.00 | (\$225,000.00) |
| 401-271-977- Capital Outlay | \$0.00 | \$ - | \$0.00 |
| Total Expenses | \$0.00 | \$0.00 | (\$225,000.00) |
| Capital Fund Balance Change: | \$0.00 | \$0.00 | -\$225,000.00 |
| Capital Fund Balance at the Beginning of the FY: | | \$432,206.00 | \$432,206.00 |
| Capital Fund Balance at the End of the FY: | | | \$207,206.00 |

DIRECTOR
Jordan Wright
ASST. DIRECTOR
Krisette Hoekstra
BOARD
Judeen Bartos
Meghan Evoy
Kelly Farrah
Adrienne Fazzolara
Amanda Hanlin
Erin Hooper
Kevin Yezbick



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providing access to materials
and services that inform, enrich,
entertain, and empower*

222 East Nine Mile Rd., Ferndale, MI 48220
248-546-2504 fadl.org

Ferndale Area District Library Board of Directors Request for Action

From: Jordan Wright, Library Director

Subject: 2025 Board Meeting Dates

Summary and Background:

The Board needs to discuss and establish dates and meeting times for the 2025 calendar year. Historically, FADL Board of Director's meetings have occurred on the third Thursday of the month at 6:30PM unless otherwise noted.

Recommended Action:

Moved by _____, Seconded by _____, to approve the discussed Board Meeting dates and times for the 2025 calendar year.

DIRECTOR
Jordan Wright

ASST. DIRECTOR
Krickel Hoekstra

BOARD
Judeen Bartos
Meghan Evoy
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Ferndale Area District Library Board of Directors Request for Action

From: Jordan Wright, Library Director

Subject: Library Closure, 1/20/2025

Summary and Background:

The Library Network is doing a major software migration during the early morning and day of January 20th, 2025. They chose this day because most of the TLN member libraries are already closed for MLK day. Our major computer systems will be completely unavailable during this period. It is the Library Director's recommendation that the library should close to allow TLN to complete their migration.

Recommended Action:

Moved by _____, Seconded by _____, to approve a library closure on January 20th, 2025.

Director Search Discussion

1. Timeline
2. Committee Work
 - a. Check references
 - a. Communication with Candidates
 - a. Narrowing down candidates - 8 applicants, but 7 met the qualifications. One internal, 6 external. (Bradbury did this for us last time) How many do we want to interview?
 - a. Committee now is JB and AF - do we want to add another board member?
3. Special meetings and closed session - reviewing applicants can be a closed session. Interviewing candidates must be done in a public meeting.
4. Posting public notices and meeting agendas.
5. Candidate followup and job offer. (Job offer pending background check) Press release, start date, meet the staff, etc.

L. Accept gifts and grants for the District Library.

M. Do any other thing necessary for conducting the District Library service, the cost of which shall be charged against the District Library fund.

2 Board Members shall abide by the Code of Ethics for the Ferndale Library Board, which was adopted by the Board on April 30, 2009 and is attached hereto.

3 **Expenses and Compensation.** The District Library may reimburse Board Members for necessary expenses that Board Members incur in the performance of their duties and may compensate Library Board members pursuant to Section 12(2) of the Act, MCL 397.182.

IV. OFFICERS OF THE FERNDALE PUBLIC LIBRARY BOARD

1 Organization

A. Officers of the Board shall be President, Vice President, Secretary, and Treasurer.

* B. Officers shall be elected at the regular January annual meeting and shall serve for a term of one year.

* C. Any Board Member may place the name of another Board Member in nomination for an officer of the Board. Each office shall be elected separately by roll call vote, and by a majority vote of those trustees present.

D. The President, Vice President, Secretary, or Treasurer may be removed from their office for misfeasance, malfeasance, or nonfeasance, with a majority vote of the Board.

2 President

A. Presides at all meetings of the Board.

B. Is responsible for preparation of the agenda for Board meetings with input from Board Members and the Director.

C. Appoints all committee chairs.

D. Authorizes all calls for special meetings.

E. Signs in the name of the Ferndale Area District Library, all contracts and legal documents specifically authorized by the Board except those for which the Director or Treasurer has been given authority to sign.

F. Together with the Director, approves invoices and co-signs checks if the Treasurer is not available to do so.

3 Vice-President

A. In the absence of the President, the Vice-President shall perform the duties of the President. In the case of the resignation, disability, or death of the

President, the Vice-President shall assume the office for the remainder of the President's unexpired term.

4 Secretary

A. The secretary is responsible for recording the proceedings of each meeting as official minutes. The minutes shall be considered at the next meeting, corrected if necessary and approved by the Board. The minutes shall include:

- i. Nature of meeting, regular or special; time, place, persons present or absent; and approval of minutes of previous meetings.
- ii. Complete record of all official action taken by the Board and all motions as stated whether adopted or rejected. Only the information recorded is considered official.
- iii. Record of adjournment.

B. Acts as President in the absence of the President and Vice-President and may appoint a temporary secretary to take the minutes.

C. Signs the minutes of each meeting.

D. Issues and posts notices of all regular meetings and on the authorization of the President, of all special meetings.

E. Drafts official letters and other correspondence as requested by the Board.

F. Distributes the minutes and meeting agendas to the Board in accordance with Section V.

G. Keeps files and records of all Board committees and files of all correspondence, contracts and other documents generated and received in the regular course of business.

H. Any of the above responsibilities, with the exception of "B" and "C" may be assigned to the Director at the Board's discretion.

5 Treasurer

A. Receives all funds such as public appropriations, grants, bequests, and gifts as provided by law.

B. Makes disbursements from Library funds on approval of the Board, subject to state and local laws and regulations.

C. Maintains accurate records of all money received and disbursed, ready for examination since all public funds are subject to audit at any time. Makes a report at each Board meeting and other reports as required.

D. Acts as President in the absence of the President, Vice-President, and Secretary.

E. Together with the Director, approves invoices and signs checks.

F. Together with the Director, manages Library investments.

G. Duties described in A through C may be assigned by the Board to the Director, as permitted by relevant contracts and ordinances.

V. BOARD VACANCIES

1. **Vacancy.** The office of a Board Member becomes vacant when the incumbent dies, resigns, is convicted of a felony, is removed from office by the governor pursuant to section 10 of Article V of the State Constitution of 1963, or ceases to be a resident of the district. In addition, the office of an appointed provisional Library Board member becomes vacant when the incumbent ceases to be a resident of the Participating Municipality that appointed the incumbent.

A. **Provisional Board Vacancy.** In the event of a vacancy in the appointed provisional board, the City shall appoint a replacement therefore within two (2) months of the vacancy who shall serve until the end of the term of the member being replaced. In the event no such replacement shall have been appointed by the City at the end of the two-month period, the Board shall have the power to appoint such replacement, whose term shall extend to the end of the term of the Board Member being replaced and who shall be a resident of the City.

B. **Elected Board Vacancy.** In the event that a vacancy occurs in the elected Library Board, the vacancy shall be filled until the expiration of the vacating Board member's term by appointment of the majority of the remaining board members. If the vacancy occurs 140 or more days before the regularly scheduled election of Board Members that follows the beginning of the term of the Board Member vacating office and that term is four (4) years, the following apply: (1) the vacancy shall be filled by appointment by majority vote of the remaining Board Members only until the next date on which the term of any Board Member expires, and (2) the Board Member shall be elected at the regularly scheduled election of Board Members next following the occurrence of the vacancy to fill the vacancy for the remainder of the term of the Board Member vacating office.

C. If no suitable candidates for filling the vacant seat are found at the initial call for applicants, the seat shall remain empty. The call for applicants shall stand and remain posted on the Library's website and/or other media. Any subsequent applications that are received will be considered at the next regular Board meeting, at which the Board shall determine if the application warrants an interview. If an interview is desired, the date shall be set and may occur at a special meeting. Quorums of the Board shall be reduced by the number of vacancies.

2. **Removal.** In accordance with Section 8(2) of the Act, MCL 397.178(2), the Governor of the State of Michigan shall have the power to remove a member of the Library Board for cause, pursuant to the provisions of Section 10 of Article V of the State Constitution of 1963, as amended.

VI. MEETINGS AND QUORUM REQUIREMENTS

— Part Two —

CODE of ETHICS

Library Board Members shall:

I. Uphold the bylaws of the Ferndale Area District Library Board, the laws of the State of Michigan governing library boards, the election laws of the State of Michigan governing library board elections and any other law, rule or regulation governing the conduct and duties of library trustees.

II. Represent all citizens in an equal, honest and ethical manner and never surrender their responsibilities to or allow themselves to be compromised by special interests or partisan politics.

III. Avoid all conflicts of interest and/or the appearance of impropriety and never use their position for personal gain and/or financial benefit or for the personal gain and/or financial benefit of their family, friends or business acquaintances.

IV. Recuse themselves immediately and take no part in any board decision or action in which they have an actual conflict of interest or the appearance of impropriety.

V. Recognize that decisions concerning the library and the Board may be made only by majority vote at meetings which comply with the Michigan Open Meetings Act.

VI. Abide by the majority decisions of the Board, including those with which they personally disagree.

VII. Respect the confidentiality of privileged information or information that is lawfully required to remain confidential, including, but not limited to, information subject to attorney-client privilege and personnel matters concerning library employees.

VIII. Support the efforts of the Director and library staff in resisting censorship of library materials.

IX. Become aware of and act in compliance with laws, rules, regulations and ordinances which govern freedom of information.

X. Become aware of state and local laws, rules, regulations and ordinances governing libraries and library boards, and any amendments or changes to those laws, regulations and ordinances.

XI. Perform all of the duties and responsibilities required of trustees to the best of their ability.

Adopted on April 30, 2009

Revised on January 15, 2015



12/12/24
11/21/2024

**FADL Board of Directors
Request for Board Action**

From: Jordan Wright, Library Director

Subject: Board Calendar of Events 2025 – Updated December 2024

Summary:

Here are some recurring annual events and deadlines for the Board calendar in 2025:

January:

- *Mid-Year Budget Amendments
- *Board Offices and Committee Chairs

February:

- *Due: Feb. 1st, Annual State Library Survey (complete)

March:

- *Board Offices and Committee Chairs

April:

- *FY 2025 draft budget presented to board
- *Publish May Budget Hearing notice in Newspaper

May:

- *FY 2025 Budget Hearing

June:

- *Due: L-4029 signed millage tax rate form to Oakland County & City of Ferndale
- *Final budget amendments for FY 2025
- *Approve renewal of Library General Property & Liability Insurance policy for FY 26

July:

- *Begin new FY 2026

August:

- *No library board meeting

October:

- *MLA Annual Conference (Lansing) October 29-31

November:

*November 4 – General Election

*Conduct the annual library financial audit

*Library Director Personnel Review -- Director submits self-evaluation

December:

*Library Board meeting December 11 due to holidays

*Presentation of library audit

*Due: Audit must be filed with the State by December 31 (auditor files, Director verifies)

*Due: Annual continuing disclosure paperwork for the library bond must be filed by December 31 (Director works with PFM Financial to file)

Recommended Action:

No action needed, informational only. Additional events will be added throughout the year.

Library Board Meeting dates still need to be approved December 2024.

DIRECTOR
Jordan Wright
ASST. DIRECTOR
Krickel Hoekstra

BOARD
Judeen Bartos
Meghan Evoy
Kelly Farrah
Adrienne Fazzolara
Amanda Hanlin
Erin Hooper
Kevin Yezbick



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248-546-2504 fadl.org

Resolution of Gratitude and Appreciation

WHEREAS, Jordan Wright has been a loyal steward of the Ferndale Area District Library (FADL) and its employees, assets, and community during his 12 years of service;

WHEREAS, Jordan became a beloved fixture as a youth librarian and head of youth services;

WHEREAS, he broadened his leadership role as Assistant Director during the especially difficult times of the pandemic, and played a valuable part in continuing service to the Ferndale community;

WHEREAS, he played a pivotal role in FADL's first-ever collective bargaining agreement, fostering collaboration, and ensuring the library's future success;

WHEREAS, his fair and thoughtful approach in advocating for access and equity helped enhance the library's programming, making it more vibrant and engaging for all community members;

WHEREAS, his partnership as Director to the library's Board of Directors has been invaluable, and his dedication to FADL shall not be forgotten;

BE IT THEREFORE RESOLVED,

That the FADL Board of Directors bestows its appreciation and commendations to Jordan Wright for his exemplary service to the library, and

The FADL Board of Directors expresses its deepest appreciation for Jordan's exemplary service with assurance that he will continue to make outstanding contributions to any public library he services.

DATED at Ferndale, Michigan, this 12th day of December, 2024.

Ferndale Area District Library Board of Directors


Judeen Bartos, President

DIRECTOR
Jenny Marr

BOARD OF DIRECTORS
Judeen Bartos
Meghan Evoy
Kelly Farrah
Adrienne Fazzolara
Amanda Hanlin
Daniel Hooper
Kevin Yezbick



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Resolution of Gratitude and Appreciation

WHEREAS, Adrienne Fazzolara has been a dedicated member of the Ferndale Area District Library Board of Directors (FADL) for more than 12 years;

WHEREAS, Adrienne has served as Vice President of the Board and chairperson of the personnel committee;

WHEREAS, she engaged diligently in the collective bargaining process to establish a fair and responsible contract with newly unionized library employees, thereby ensuring the library's future success;

WHEREAS, she leveraged her professional training and experience as an educator to strengthen the relationship between the library and local public schools;

WHEREAS, her collegiality, insight and sound judgment have contributed to a focused and well-run board and library;

WHEREAS, Adrienne's service to the FADL and the community has been invaluable, and her dedication to FADL shall not be forgotten;

BE IT THEREFORE RESOLVED,

That the FADL Board of Directors bestows its appreciation and commendations to Adrienne Fazzolara for her exemplary service to the library, and

The FADL Board of Directors expresses its deepest appreciation for Adrienne's exemplary service and extends warm wishes for all future endeavors.

DATED at Ferndale, Michigan, this 12th day of December, 2024.

Ferndale Area District Library Board of Directors


Judeen Bartos, President

DIRECTOR
Jordan Wright
ASST. DIRECTOR
Krocket Hoekstra
BOARD
Judeen Bartos
Meghan Evoy
Kelly Farrah
Adrienne Fazzolara
Amanda Hanlin
Erin Hooper
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248-546-2504 fadl.org

Resolution Honoring Judeen Bartos for Distinguished Service as Board President of the Ferndale Area District Library Board

WHEREAS, Judeen Bartos has served with dedication and distinction as the President of the Ferndale Area District Library Board providing dedicated leadership, vision, and unwavering commitment to the library and the Ferndale community; and

WHEREAS, during her tenure as Board President, Judeen has worked tirelessly to ensure the continued success and growth of the library, fostering a positive relationship with the staff, patrons, community organizations, local government; and

WHEREAS, Judeen has played an instrumental role in leading transformational efforts including strategic planning, millage campaigns and the recruitment and onboarding of board members and Library Directors; and

WHEREAS, under her leadership, the Library Board has navigated challenges with grace and determination, ensuring that the library remained a vital and indispensable community asset, including throughout the COVID-19 pandemic; and

WHEREAS, Judeen has consistently championed the values of diversity, equity, and inclusion, promoting a library environment where all community members, regardless of background, are welcomed, respected, and supported; and

WHEREAS, with Judeen's leadership, the library has embraced and celebrated the rich diversity of the community it serves, ensuring that the library is an accessible, inclusive space for learning, growth, and connection for all; and

NOW, THEREFORE, BE IT RESOLVED, that the Ferndale Area District Library Board, on behalf of the staff, patrons, and community, extends its deepest gratitude and appreciation to Judeen Bartos for her outstanding service and leadership as Board President; and

BE IT FURTHER RESOLVED, that the Ferndale Area District Library Board wishes Judeen Bartos continued fulfillment in all future endeavors and expresses heartfelt thanks for her lasting contributions to the library and the community it serves.

Adopted this 12th of December, 2024, by the Ferndale Area District Library Board.

Signed,

A handwritten signature in blue ink that reads "Kelly Farrah". The signature is written in a cursive style with a large, prominent "K" and "F".

Kelly Farrah

Board Secretary

Ferndale Area District Library Board

Farewell Remarks

Judeen Bartos - outgoing board president

December 12, 2024

Thank you for having the courage to act on behalf of Ferndale citizens and make tough decisions when needed. I've always felt that I could trust my fellow board members and applaud your character and integrity in working together. I have respected you bringing your expertise and opinions to the table every month. Please always travel in the truth. I am so grateful for the many years we have worked together, Kevin, Amanda, and Kelly, and Meghan and Erin, thank you for the fresh perspectives you've provided and your energy and enthusiasm. And Adrienne! Our Madame VP for so many years. Our fighter! My colleague on the Personnel committee! Yes, we built that. Back in the day before there was any sort of salary scale and staff did not know whether they would get a raise, be laid off, or just maintain, it was you especially who was insistent that our staff needed more certainty, and compensation should be consistent, and even though it took a few years to get there, we did it.

Yes, we built this! I'm talking about all of us in this room and our predecessors on the board, and former and current directors and the Friends and staff. We shouldn't live in the past but we also should not ignore the many contributions you all have made to our community and this institution, and not pretend it never happened. The library did not start in 2022.

Truth matters. Honesty and integrity matter. And libraries are the keepers of the truth - at least that is what I have always thought. That's why it was so painful to hear the acrimony and animosity directed at our director and the board throughout the negotiation process. The lies and insults hurled our way. And to watch them get repeated over and over throughout the campaign of our opponents - as if you repeat them often enough they will be accepted as the truth. Now where have we seen that before?

While I wish things had gone differently, I would not change how I voted in December 2022. It is ironic that in pursuit of a union, certain folks chose to put up walls where there were none before. In pursuit of transparency and communication, certain folks chose to go straight to outside organizations and the media rather than have even one conversation with the board of the institution at which they are employed. And it is ironic that in order for certain folks to feel safe they have had to denigrate and insult the people already there, to make them collateral damage in a quest for their own perceived safety even though several of us have experienced similar or worse treatment.

I am going to close out my comments now. Please, remember who you work for. The citizens of Ferndale. Always your decisions need to be based on what is best for our community, not just one part of it. And realize you cannot make everyone happy. That difficult, unpopular decisions are a part of being a leader. Be wary of outside organizations pushing their agenda on our city. Question their false claims. Do not allow them to rewrite our history, your history in their quest for power.

I am going to miss this group terribly - the good memories and comradery of working with a group of honest and trustworthy people always comforts me. No one can truly doubt your efforts for our community. Yes, we built this! Yes, there is a union and the people at this table negotiated and signed the bargaining agreement that made it happen. Even in losing the re-election, it was so inspiring to me to see everyone rallying together and doing the best we could in the moment. When I count my blessings, I count you twice. Thank you!