

DIRECTOR
Drew Macaulay
ASSISTANT DIRECTOR
Kricket Hoekstra

BOARD
Meghan Evoy
Kelly Farrah
Brianna Foraker
Amanda Hanlin
Erin Hooper
Jonathan Ross
Kevin Yezbick



*Strengthening the community by
providing access to materials
and services that inform, enrich,
entertain, and empower*

222 East Nine Mile Rd., Ferndale, MI 48220
248-546-2504 **fadl.org**

Library Board Meeting

AGENDA

February 20, 2025 - 6:00 PM

Board Meeting

1. Call to order
2. Roll call
3. **Action Required:** Approval of agenda
4. Public comment – *Total time not to exceed 30 minutes, 3 minutes per speaker*
5. **Action Required:** Minutes: Approve January 16, 2025
6. Director's report: Drew Macaulay
7. **Action Required:** Acceptance of expenditures and finance reports for the month of December 2024 and January 2025
10. **Action Required:** Business Account Authorized Signer Record
11. **Action Required:** Michigan Earned Sick Time Policy ("MESA")
12. Board Calendar of Events
13. Committee reports:
 - A. Art & Exhibitions – Brianna
 - B. Friends of the FPL – Kelly/Brianna (no report unless Brianna would like to share observations from the last Friends meeting she attended.)
 - D. Finance – Kevin
 - E. Personnel – Erin
 - F. Schools – Meghan (no report)
14. Review action items
15. Announcements/comments from board members
18. Adjourn

NEXT MEETING: Thursday, March 20, 6pm

Proposed minutes of this meeting will be available for public inspection at the Ferndale Area District Library, located at 222 East Nine Mile Road, Ferndale, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.)

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Library Board Meeting

Proposed Minutes

January 16, 2025 - 6:00 PM

Board Meeting

1. Call to order: Meeting called to order by Kelly Farrah at 6:00 p.m.
2. Roll call: Meghan Evoy, Kelly Farrah, Brianna Foraker, Amanda Hanlin, Erin Hooper, Jonathan Ross, Kevin Yezbick.

Erin Hooper late with notice.

Director Drew Macaulay and Assistant Director/Recording Secretary Kricket Hoekstra also present.

Hooper arrived at 6:01 pm

3. Approval of agenda

A MOTION BY Hanlin and seconded by Yezbick to approve the agenda as presented; passed unanimously.

4. Audit Presentation – virtual by Matt Holland of Gabridge and Company

The library was issued an unmodified opinion, the highest level of assurance. The library's general fund balance increased by approximately \$88,072.

A MOTION by Evoy and seconded by Yezbick to accept the audit as presented; passed unanimously

5. Minutes: Approve December 12, 2024 regular meeting

A MOTION BY Hooper and seconded by Evoy to approve the December 12, 2024, regular meeting minutes as presented; passed unanimously.

Minutes: Approve December 28, 2024 special meeting

A MOTION BY Hanlin and seconded by Evoy to approve the December 28, 2024, special meeting minutes as presented; passed unanimously.

6. Public comment – *Total time not to exceed 30 minutes, 3 minutes per speaker*

7. Board Offices

A MOTION by Evoy and seconded by Hooper to nominate Hanlin for President; Hanlin accepted

A MOTION by Hanlin and seconded by Evoy to nominate Hooper for Vice-President; Hooper accepted

A MOTION by Evoy and seconded by Yezbick to nominate Farrah for Secretary; Farrah accepted

A MOTION by Hooper and seconded by Evoy to nominate Yezbick for Treasurer; Yezbick accepted

Roll call

Yes: Evoy, Farrah, Foraker, Hanlin, Hooper, Ross, Yezbick

No: 0

8. Director's report: Drew Macaulay

Macaulay updated the board on the ongoing construction project, general building maintenance, and staffing.

9. Acceptance of expenditures and finance reports for the month of December 2024

A MOTION by Evoy and seconded by Farrah to table the finance reports for the month of December until the February meeting; passed unanimously

10. Budget amendments

Director Macaulay described the proposed budget amendments, see supporting documents.

A MOTION by Hooper and seconded by Evoy to approve the budget amendments as presented; passed unanimously

11. Corrective Action Plan

12. Board Calendar of Events

13. Revision to 2025 Board Calendar – Juneteenth

A MOTION by Hooper and seconded by Evoy to change the June meeting date to Tuesday, June 17th; passed unanimously

14. Committee Chairs and Members

A. Art & Exhibitions – Brianna as chair

B. Friends of the FPL – Kelly as chair, Brianna serves

D. Finance – Kevin as chair, Amanda serves

E. Personnel – Erin as chair, Meghan serves

F. Schools – Meghan as chair

15. Committee reports

A. Art & Exhibitions – Erin: All exhibits are planned through August 2025

B. Friends of the FPL – Kelly: see supporting documents for full report

D. Finance – Kevin: no report

E. Personnel – no report

F. Schools – Meghan: Head of Youth Services Everett Pine provided Meghan with an update on Youth Services. 100 5th graders will participate in Battle of the Books, on 33 teams.

16. Review action items

Board members will provide bios and photos for the website and let Cricket know what they want on their nametags and if they need assistance with parking passes.

Board members will look at their committee lists.

Drew and Cricket will re-run January Finance reports

Kevin and Drew will add Drew to the library's bank account.

17. Announcements/comments from board members

Hooper shared that the DIA will be open on Monday the 20th for MLK Day although they are typically closed on Mondays.

Farrah welcomed the new board members and new director.

Foraker thanked everyone for their patience and help

18. Adjourn

A MOTION by Evoy and seconded by Farrah to adjourn at 7:22 pm; passed unanimously.

Proposed minutes of this meeting will be available for public inspection at the Ferndale Area District Library, located at 222 East Nine Mile Road, Ferndale, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.)

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Director's Report – 2/20/2025

Calendar Updates: On the Board Calendar of Events for 2025, February listed submitting the Annual State Library Survey and beginning the RFP process for an annual auditor. The State Library Survey was submitted in early December by Jordan. Our current contract with the auditor, Gabridge, is a three-year contract with two more annual audit cycles contracted for.

Also on the calendar for February is beginning the 2026 budgeting process. I have discussed the budgeting timeline with Kevin Yezbick at our Finance Committee meeting. I will have a draft for discussion at our next Finance Committee meeting, and then I will share with the full Board for feedback in March. I expect to officially present a draft budget in April. This accords with the Board Calendar of Events.

Construction Update: The only construction issue holding us back from opening the single stall restrooms is having the correct doors. Replacement doors are on order. The architect and a new contractor with Rayhaven have confirmed that the new doors will have the correct finish, easily accessible locks, a half inch clearance at the bottom, and occupancy indicators. These doors should be received and installed in March. The remaining ADA-compliant signage we need for the East Study Room and for the single-stall restrooms, is on order from Signarama in Troy. Additionally, the hall carpet damaged by the single-stall restroom construction has been replaced, along with some carpet in the East Study Room.

Building Updates (Non-Construction): Guardian Environmental, our HVAC contractor, quoted us \$12,000 to replace the radiant heaters in the atriums, but did not provide a break down for the parts, labor, and associated costs. The burst pipe issue is at least partially the result of their failure to maintain the propylene glycol anti-freeze system. I have requested a new quote with the breakdown, along with a cost line for how much regular glycol testing should cost. I will attempt to negotiate the labor costs down. The blower we need to properly heat the North Study Room has still not been received by GES. After our most acute issues are resolved, it may be worth our time to find a new geothermal HVAC maintenance group.

Diversified Electric has been out twice this month replacing bulbs, and has identified a series of 10 spotlights between the circ and reference desks that need to be upgraded because the incandescent bulbs that fit them are no longer manufactured, and they produce too much heat. Diversified will get a us a

quote to repair three sockets that overheated and the cost for the new led bulbs. The electrician mentioned that he had “never seen the building look so bright.”

Motown Fire was out to repair and clean our fireplace after it went out suddenly. Maintenance hadn't been done in years. I have set a calendar task to schedule annual cleaning and review.

Tel Systems has identified why our Program Room projector screen won't retract and will quote us a new motor and installation costs

Our fire suppression system (sprinkler system) was inspected and passed muster except for one gauge. Fire Defense Equipment Company will be back before the end of the month to replace the gauge, and we will also have our fire panel inspection by the city at the end of the month.

Sheer Shop will be here on the 26th installing light diffracting film on windows in the Kid's Corner and the staff area to reduce the glare impacting employees working the youth reference desk and at their personal work stations in the back.

Staff Updates: We have a new circulation specialist, Molly Kimball. Molly's son, Sam, was a page for us for several years. Molly is a 20-year Ferndale resident, a serious reader, and already knows our collections inside and out. She replaces Allison Berger, who started her first full-time librarian job at Sterling Heights Public Library late last month. Allison is still working as a sub for both circulation and for adult services. We have completed the first round of interviews of for a new adult services librarian to replace Kelly Hovinga after her promotion to department head. Second round interviews are next week, and a job offer will go out before next Friday.



FEBRUARY YOUTH EVENTS



Storytimes:

Family Storytime

***Wednesdays @ 10:30 am:**

***February 5, 12, 19**

Join us for a variety of engaging stories and active songs geared towards families with young children: ages 18 months-4 years old.

fadl.org/family

Baby Storytime

***Fridays @ 10:30 am:**

***February 7, 14, 21**

With interactive songs and simple stories that nurture your baby's curiosity and fine motor skills while providing a place for caregivers to share ideas and socialize. For families with children under 18 months old.

fadl.org/baby

New Story Trail Book

Installing at Martin Road Park later this month: You'll find our Story Trail starting along the west side of Martin Road Park, at the north side, from Woodward Heights, proceeding down toward the Detroit Curling Club. Our Winter/ Spring book is "Milo Walking" by James Howe.



February 6 & February 20 - Middle Grade Tabletop RPG Group - 6:00 pm:

Middle school students can socialize and strategize while exploring new realms and going on imaginative adventures together! Sign up at: fadl.org/rpg



February 10 - Teen Open Mic with Citywide Poets - 4:00 pm:

We'll start with a brief workshop to help you prepare, then showcase your talents in a fun, supportive space. For ages 13-18; sign up at: fadl.org/mic



February 13 - Middle School Board Game Club - 6:00 pm:

Middle school students can socialize with their peers, while also playing a unique variety of fun games together! Sign up at: fadl.org/msbg



February 15 - Pokémon Terrariums - 2:00 pm:

For ages 7-12: Come and make your own home for a Pokémon minifigure (provided) that you can take home! Sign up at: fadl.org/terrarium



February 17 - Family Zine Workshop - 6:00 pm:

Our Zine workshops provide a hands-on opportunity for participants to work alone or collaboratively on making a zine. Caregiver participation optional. Sign up at: fadl.org/family-zine



February 18 - Fantasy Quest! - 2:00 pm:

In this fun, interactive RPG-styled program, our young Adventurers will go through a series of challenges to find the dragon's treasure and save the land! Sign up at: fadl.org/fantasy



February 25 - Reading Rainbow w/Affirmations - 6:00 pm:

Kids in grades 4-8 can join us for a social hour that includes a book discussion, along with some craft time! Sign up online (but drop-ins are welcome): fadl.org/reading-rainbow

Battle of the Books:

Battle of the Books is a trivia-style reading competition for Ferndale Upper Elementary 5th Graders, organized by FADL Youth Librarians; happening in mid-March! Teams of students are currently reading this year's selections, in preparation! More info at: fadl.org/battle





FEBRUARY ADULT EVENTS



February 2 - Motor Om Yoga - 12:00 pm:
Free slow-flow yoga class led by Motor Om, for all skill-levels, hosted in the library's program room. fadl.org/yoga



February 3 - Chess Club - 6:00 pm:
Drop-in-style Chess night for all ages and all skill-levels! No registration required. (Under 12 must be accompanied by a caregiver).



February 4 - Movie Night at the Loving Touch: The Princess Bride - 7:00 pm:
Ages 18+ can come enjoy this iconic romantic, swashbuckling comedy. Have a laugh, have a beer, have some popcorn!



February 6 - Bath Bombs - 6:30 pm:
DIY intention-infused Bath Bombs craft; with all supplies provided. Currently full--join the waitlist online: fadl.org/bath-waitlist



February 9 - Ladyship Warship LIVE: Sunday Songwriters Series - 2:00 pm:
Special acoustic set from the alt-rock / blues / post-grunge duo; no registration required.



February 10 - Rom-Com Movie Trivia at 215 West - 7:00 pm:
Form a team and join us for a fun trivia night covering romantic comedies from every era! Sign up here: fadl.org/trivia



February 11 - 1920's-themed Murder Mystery Party 14 - 6:00 pm:
Registration is currently full, but you can join the waitlist online at: fadl.org/mystery



February 12 - Sci-Fi Book Club - 6:30 pm:
Discussing 'Rosewater' by Tade Thompson. Join in-person or via zoom: fadl.org/sfbc



February 13 - First Drafts | Writers Group at the Ferndale Project - 6:30 pm:
Writers of all genres can gather and connect; work on your own project or take on some of our writing prompts! fadl.org/writers



Feb. 16 - Board Game Club - 1:00 pm:
Gamers (18+) of all skill levels can connect and enjoy a variety of games together in a cozy environment. Sign up at: fadl.org/game



Feb. 18 - Graphic Novel Book Club at Drifter Coffee - 6:30 pm:
Join our Graphic Novel Book Club! We'll be meeting at Drifter Coffee on Tuesday, FEBRUARY 18 at 6:30 pm to discuss Lunar New Year Love Story by Gene Luen Yang.



February 19 - Oscars Preview Party | The Year's Best Pictures - 6:30 pm:
Join us to recap the year in film with a presentation about this year's Best Picture nominees. fadl.org/oscars



February 23 - Think Spring Seed Swap w/ the Ferndale Garden Club - 1:00 pm:
There will be lots of tables from local gardeners and organizations, with displays, and plenty of seeds! No registration required.



February 25 - Ferndale Project Book Club - 6:30 pm:
A book club inside a bar! We'll meet inside the Ferndale Project on the last Tuesday of February to discuss Coleman Hill by Kim Coleman Foote. (Copies available at the circulation desk!) Sign up: fadl.org/fpbc



Full calendar of events:



RE-GENERATED DECEMBER FINANCIAL REPORTING

Balance Sheet

Ferndale Area District Library
As of December 31, 2024

DEC 31, 2024

Assets

Current Assets

Cash and Cash Equivalents

Capital Projects Account	417,206.00
General Account	1,675,812.72
Total Cash and Cash Equivalents	2,093,018.72

Prepaid Expenses	7,172.02
Total Current Assets	2,100,190.74

Total Assets	2,100,190.74
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Liabilities and Equity

Liabilities

Current Liabilities

Accounts Payable	37,027.03
Manual AP	13,782.08
Wages Payable	26,737.13
Total Current Liabilities	77,546.24

Total Liabilities	77,546.24
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Equity

Current Year Earnings	1,139,513.64
Retained Earnings	883,130.86
Total Equity	2,022,644.50

Total Liabilities and Equity	2,100,190.74
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Income Statement (Profit and Loss)

Ferndale Area District Library
For the month ended December 31, 2024

	DEC 2024	DEC 2023	DEC 2022
Income			
404.000 - Voted Property Taxes	91,618.65	92,090.39	57,001.05
607.000 - Fees for Services	-	225.00	-
627.000 - Charge for Services	838.33	459.46	882.36
645.000 - Print Sales & Copies	827.90	11.20	193.15
660.000 - Fines & Forfeitures	137.00	280.74	40.70
675.001 - Individual Donations & Honorariums	228.40	3.50	199.00
675.002 - Contributions from Library Friends	-	546.52	-
675.004 - Library Board Fundraising	-	174.00	-
693.000 - Sale of Property	(35.00)	800.58	44.50
695.000 - Miscellaneous Income	-	7,172.81	(0.05)
Total Income	93,615.28	101,764.20	58,360.71
Gross Profit			
	93,615.28	101,764.20	58,360.71
Operating Expenses			
706.001 - Salaries - Full-time	55,413.76	63,320.12	45,339.78
706.002 - Salaries - Part-time	15,498.25	25,495.43	13,100.70
706.003 - Salaries - Subs	3,012.48	1,242.23	1,448.65
715.001 - Social Security - Employee	6,121.56	7,529.80	4,818.58
715.002 - Social Security - Employer	6,121.59	7,529.78	4,818.66
716.100 - Health Insurance	10,006.83	8,860.27	7,829.29
717.000 - Life Insurance - EE	736.09	483.65	648.01
718.000 - Pension- ICMA-RC 401	4,758.31	2,056.31	3,976.84
720.001 - Medicare - Employee	1,431.66	1,761.02	1,126.95
720.002 - Medicare - Employer	1,431.68	1,761.04	1,126.99
721.001 - Federal Income Tax - Employee	8,602.18	12,329.62	6,397.87
722.001 - MI Income Tax - Employee	3,772.45	4,494.33	3,001.83
723.001 - Local Income Tax - Employee	61.70	148.20	95.42
730.000 - Postage, Mail Processing	2,394.92	2,166.78	-
740.000 - Operating Supplies	3,244.74	2,167.49	1,866.73
742.000 - Books	12,350.99	6,788.51	2,313.78
743.000 - Periodicals	35.00	56.00	(160.95)
745.000 - Audio-Visual, Video	4,233.11	3,232.09	2,859.12
746.000 - Other Non Book	8,266.82	9,360.06	7,578.29
748.000 - Materials Processing Supplies	181.32	-	1,597.64
775.000 - Repair & Maintenance	3,242.78	703.70	1,897.95
802.000 - Audit/Actuarial Fees	7,480.00	-	2,150.00
818.000 - Contractual Services	8,529.33	16,909.39	9,363.39

Income Statement (Profit and Loss)

	DEC 2024	DEC 2023	DEC 2022
853.000 - Phone/Communications	535.30	541.61	537.39
885.000 - Special Programs	829.94	605.68	773.65
900.000 - Printing & Publishing	3,818.39	36.00	69.99
920.000 - Utilities	945.84	4,818.35	3,997.25
931.000 - Facilities Maintenance	3,826.55	2,450.00	2,505.00
943.000 - Equipment Rental Alloc.- General Fund Motor Pool	726.33	999.26	-
956.000 - Miscellaneous	87.00	73.25	467.00
957.000 - Training/Education	733.90	193.88	1,022.36
958.000 - Memberships & Dues	1,920.71	261.00	120.00
970.000 - County Delinquent Tax Chargeback	209.79	-	-
977.000 - Capital Outlay	110,521.91	32,016.02	11,998.81
Total Operating Expenses	291,083.21	220,390.87	144,686.97
Operating Income	(197,467.93)	(118,626.67)	(86,326.26)
Net Income	(197,467.93)	(118,626.67)	(86,326.26)

Income Statement (Profit and Loss)

Ferrdale Area District Library

For the month ended December 31, 2024

	DEC 2024	NOV 2024	OCT 2024	SEP 2024	AUG 2024	JUL 2024	JUN 2024	YEAR TO DATE
Income								
404.000 - Voted Property Taxes	91,618.65	74,534.09	79,590.66	102,617.42	2,034,873.06	228.48	62,238.45	2,383,462.36
404.001 - Voted Property Taxes - Personal	-	-	39,952.71	-	-	-	-	39,952.71
567.000 - Library State Aid	-	-	-	-	-	9,922.88	-	9,922.88
607.000 - Fees for Services	-	100.00	25.00	500.00	25.00	25.00	350.00	675.00
627.000 - Charge for Services	838.33	404.18	515.39	1,339.13	888.22	276.92	703.25	4,262.17
645.000 - Print Sales & Copies	827.90	939.90	584.80	1,373.10	1,426.05	2.40	1,319.45	5,154.15
656.000 - Other Fees & Fines	-	-	-	-	26,560.07	-	-	26,560.07
660.000 - Fines & Forfeitures	137.00	11.00	4.00	325.51	109.51	53.00	484.37	640.02
673.000 - Sale of Property (pre-FYE2022)	-	-	-	-	-	-	(24.95)	-
675.001 - Individual Donations & Honorariums	228.40	23.00	61.00	15.20	1,003.20	1.00	224.50	1,331.80
675.002 - Contributions from Library Friends	-	-	-	-	-	2,350.00	-	2,350.00
675.004 - Library Board Fundraising	-	201.19	-	-	-	-	-	201.19
693.000 - Sale of Property	(35.00)	20.85	43.00	1,412.61	108.00	(24.95)	925.92	1,524.51
695.000 - Miscellaneous Income	-	-	-	-	-	300.00	740.80	300.00
699.401 - Contributions from Capital Fund	-	-	-	-	-	-	140,000.00	-
930.101 - Contributions from General Fund	-	-	-	-	-	-	108,000.84	-
Total Income	93,615.28	76,234.21	120,776.56	107,582.97	2,064,993.11	13,134.73	314,962.63	2,476,336.86
Gross Profit	93,615.28	76,234.21	120,776.56	107,582.97	2,064,993.11	13,134.73	314,962.63	2,476,336.86
Operating Expenses								
706.001 - Salaries - Full-time	55,413.76	48,277.09	76,833.70	51,694.93	59,451.29	50,893.68	64,963.44	342,564.45
706.002 - Salaries - Part-time	15,498.25	16,683.54	22,951.02	14,549.61	20,232.46	16,085.59	20,257.70	106,000.47
706.003 - Salaries - Subs	3,012.48	2,937.45	3,219.20	1,947.60	1,788.64	1,918.51	2,055.36	14,823.88
715.001 - Social Security - Employee	6,121.56	5,531.00	8,426.00	5,578.46	6,764.52	5,639.11	7,136.47	38,060.65

Income Statement (Profit and Loss)

	DEC 2024	NOV 2024	OCT 2024	SEP 2024	AUG 2024	JUL 2024	JUN 2024	YEAR TO DATE
715.002 - Social Security - Employer	6,121.59	5,531.03	8,426.01	5,578.50	6,764.49	5,639.12	7,136.45	38,060.74
716.100 - Health Insurance	10,006.83	11,263.18	10,311.32	10,401.14	13,808.70	11,430.06	418.58	67,221.23
717.000 - Life Insurance - EE	736.09	688.06	688.06	705.35	701.63	529.42	-	4,048.61
718.000 - Pension - ICMA-RC 401	4,758.31	5,469.73	8,324.12	4,926.16	2,958.99	5,393.13	5,916.45	31,830.44
720.001 - Medicare - Employee	1,431.66	1,293.53	1,970.65	1,304.61	1,581.98	1,318.87	1,669.00	8,901.30
720.002 - Medicare - Employer	1,431.68	1,293.53	1,970.61	1,304.64	1,581.97	1,318.82	1,669.07	8,901.25
721.001 - Federal Income Tax - Employee	8,602.18	6,231.56	9,776.54	6,672.72	9,785.82	6,337.68	7,975.06	47,406.50
722.001 - MI Income Tax - Employee	3,772.45	3,350.35	5,135.24	3,417.49	4,228.32	3,404.29	4,321.62	23,308.14
723.001 - Local Income Tax - Employee	61.70	15.43	154.26	102.84	129.31	102.84	129.22	566.38
730.000 - Postage, Mail Processing	2,394.92	12.88	735.11	2,272.13	2,376.21	-	2,114.33	7,791.25
740.000 - Operating Supplies	3,244.74	2,515.26	1,680.14	3,391.64	2,929.47	2,839.76	3,514.95	16,601.01
742.000 - Books	12,350.99	8,815.15	6,172.96	2,530.17	9,239.73	6,157.45	15,801.42	45,266.45
743.000 - Periodicals	35.00	374.00	390.03	-	14.40	73.68	114.55	1,547.11
745.000 - Audio-Visual Video	4,233.11	5,545.30	1,752.00	1,641.74	2,386.18	2,139.82	4,559.95	17,698.15
746.000 - Other Non Book	8,266.82	18,658.70	4,703.30	9,712.87	12,274.71	7,437.78	11,457.62	61,054.18
748.000 - Materials Processing Supplies	181.32	559.89	322.29	478.00	181.06	321.88	870.60	2,044.44
775.000 - Repair & Maintenance	3,242.78	3,979.57	5,950.00	-	720.78	3,103.60	1,432.95	16,996.73
802.000 - Audit/Actuarial Fees	7,480.00	-	-	-	-	-	-	7,480.00
803.000 - The Library Network	-	-	19,944.85	-	-	11,546.58	2,158.74	31,491.43
818.000 - Contractual Services	8,529.33	8,314.00	3,345.90	3,312.75	3,275.80	3,197.00	3,543.75	29,974.78
853.000 - Phone/Communications	535.30	535.30	534.54	534.54	534.49	539.91	1,079.83	3,214.08
885.000 - Special Programs	829.94	2,577.65	1,060.91	2,375.70	2,247.96	5,885.41	8,070.45	14,977.57
900.000 - Printing & Publishing	3,818.39	2,577.73	6,121.03	2,952.14	634.77	-	6,128.72	16,104.06
914.000 - Liability Insurance	-	-	-	-	(1,359.00)	17,612.00	-	16,253.00
920.000 - Utilities	945.84	2,653.77	2,550.81	3,567.39	2,942.42	2,818.98	3,246.45	15,479.21
931.000 - Facilities Maintenance	3,826.55	3,223.11	3,731.55	2,921.55	6,182.06	2,931.76	2,696.00	22,816.58
943.000 - Equipment Rental Alloc. - General Fund Motor Pool	726.33	726.33	731.33	726.33	971.65	726.33	726.33	4,608.30
956.000 - Miscellaneous	87.00	1,160.60	260.53	87.00	158.25	59.50	59.50	1,812.88

Income Statement (Profit and Loss)

	DEC 2024	NOV 2024	OCT 2024	SEP 2024	AUG 2024	JUL 2024	JUN 2024	YEAR TO DATE
957,000 - Training/Education	733.90	2,951.47	5,973.72	1,696.58	1,109.82	575.05	630.55	13,040.54
958,000 - Memberships & Dues	1,920.71	825.87	1,036.69	879.11	1,676.42	943.09	808.45	7,281.89
965,101 - Contributions to General Fund	-	-	-	-	-	-	140,000.00	-
965,401 - Contributions to Capital Fund	-	-	-	-	-	-	108,000.84	-
970,000 - County Delinquent Tax Chargeback	209.79	68.09	-	-	-	-	-	277.88
977,000 - Capital Outlay	110,521.91	77.88	51,305.76	64,639.47	294.49	2,178.15	-	229,017.66
996,000 - Interest Expense	-	-	22,300.00	-	-	-	-	22,300.00
Total Operating Expenses	291,083.21	174,718.03	298,790.18	211,903.16	178,569.79	181,758.85	440,664.40	1,336,823.22
Operating Income	(197,467.93)	(98,483.82)	(178,013.62)	(104,320.19)	1,886,423.32	(168,624.12)	(125,701.77)	1,139,513.64
Net Income	(197,467.93)	(98,483.82)	(178,013.62)	(104,320.19)	1,886,423.32	(168,624.12)	(125,701.77)	1,139,513.64

**FY 2025 Budget
Ferndale Area District Library**

General Fund - 101

December 2024

**FY 2025
YTD
as of 12/31/2024**

**FY 2025
Budget
Amended
1/23/2025**

Revenue			
101-271-404.000 - Voted Property Taxes	\$ 91,618.65	\$ 2,383,462.36	\$2,598,385.00
101-271-404.001 - Voted Property Taxes - Personal	\$ -	\$ 39,952.71	\$39,952.71
101-271-567.000 - Library State Aid	\$ -	\$ 9,922.88	\$19,500.00
101-271-581.000 - Grants	\$ -	\$ -	\$0.00
101-271-607.000 - Fees for Services	\$ -	\$ 675.00	\$1,000.00
101-271-627.000 - Charge for Services	\$ 838.33	\$ 4,262.17	\$7,000.00
101-271-645.000 - Print Sales & Copies	\$ 827.90	\$ 5,154.15	\$10,000.00
101-271-656.000 - Other Fees & Fines	\$ -	\$ 26,560.07	\$26,560.07
101-271-660.000 - Fines & Forfeitures	\$ 137.00	\$ 640.02	\$500.00
101-271-675.001 - Individual Donations & Honorariums	\$ 228.40	\$ 1,331.80	\$1,200.00
101-271-675.002 - Contributions from Library Friends	\$ -	\$ 2,350.00	\$5,000.00
101-271-675.003 - Special Event Proceeds	\$ -	\$ -	\$0.00
101-271-675.004 - Library Board Fundraising	\$ -	\$ 201.19	\$300.00
101-271-693.000 - Sale of Property	\$ (35.00)	\$ 1,524.51	\$3,500.00
101-271-695.000 - Miscellaneous Income	\$ -	\$ 300.00	\$5,500.00
101-271-699.401 - Contributions from Capital Fund	\$ -	\$ -	\$225,000.00
Total Revenue	\$ 93,615.28	\$ 2,476,336.86	\$ 2,943,397.78

General Fund - 101

December 2024

**FY 2025
YTD
as of 12/31/2024**

**FY 2025
Budget
Amended
1/23/2025**

Expenses			
101-271-706.001 - Salaries - Full-time	\$ (55,413.76)	\$ (342,564.45)	(\$710,000.00)
101-271-706.002 - Salaries - Part-time	\$ (15,498.25)	\$ (106,000.47)	(\$220,000.00)
101-271-706.003 - Salaries - Subs	\$ (3,012.48)	\$ (14,823.88)	(\$29,000.00)
101-271-715.001 - Social Security - Employee	\$ (6,121.56)	\$ (38,060.65)	(\$77,000.00)
101-271-715.002 - Social Security - Employer	\$ (6,121.59)	\$ (38,060.74)	(\$77,000.00)
101-271-716.100 - Health Insurance	\$ (10,006.83)	\$ (67,221.23)	(\$125,000.00)
101-271-717.000 - Life Insurance - EE	\$ (736.09)	\$ (4,048.61)	(\$8,500.00)
101-271-718.000 - Pension- ICMA-RC 401	\$ (4,758.31)	\$ (31,830.44)	(\$72,000.00)
101-271-720.001 - Medicare - Employee	\$ (1,431.66)	\$ (8,901.30)	(\$18,000.00)
101-271-720.002 - Medicare - Employer	\$ (1,431.68)	\$ (8,901.25)	(\$18,000.00)
101-271-721.001 - Federal Income Tax - Employee	\$ (8,602.18)	\$ (47,406.50)	(\$100,000.00)
101-271-722.001 - MI Income Tax - Employee	\$ (3,772.45)	\$ (23,308.14)	(\$47,000.00)
101-271-722.002 - MI Unemployment - Employer	\$ -	\$ -	\$0.00
101-271-723.001 - Local Income Tax - Employee	\$ (61.70)	\$ (566.38)	(\$1,900.00)
101-271-725.000 - Workers Compensation	\$ -	\$ -	(\$1,500.00)
101-271-730.000 - Postage, Mail Processing	\$ (2,394.92)	\$ (7,791.25)	(\$12,500.00)
101-271-740.000 - Operating Supplies	\$ (3,244.74)	\$ (16,601.01)	(\$33,000.00)
101-271-742.000 - Books	\$ (12,350.99)	\$ (45,266.45)	(\$100,000.00)
101-271-743.000 - Periodicals	\$ (35.00)	\$ (1,547.11)	(\$10,000.00)
101-271-745.000 - Audio-Visual, Video	\$ (4,233.11)	\$ (17,698.15)	(\$35,000.00)
101-271-746.000 - Other Non Book	\$ (8,266.82)	\$ (61,054.18)	(\$110,000.00)
101-271-748.000 - Materials Processing Supplies	\$ (181.32)	\$ (2,044.44)	(\$8,000.00)

General Fund - 101

December 2024

**FY 2025
YTD
as of 12/31/2024**

**FY 2025
Budget
Amended
1/23/2025**

101-271-775.000 - Repair & Maintenance	\$ (3,242.78)	\$ (16,996.73)	(\$32,000.00)
101-271-802.000 - Audit/Actuarial Fees	\$ (7,480.00)	\$ (7,480.00)	(\$7,480.00)
101-271-803.000 - The Library Network	\$ -	\$ (31,491.43)	(\$60,000.00)
101-271-818.000 - Contractual Services	\$ (8,529.33)	\$ (29,974.78)	(\$85,000.00)
101-271-853.000 - Phone/Communications	\$ (535.30)	\$ (3,214.08)	(\$6,750.00)
101-271-885.000 - Special Programs	\$ (829.94)	\$ (14,977.57)	(\$36,000.00)
101-271-900.000 - Printing & Publishing	\$ (3,818.39)	\$ (16,104.06)	(\$26,000.00)
101-271-914.000 - Liability Insurance	\$ -	\$ (16,253.00)	(\$16,253.00)
101-271-920.000 - Utilities	\$ (945.84)	\$ (15,479.21)	(\$42,000.00)
101-271-931.000 - Facilities Maintenance	\$ (3,826.55)	\$ (22,816.58)	(\$43,000.00)
101-271-943.000 - Equipment Rental	\$ (726.33)	\$ (4,608.30)	(\$9,500.00)
101-271-956.000 - Miscellaneous	\$ (87.00)	\$ (1,812.88)	(\$2,000.00)
101-271-957.000 - Training/Education	\$ (733.90)	\$ (13,040.54)	(\$28,000.00)
101-271-958.000 - Memberships & Dues	\$ (1,920.71)	\$ (7,281.89)	(\$13,000.00)
101-271-960.000 - County Delinquent Tax Chargeback	\$ (209.79)	\$ (277.88)	\$0.00
101-271-965.401 - Contributions to Capital Fund	\$ -	\$ -	\$0.00
101-271-977.000 - Capital Outlay	\$ (110,521.91)	\$ (229,017.66)	(\$300,000.00)
101-271-992.000 - Debt Svc- Principal	\$ -	\$ -	(\$360,000.00)
101-271-994.000 - Interest Expense	\$ -	\$ (22,300.00)	(\$44,600.00)
Total Expenses	\$ (291,083.21)	\$ (1,336,823.22)	\$ (2,924,983.00)

Net Income / (Loss):	\$ (197,467.93)	\$ 1,139,513.64	\$ 18,414.78
Fund Balance Change:		\$ 1,139,513.64	\$ 18,414.78
Fund Balance at the Beginning of the FY:		\$ 365,825.00	\$ 365,825.00
Fund Balance at the End of the FY:			\$ 384,239.78

FY 2025 Budget
Ferndale Area District Library

Capital Projects Fund - 401	December 2024	FY 2025 YTD as of 12/31/2024	FY 2025 Budget Approved 5/16/2024
Revenue			
401-271-699.101 - Contributions from General Fund	\$0.00	\$0.00	\$0.00
Total Revenue	\$0.00	\$0.00	\$0.00

Capital Projects Fund - 401	December 2024	FY 2025 YTD as of 12/31/2024	FY 2025 Budget Approved 5/16/2024
Expenses			
401-271-965.101 - Contributions to General Fund	\$0.00	\$0.00	(\$225,000.00)
401-271-977- Capital Outlay	(\$110,521.91)	(\$110,521.91)	\$0.00
Total Expenses	(\$110,521.91)	(\$110,521.91)	(\$225,000.00)

Capital Fund Balance Change:	-\$110,521.91	-\$110,521.91	-\$225,000.00
Capital Fund Balance at the Beginning of the FY:		\$432,206.00	\$432,206.00
Capital Fund Balance at the End of the FY:			\$207,206.00

JANUARY STATS & FINANCIAL REPORTING

Library Statistics FY 2025

	CURRENT	Running	2025											
	Month	Monthly	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Library Revenue From Service Desks														
Fees	\$ 91.00	\$ 67	\$ 111.51	\$ 51.70	\$ 40.00	\$ 12.00	\$ 100.00	\$ 65.00	\$ 91.00					
Fax	\$ 36.50	\$ 36	\$ 104.50	\$ 62.50	\$ 9.50	\$ 7.00	\$ 8.50	\$ 25.20	\$ 36.50					
Ref Desk (mic)	\$ 425.85	\$ 583	\$ 540.56	\$ 763.09	\$ 741.02	\$ 566.26	\$ 490.59	\$ 551.08	\$ 425.85					
Computer Passes	-	\$ 57	\$ 136.85	\$ 113.00	\$ 94.00	-	-	-	-					
Prints/Copies	\$ 29.00	\$ 55	\$ 93.90	\$ 23.65	\$ 63.20	\$ 95.45	\$ 10.60	\$ 72.40	\$ 29.00					
Lost Items	\$ 4.00	\$ 46	\$ 50.00	\$ 175.00	\$ 47.16	\$ 10.00	\$ 32.95	-	\$ 4.00					
Non-Res Cards	-	\$ 29	\$ 50.00	-	-	\$ 125.00	-	-	-					
Donations	\$ 87.00	\$ 31	\$ 3.10	\$ 15.30	\$ 2.00	\$ 8.00	\$ 61.90	\$ 37.00	\$ 87.00					
Earbuds/Flash Drives	\$ 5.00	\$ 5	\$ 8.00	\$ 3.00	\$ 4.00	\$ 5.00	\$ 4.00	\$ 7.00	\$ 5.00					
Total Library Earnings	\$ 678.35	\$ 897	\$ 1,098.42	\$ 1,208.24	\$ 1,000.88	\$ 828.71	\$ 708.54	\$ 757.68	\$ 678.35					
Friends Earnings														
Book Store	\$ 660.50	\$ 466	\$ 487.75	\$ 108.00	\$ 264.61	\$ 495.25	\$ 449	\$ 799.75	\$ 660.50					
Shirts and Bagg	\$ 15.00	\$ 18	\$ 5.00	-	-	\$ 15.00	\$ 10	\$ 79	\$ 15.00					
Amazon Sales	\$ 148.91	\$ 139	\$ 155.15	\$ 188.57	\$ 38.00	\$ 197.54	\$ 167.87	\$ 76.82	\$ 148.91					
Total Friends Earnings	\$ 824.41	\$ 623	\$ 647.90	\$ 296.57	\$ 302.61	\$ 707.79	\$ 627.00	\$ 955.57	\$ 824.41					
Library Usage														
Physical Visits	9205	10100	10773	11014	10176	11597	9810	8128	9205					
Home Delivery	4	4	6	4	1	4	2	5	4					
New Users	182	153	131	170	177	163	137	111	182					
Public Computer Sessions	1101	1195	1333	1281	1134	1267	1116	1130	1101					
Reference Desk Interactions	1720	1554	1497	1618	1457	1591	1466	1531	1720					
Youth Desk Interactions	519	496	565	577	420	522	475	397	519					
Circulation Desk Interactions	996	968	1006	937	925	1061	1013	837	996					
Teen Space Attendance	126	104	10	15	135	184	139	116	126					
Total Programs Offered	46	39	41	37	38	49	33	31	46					
Total Program Attendance	1074	883	864	1010	769	1159	624	680	1074					
Total Library Checkouts	17924	17381	18587	17949	16626	17613	16431	16535	17924					
Items Loaned Through ILL	6990	5589	5731	5411	5305	5128	5271	5584	6990					
Items Loaned Through MelCat	1935	1814	2156	1233	2000	1882	1820	1672	1935					
Items Borrowed Through ILL	193	180	188	170	182	192	168	170	193					
Items Borrowed Through MelCat	3353	3065	3278	1979	3180	3548	3020	3098	3353					
New Items Added	78	75	76	74	69	88	76	66	78					
Adult Books	310	254	246	221	243	301	224	233	310					
CDs	27	33	73	18	33	25	22	31	27					
DVDs/Blu-rays	43	57	38	47	36	103	95	35	43					
Audiobooks	6	8	7	6	6	21	8	3	6					
Kids Books	217	202	205	234	152	343	131	131	217					
Teen Books	53	38	44	34	60	26	22	30	53					
Magazines/Newspapers	80	80	75	86	95	70	70	82	80					
Puzzles/Board Games	19	16	22	15	22	6	10	21	19					
Video Games	1	8	5	4	15	13	11	5	1					

Library Statistics FY 2025

	CURRENT Month	Running Monthly	July 2024	Aug 2024	Sep 2024	Oct 2024	Nov 2024	Dec 2024	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025
			1	2	3	4	5	6	7	8	9	10	11	12
Library of Things	9	3												
Overdrive Advantage Titles	57	61	61	55	52	57	60	82	57					
Total Items (less OP Adv)	765	707	717	670	663	966	594	575	765					
Circulation by Media Type														
Books	13530	10261	7292	7194	6458	12616	12484	12253	13530					
CDs	973	844	999	752	743	739	748	957	973					
Audiobooks	86	97	122	116	81	125	75	74	86					
DVDs/Blu-rays	2385	2115	2063	1873	1877	2114	2148	2345	2385					
Magazines/Newspapers	91	144	175	144	107	286	78	125	91					
Puzzles/Boardgames	416	413	431	434	394	370	457	389	416					
Video Games	243	209	246	220	181	166	188	217	243					
Library of Things	73	71	81	82	58	60	76	64	73					
Digital Circulation														
Overdrive Downloads	4527	3792	3985	3645	3523	3559	3542	3765	4527					
Overdrive Total Users	1067	957	955	936	920	918	927	978	1067					
Overdrive New Users	82	59	57	59	59	53	56	50	82					
Kanopy Plays	928	705	638	717	770	573	665	646	928					
Kanopy Users	217	236	265	264	240	X	214	216	217					
Hoopla Downloads	1235	1091	1108	1049	1012	996	1064	1173	1235					
Hoopla Total Users	453	400	393	391	381	378	390	416	453					
Hoopla New Users	32	28	33	26	27	21	32	24	32					
Total Digital Checkouts	6690	3260	5731	5411	5305	5128	5271	5584	6690	0	0	0	0	0
Social Media														
Facebook New Followers	53	37	26	31	39	45	24	27	53					
TikTok Followers	5490	5430	5351	5363	5387	5419	5452	5471	5490					
IG New Followers	51	34	15	22	20	39	36	37	51					
Podcast Downloads	240	423	320	330	250	880	435	400	240					

January	Programs / Passive								
1/4/2025	Air Plant: Hangers	17						17	
1/5/2025	Yoga	17						17	
1/8/2025	SFBC: Noor	11			5			16	
1/8/2025	Acut Take & Make: Penguin Rocks	23						23	
1/8/2025	Withington West Outreach	7						7	
1/9/2025	Model Drawing	23		1				24	
1/11/2025	Gratitude Journal	16						16	
1/12/2025	Sunday Concert Series	55						55	
01/14/2025	film club, Fargo @ loving touch	21						21	
1/16/2025	Outreach: The James	7						7	
1/19/2025	Board Game Club for Adults	19						19	
1/21/2022	GNBC - American Cults	8						8	
1/22/2025	Puzzle Tournament - UrbanRest	13						13	
1/23/2025	Album Club - Prince	9						9	
1/26/2025	Art Reception	55						55	
1/28/2025	Ferndale Project Book Club	32						32	
1/28/2025	Adult Display: Behind the scenes film	15						15	
1/30	Albert Kahn the residences	44						44	
1/31	Adult display: Restaurant Tales	24						24	
1/31	Adult Display: Crafts!	22						22	
Total		438			5			444	
January									
1/1/2025	January take-home kit (Watercolor polar bear)		20		20		0-5		Passive program
1/1/25	Zine Kits		15		15		6-11 12-18		Passive program
1/1/25	Winter Scavenger Hunt (1/1-1/4)		21		21		General		Passive program
1/2/2025	Middle Grade Tabletop RPG		6		6		6-11		
1/3/2025	Baby Storytime	3		3			0-5		E
1/5/2025	Winter Scavenger Hunt (1/5-1/11)		25		25		General		Passive program
1/8/2025	Family Storytime	7		8			0-5		E
1/9/2025	Outreach: Drayton		46		46		0-5		E; Outreach
1/9/2025	Middle School Board Game Club		7		7		6-11		E
1/10/2025	Baby Storytime	8		8			0-5		E
1/12/2025	Winter Scavenger Hunt (1/12-1/18)		16		16		General		Passive program
1/13/2025	Outreach: FMS Rainbow Club	3		15			6-11		Outreach
1/14/2025	Outreach: FECC Preschool Storytime	17		82			0-5		E; Outreach
1/15/2025	Family Storytime	7		7			0-5		E
1/16/2025	Outreach: Drayton		46		46		0-5		E; Outreach
1/16/2025	Middle Grade Tabletop RPG		6		6		6-11		
1/17/25	Baby Storytime	9		8			0-5		E
1/19/2025	Winter Scavenger Hunt (1/19-1/25)		13		13		General		Passive program
1/21/2025	Cratternoon	2		4			6-11		
1/22/2025	Family Storytime	1		1			0-5		E
1/23/2025	Outreach: Drayton		46		46		0-5		E; Outreach
1/26/2025	Winter Scavenger Hunt (1/26-1/31)		30		30		General		Passive program
1/27/2025	Mario Cart Grand Prix		6		6		12-18		Teen
1/28/2029	Reading Rainbow		6		6		6-11		
1/29/2024	Early Learning Fair	59		23			Adult		E
1/30/2024	Outreach: Drayton		46		46		General		E; Outreach
Total	Programs / Outreach	116	514	630					

Balance Sheet

Ferndale Area District Library
As of January 31, 2025

JAN 31, 2025

Assets

Current Assets

Cash and Cash Equivalents

Capital Projects Account	417,206.00
General Account	1,581,776.82
Total Cash and Cash Equivalents	1,998,982.82

Prepaid Expenses	7,172.02
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Total Current Assets	2,006,154.84
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Total Assets	2,006,154.84
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Liabilities and Equity

Liabilities

Current Liabilities

Accounts Payable	24,412.80
Manual AP	13,782.08
Wages Payable	26,737.13
Total Current Liabilities	64,932.01

Total Liabilities	64,932.01
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Equity

Current Year Earnings	1,058,091.97
Retained Earnings	883,130.86
Total Equity	1,941,222.83

Total Liabilities and Equity	2,006,154.84
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Income Statement (Profit and Loss)

Ferndale Area District Library
For the month ended January 31, 2025

	JAN 2025	JAN 2024	JAN 2023
Income			
404.000 - Voted Property Taxes	65,428.19	56,806.87	46,349.19
607.000 - Fees for Services	600.00	50.00	148.75
627.000 - Charge for Services	461.90	1,240.77	1,170.01
645.000 - Print Sales & Copies	382.70	1,385.80	215.55
656.000 - Other Fees & Fines	6,829.54	-	-
660.000 - Fines & Forfeitures	285.77	346.82	29.00
675.000 - Contributions	-	-	5.00
675.001 - Individual Donations & Honorariums	88.50	13.75	21.65
675.002 - Contributions from Library Friends	-	-	390.00
675.004 - Library Board Fundraising	-	-	75.57
693.000 - Sale of Property	1,229.77	88.99	102.90
695.000 - Miscellaneous Income	-	-	5,766.58
930.101 - Contributions from General Fund	-	(107,550.84)	-
Total Income	75,306.37	(47,617.84)	54,274.20
Gross Profit			
	75,306.37	(47,617.84)	54,274.20
Operating Expenses			
706.001 - Salaries - Full-time	48,378.30	67,840.71	45,521.77
706.002 - Salaries - Part-time	15,004.87	16,216.48	12,082.85
706.003 - Salaries - Subs	2,375.68	1,441.22	1,139.65
715.001 - Social Security - Employee	5,389.21	7,314.91	4,720.36
715.002 - Social Security - Employer	5,389.19	7,314.85	4,720.37
716.100 - Health Insurance	10,006.83	8,860.27	7,829.29
717.000 - Life Insurance - EE	28.69	718.60	648.01
718.000 - Pension- ICMA-RC 401	5,799.95	4,733.00	3,815.32
720.001 - Medicare - Employee	1,260.38	1,710.77	1,103.98
720.002 - Medicare - Employer	1,260.38	1,710.73	1,104.00
721.001 - Federal Income Tax - Employee	5,716.85	13,440.96	5,957.64
722.001 - MI Income Tax - Employee	3,315.02	4,555.43	2,905.72
723.001 - Local Income Tax - Employee	196.96	99.84	95.42
740.000 - Operating Supplies	4,467.83	2,397.44	3,445.29
742.000 - Books	7,096.53	5,156.87	8,445.41
743.000 - Periodicals	425.03	516.03	962.03
745.000 - Audio-Visual, Video	4,347.31	2,009.48	2,435.12
746.000 - Other Non Book	10,119.26	11,153.78	8,169.25
748.000 - Materials Processing Supplies	343.33	145.20	660.24
775.000 - Repair & Maintenance	920.40	4,157.00	3,985.93

Income Statement (Profit and Loss)

	JAN 2025	JAN 2024	JAN 2023
802.000 - Audit/Actuarial Fees	-	6,825.00	-
803.000 - The Library Network	-	2,208.92	11,464.58
818.000 - Contractual Services	4,331.90	7,576.32	5,233.59
853.000 - Phone/Communications	535.29	541.61	537.40
885.000 - Special Programs	1,897.30	1,324.45	1,540.77
900.000 - Printing & Publishing	-	3,838.03	-
920.000 - Utilities	7,300.46	3,882.47	3,682.94
931.000 - Facilities Maintenance	8,153.00	2,896.29	2,505.00
943.000 - Equipment Rental Alloc.- General Fund Motor Pool	726.33	622.52	1,360.47
956.000 - Miscellaneous	(253.15)	100.75	562.00
957.000 - Training/Education	2,092.23	2,810.76	443.47
958.000 - Memberships & Dues	-	1,505.28	(56.67)
965.401 - Contributions to Capital Fund	-	(107,550.84)	-
970.000 - County Delinquent Tax Chargeback	102.68	-	-
977.000 - Capital Outlay	-	950.00	900.00
Total Operating Expenses	156,728.04	89,025.13	147,921.20
Operating Income	(81,421.67)	(136,642.97)	(93,647.00)
Net Income	(81,421.67)	(136,642.97)	(93,647.00)

Income Statement (Profit and Loss)

Ferndale Area District Library

For the month ended January 31, 2025

	JAN 2025	DEC 2024	NOV 2024	OCT 2024	SEP 2024	AUG 2024	JUL 2024	YEAR TO DATE
Income								
404.000 - Voted Property Taxes	65,428.19	91,618.65	74,534.09	79,590.66	102,617.42	2,034,873.06	228.48	2,448,890.55
404.001 - Voted Property Taxes - Personal	-	-	-	39,952.71	-	-	-	39,952.71
567.000 - Library State Aid	-	-	-	-	-	-	9,922.88	9,922.88
607.000 - Fees for Services	600.00	-	100.00	25.00	500.00	25.00	25.00	1,275.00
627.000 - Charge for Services	461.90	838.33	404.18	515.39	1,339.13	888.22	276.92	4,724.07
645.000 - Print Sales & Copies	382.70	827.90	939.90	584.80	1,373.10	1,426.05	2.40	5,536.85
656.000 - Other Fees & Fines	6,829.54	-	-	-	-	26,560.07	-	33,389.61
660.000 - Fines & Forfeitures	285.77	137.00	11.00	4.00	325.51	109.51	53.00	925.79
675.001 - Individual Donations & Honorariums	88.50	228.40	23.00	61.00	15.20	1,003.20	1.00	1,420.30
675.002 - Contributions from Library Friends	-	-	-	-	-	-	2,350.00	2,350.00
675.004 - Library Board Fundraising	-	-	201.19	-	-	-	-	201.19
693.000 - Sale of Property	1,229.77	(35.00)	20.85	43.00	1,412.61	108.00	(24.95)	2,754.28
695.000 - Miscellaneous Income	-	-	-	-	-	-	300.00	300.00
Total Income	75,306.37	93,615.28	76,234.21	120,776.56	107,582.97	2,064,993.11	13,134.73	2,551,643.23
Gross Profit								
	75,306.37	93,615.28	76,234.21	120,776.56	107,582.97	2,064,993.11	13,134.73	2,551,643.23
Operating Expenses								
706.001 - Salaries - Full-time	48,378.30	55,413.76	48,277.09	76,833.70	51,694.93	59,451.29	50,893.68	390,942.75
706.002 - Salaries - Part-time	15,004.87	15,498.25	16,663.54	22,951.02	14,549.61	20,232.46	16,085.59	121,005.34
706.003 - Salaries - Subs	2,375.68	3,012.48	2,937.45	3,219.20	1,947.60	1,788.64	1,918.51	17,199.56
715.001 - Social Security - Employee	5,389.21	6,121.56	5,531.00	8,426.00	5,578.46	6,764.52	5,639.11	43,449.86
715.002 - Social Security - Employer	5,389.19	6,121.59	5,531.03	8,426.01	5,578.50	6,764.49	5,639.12	43,449.93
716.100 - Health Insurance	10,006.83	10,006.83	11,263.18	10,311.32	10,401.14	13,808.70	11,430.06	77,228.06
717.000 - Life Insurance - EE	28.69	736.09	688.06	688.06	705.35	701.63	529.42	4,077.30

Income Statement (Profit and Loss)

	JAN 2025	DEC 2024	NOV 2024	OCT 2024	SEP 2024	AUG 2024	JUL 2024	YEAR TO DATE
718.000 - Pension -ICMA-RC 401	5,799.95	4,758.31	5,469.73	8,324.12	4,926.16	2,958.99	5,393.13	37,630.39
720.001 - Medicare - Employee	1,260.38	1,431.66	1,293.53	1,970.65	1,304.61	1,581.98	1,318.87	10,161.68
720.002 - Medicare - Employer	1,260.38	1,431.68	1,293.53	1,970.61	1,304.64	1,581.97	1,318.82	10,161.63
721.001 - Federal Income Tax - Employee	5,716.85	8,602.18	6,231.56	9,776.54	6,672.72	9,785.82	6,337.68	53,123.35
722.001 - MI Income Tax - Employee	3,315.02	3,772.45	3,350.35	5,135.24	3,417.49	4,228.32	3,404.29	26,623.16
723.001 - Local Income Tax - Employee	196.96	61.70	15.43	154.26	102.84	129.31	102.84	763.34
730.000 - Postage, Mail Processing	-	2,394.92	12.88	735.11	2,272.13	2,376.21	-	7,791.25
740.000 - Operating Supplies	4,467.83	3,244.74	2,515.26	1,680.14	3,391.64	2,929.47	2,839.76	21,068.84
742.000 - Books	7,096.53	12,350.99	8,815.15	6,172.96	2,530.17	9,239.73	6,157.45	52,362.98
743.000 - Periodicals	425.03	35.00	374.00	390.03	-	14.40	733.68	1,972.14
745.000 - Audio-Visual, Video	4,347.31	4,233.11	5,545.30	1,752.00	1,641.74	2,386.18	2,139.82	22,045.46
746.000 - Other Non Book	10,119.26	8,266.82	18,658.70	4,703.30	9,712.87	12,274.71	7,437.78	71,173.44
748.000 - Materials Processing Supplies	343.33	181.32	559.89	322.29	478.00	181.06	321.88	2,387.77
775.000 - Repair & Maintenance	920.40	3,242.78	3,979.57	5,950.00	-	720.78	3,103.60	17,917.13
802.000 - Audit/Actuarial Fees	-	7,480.00	-	-	-	-	-	7,480.00
803.000 - The Library Network	-	-	-	19,944.85	-	-	11,546.58	31,491.43
818.000 - Contractual Services	4,331.90	8,529.33	8,314.00	3,345.90	3,312.75	3,275.80	3,197.00	34,306.68
853.000 - Phone/Communications	535.29	535.30	535.30	534.54	534.54	534.49	539.91	3,749.37
885.000 - Special Programs	1,897.30	829.94	2,577.65	1,060.91	2,375.70	2,247.96	5,885.41	16,874.87
900.000 - Printing & Publishing	-	3,818.39	2,577.73	6,121.03	2,952.14	634.77	-	16,104.06
914.000 - Liability Insurance	-	-	-	-	-	(1,359.00)	17,612.00	16,253.00
920.000 - Utilities	7,300.46	945.84	2,653.77	2,550.81	3,567.39	2,942.42	2,818.98	22,779.67
931.000 - Facilities Maintenance	8,153.00	3,826.55	3,223.11	3,731.55	2,921.55	6,182.06	2,931.76	30,969.58
943.000 - Equipment Rental Alloc.- General Fund Motor Pool	726.33	726.33	726.33	731.33	726.33	971.65	726.33	5,334.63
956.000 - Miscellaneous	427.15	87.00	1,160.60	260.53	87.00	158.25	59.50	2,240.03
957.000 - Training/Education	2,092.23	733.90	2,951.47	5,973.72	1,696.58	1,109.82	575.05	15,132.77
958.000 - Memberships & Dues	-	1,920.71	825.87	1,036.69	879.11	1,676.42	943.09	7,281.89
970.000 - County Delinquent Tax Chargeback	102.68	209.79	68.09	-	-	-	-	380.56

Income Statement (Profit and Loss)

	JAN 2025	DEC 2024	NOV 2024	OCT 2024	SEP 2024	AUG 2024	JUL 2024	YEAR TO DATE
977,000 - Capital Outlay	-	110,521.91	77.88	51,305.76	64,639.47	294.49	2,178.15	229,017.66
996,000 - Interest Expense	-	-	-	22,300.00	-	-	-	22,300.00
Total Operating Expenses	157,408.34	291,083.21	174,718.03	298,790.18	211,903.16	178,569.79	181,758.85	1,494,231.56
Operating Income	(82,101.97)	(197,467.93)	(98,483.82)	(178,013.62)	(104,320.19)	1,886,423.32	(168,624.12)	1,057,411.67
Net Income	(82,101.97)	(197,467.93)	(98,483.82)	(178,013.62)	(104,320.19)	1,886,423.32	(168,624.12)	1,057,411.67

**FY 2025 Budget
Ferndale Area District Library**

General Fund - 101

	January 2025	FY 2025 YTD as of 1/31/2025	FY 2025 Budget Amended 1/23/2025
Revenue			
101-271-404.000 - Voted Property Taxes	\$ 65,428.19	\$ 2,448,890.55	\$ 2,598,385.00
101-271-404.001 - Voted Property Taxes - Personal	\$ -	\$ 39,952.71	\$ 39,952.71
101-271-567.000 - Library State Aid	\$ -	\$ 9,922.88	\$ 19,500.00
101-271-581.000 - Grants	\$ -	\$ -	\$ 0.00
101-271-607.000 - Fees for Services	\$ 600.00	\$ 1,275.00	\$ 1,000.00
101-271-627.000 - Charge for Services	\$ 461.90	\$ 4,724.07	\$ 7,000.00
101-271-645.000 - Print Sales & Copies	\$ 382.70	\$ 5,536.85	\$ 10,000.00
101-271-656.000 - Other Fees & Fines	\$ 6,829.54	\$ 33,389.61	\$ 26,560.07
101-271-660.000 - Fines & Forfeitures	\$ 285.77	\$ 925.79	\$ 500.00
101-271-675.001 - Individual Donations & Honorariums	\$ 88.50	\$ 1,420.30	\$ 1,200.00
101-271-675.002 - Contributions from Library Friends	\$ -	\$ 2,350.00	\$ 5,000.00
101-271-675.003 - Special Event Proceeds	\$ -	\$ -	\$ 0.00
101-271-675.004 - Library Board Fundraising	\$ -	\$ 201.19	\$ 300.00
101-271-693.000 - Sale of Property	\$ 1,229.77	\$ 2,754.28	\$ 3,500.00
101-271-695.000 - Miscellaneous Income	\$ -	\$ 300.00	\$ 5,500.00
101-271-699.401 - Contributions from Capital Fund	\$ -	\$ -	\$ 225,000.00
Total Revenue	\$ 75,306.37	\$ 2,551,643.23	\$ 2,943,397.78

General Fund - 101

	January 2025	FY 2025 YTD as of 1/31/2025	FY 2025 Budget Amended 1/23/2025
Expenses			
101-271-706.001 - Salaries - Full-time	\$ (48,378.30)	\$ (390,942.75)	\$ (710,000.00)
101-271-706.002 - Salaries - Part-time	\$ (15,004.87)	\$ (121,005.34)	\$ (220,000.00)
101-271-706.003 - Salaries - Subs	\$ (2,375.68)	\$ (17,199.56)	\$ (29,000.00)
101-271-715.001 - Social Security - Employee	\$ (5,389.21)	\$ (43,449.86)	\$ (77,000.00)
101-271-715.002 - Social Security - Employer	\$ (5,389.19)	\$ (43,449.93)	\$ (77,000.00)
101-271-716.100 - Health Insurance	\$ (10,006.83)	\$ (77,228.06)	\$ (125,000.00)
101-271-717.000 - Life Insurance - EE	\$ (28.69)	\$ (4,077.30)	\$ (8,500.00)
101-271-718.000 - Pension- ICMA-RC 401	\$ (5,799.95)	\$ (37,630.39)	\$ (72,000.00)
101-271-720.001 - Medicare - Employee	\$ (1,260.38)	\$ (10,161.68)	\$ (18,000.00)
101-271-720.002 - Medicare - Employer	\$ (1,260.38)	\$ (10,161.63)	\$ (18,000.00)
101-271-721.001 - Federal Income Tax - Employee	\$ (5,716.85)	\$ (53,123.35)	\$ (100,000.00)
101-271-722.001 - MI Income Tax - Employee	\$ (3,315.02)	\$ (26,623.16)	\$ (47,000.00)
101-271-722.002 - MI Unemployment - Employer	\$ -	\$ -	\$ 0.00
101-271-723.001 - Local Income Tax - Employee	\$ (196.96)	\$ (763.34)	\$ (1,900.00)
101-271-725.000 - Workers Compensation	\$ -	\$ -	\$ (1,500.00)
101-271-730.000 - Postage, Mail Processing	\$ -	\$ (7,791.25)	\$ (12,500.00)
101-271-740.000 - Operating Supplies	\$ (4,467.83)	\$ (21,068.84)	\$ (33,000.00)
101-271-742.000 - Books	\$ (7,096.53)	\$ (52,362.98)	\$ (100,000.00)
101-271-743.000 - Periodicals	\$ (425.03)	\$ (1,972.14)	\$ (10,000.00)
101-271-745.000 - Audio-Visual, Video	\$ (4,347.31)	\$ (22,045.46)	\$ (35,000.00)
101-271-746.000 - Other Non Book	\$ (10,119.26)	\$ (71,173.44)	\$ (110,000.00)
101-271-748.000 - Materials Processing Supplies	\$ (343.33)	\$ (2,387.77)	\$ (8,000.00)

General Fund - 101

	January 2025	FY 2025 YTD as of 1/31/2025	FY 2025 Budget Amended 1/23/2025
101-271-775.000 - Repair & Maintenance	\$ (920.40)	\$ (17,917.13)	\$ (32,000.00)
101-271-802.000 - Audit/Actuarial Fees	\$ -	\$ (7,480.00)	\$ (7,480.00)
101-271-803.000 - The Library Network	\$ -	\$ (31,491.43)	\$ (60,000.00)
101-271-818.000 - Contractual Services	\$ (4,331.90)	\$ (34,306.68)	\$ (85,000.00)
101-271-853.000 - Phone/Communications	\$ (535.29)	\$ (3,749.37)	\$ (6,750.00)
101-271-885.000 - Special Programs	\$ (1,897.30)	\$ (16,874.87)	\$ (36,000.00)
101-271-900.000 - Printing & Publishing	\$ -	\$ (16,104.06)	\$ (26,000.00)
101-271-914.000 - Liability Insurance	\$ -	\$ (16,253.00)	\$ (16,253.00)
101-271-920.000 - Utilities	\$ (7,300.46)	\$ (22,779.67)	\$ (42,000.00)
101-271-931.000 - Facilities Maintenance	\$ (8,153.00)	\$ (30,969.58)	\$ (43,000.00)
101-271-943.000 - Equipment Rental	\$ (726.33)	\$ (5,334.63)	\$ (9,500.00)
101-271-956.000 - Miscellaneous	\$ 253.15	\$ (1,559.73)	\$ (2,000.00)
101-271-957.000 - Training/Education	\$ (2,092.23)	\$ (15,132.77)	\$ (28,000.00)
101-271-958.000 - Memberships & Dues	\$ -	\$ (7,281.89)	\$ (13,000.00)
101-271-960.000 - County Delinquent Tax Chargeback	\$ (102.68)	\$ (380.56)	\$ 0.00
101-271-965.401 - Contributions to Capital Fund	\$ -	\$ -	\$ 0.00
101-271-977.000 - Capital Outlay	\$ -	\$ (229,017.66)	\$ (300,000.00)
101-271-992.000 - Debt Svc- Principal	\$ -	\$ -	\$ (360,000.00)
101-271-994.000 - Interest Expense	\$ -	\$ (22,300.00)	\$ (44,600.00)
Total Expenses	\$ (156,728.04)	\$ (1,493,551.26)	\$ (2,924,983.00)
Net Income / (Loss):	\$ (81,421.67)	\$ 1,058,091.97	\$ 18,414.78
Fund Balance Change:		\$ 1,058,091.97	\$ 18,414.78
Fund Balance at the Beginning of the FY:		\$ 365,825.00	\$ 365,825.00
Fund Balance at the End of the FY:			\$ 384,239.78

**FY 2025 Budget
Ferndale Area District Library**

Capital Projects Fund - 401	January 2025	FY 2025 YTD as of 1/31/2025	FY 2025 Budget Approved 5/16/2024
Revenue			
401-271-699.101 - Contributions from General Fund	\$0.00	\$0.00	\$0.00
Total Revenue	\$0.00	\$0.00	\$0.00

Capital Projects Fund - 401	January 2025	FY 2025 YTD as of 1/31/2025	FY 2025 Budget Approved 5/16/2024
Expenses			
401-271-965.101 - Contributions to General Fund	\$0.00	\$0.00	(\$225,000.00)
401-271-977- Capital Outlay	\$0.00	(\$110,521.91)	\$0.00
Total Expenses	\$0.00	(\$110,521.91)	(\$225,000.00)

Capital Fund Balance Change:	\$0.00	-\$110,521.91	-\$225,000.00
Capital Fund Balance at the Beginning of the FY:		\$432,206.00	\$432,206.00
Capital Fund Balance at the End of the FY:			\$207,206.00

DIRECTOR
Drew Macaulay
ASSISTANT DIRECTOR
Kricket Hoekstra
BOARD
Meghan Evoy
Kelly Farrah
Brianna Foraker
Amanda Hanlin
Erin Hooper
Jonathan Ross
Kevin Yezbick



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providing access to materials
and services that inform, enrich,
entertain, and empower*

222 East Nine Mile Rd., Ferndale, MI 48220
248-546-2504 fadl.org

2/20/2025

**FADL Board of Directors
Request for Board Action**

From: Drew Macaulay

Subject: Business Account Authorized Signer Record

Summary:

The business bank account at Comerica requires updated information and authorized signatures from all signatories. This includes signatures from the Secretary, Treasurer, and President, along additional background information for the newest signatory, the President.

Recommended Action:

Any signatories present who have not yet provided the requested information and signature complete the relevant paperwork.

DIRECTOR
Drew Macaulay
ASSISTANT DIRECTOR
Krocket Hoekstra
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248-546-2504 fadl.org

2/20/2025

**FADL Board of Directors
Request for Board Action**

From: Drew Macaulay

Subject: Michigan Earned Sick Time Policy ("MESA")

Summary:

Effective February 21, 2025, Michigan law requires that all employees be allowed to accrue paid sick time. After consultation with our employment attorney Mike Blum, the attached policy has been drafted and reviewed by the administrators. It complies with the new law by allowing our substitutes to earn one hour of sick time for every 30 hours they work. As our substitutes generally do not work very many hours each week, this will not significantly impact our budget. The new law only impacts our substitutes, all other employees are adequately covered by existing policies.

Recommended Action:

A motion to approve the proposed policy in compliance with Michigan law.

EARNED SICK TIME POLICY

Purpose

The Ferndale Area District Library ("Library") provides each employee, including full-time, part-time, seasonal and temporary workers, earned sick time as required by the Michigan Earned Sick Time Act, effective February 21, 2025. In subsequent years, the established Benefit Year is from July 1 through June 30.

Accrual

All employees accrue Sick Time at the rate of one hour of Sick Time per 30 hours worked. Accrual of Sick Time begins on February 21, 2025, or the date that the employee was hired, whichever is later.

For hourly employees, time spent not actually working, including but not limited to time spent on vacation, holidays, disability leave, FMLA leave, and any other types of leave, does not count as hours worked for purposes of Sick Time accrual.

Exempt employees who do not record worked hours accrue Sick Time based upon a 40-hour workweek, or the number of hours in their normally scheduled workweek, whichever is less.

Use

Eligible employees may use Sick Time under this policy in increments of one hour, up to a maximum of 72 hours of Sick Time in a Benefit Year.

Employees may use accrued Sick Time to care for the employee's or employee's family member's mental illness, physical illness, injury, health condition, or preventative medical care, time off necessitated by domestic violence of sexual assault, meetings at a child's school or place of care, or for any other reason specified in the Earned Sick Time Act.

When using Sick Time, employees will be paid their normal wage rate.

Procedure for Use

Employees requesting time off under this policy should provide at least 7 days advance notice if they are aware of the need to use sick time, or as much advanced notice as reasonably practicable. Employees who take more than three days of Sick Time may be required to provide reasonable documentation to the Library Director in support of the Sick Time taken. If the Library requires medical documentation for the use of Sick Time, the Library will pay the employee's out-of-pocket expenses incurred in obtaining the documentation.

Carry-Over/No Cash Out

Employees carry over all accrued but unused Sick Time from a Benefit Year into the next Benefit Year, but an employee's use of Sick Time within a Benefit Year is limited as described above.

Accrued, but unused time under this policy is not paid out at the time of separation from employment. However, employees who are re-employed with the Library within six months of separation will have their accrued unused bank of time off under this policy made available to them.

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and services that inform, enrich,
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222 East Nine Mile Rd., Ferndale, MI 48220
248-546-2504 fadl.org

2025 Board Calendar of Events

January:

- *Mid-Year Budget Amendments
- *Board Offices and Committee Chairs

February:

- *Due: Feb. 1st, Annual State Library Survey – Complete and submitted
- *FY 2026 budget process begins

March:

- *Strategic Planning – Quarterly Review
- *FY 2026 budget process continues – board input

April:

- *FY 2026 draft budget presented to board
- *Publish in a newspaper the notice for the May Budget Hearing (required 10 days before the date of hearing)

May:

- *FY 2026 Budget Hearing

June:

- *Due: L-4029 signed millage tax rate form to Oakland County & City of Ferndale
- *Final budget amendments for FY 2025
- *Approve renewal of Library General Property & Liability Insurance policy for FY 2026
- *Strategic Planning – Quarterly Review

July:

- *Begin new FY 2026
- *No Library Board Meeting

September:

- *Strategic Planning – Quarterly Review

October:

- *Conduct the annual library financial audit
- *MLA Annual Conference (Lansing) October 29-31
- *Personnel Committee gives Board and Director review of how Director evaluation works

November:

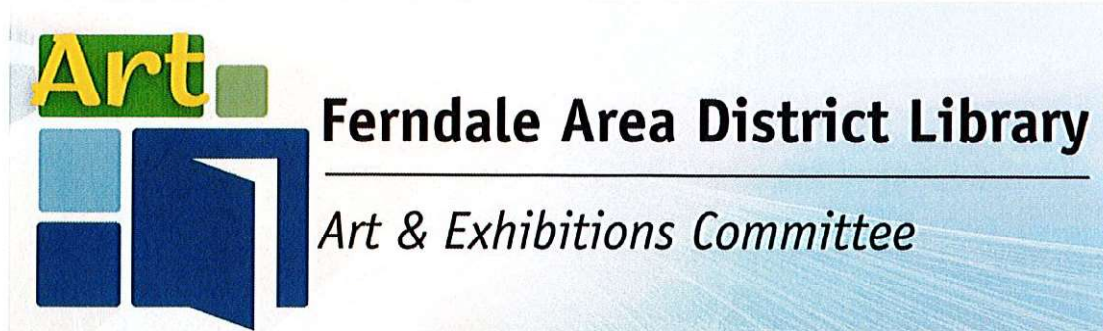
- *Library Director Personnel Review – Director submits self-evaluation
- *Election Day November 4

December:

- *Board meeting December 11 due to holidays
- *Presentation of library audit
- *Due: Audit must be filed with the State of Michigan by December 31
- *Due: Annual continuing disclosure paperwork for the library bond must be filed by December 31
- *Due S&P Global Ratings annual bond/audit filing response
- *Strategic Planning – Quarterly Review
- *Library Director Personnel Review – Library Board completes Director evaluation forms

January 2026

- *Director's Annual Evaluation – Closed Session



February 2025 Arts & Exhibitions Committee Board Report

FADL Arts & Exhibition Committee Members:

Jeff Milo, FADL Marketing Coordinator
 Eileen Toro, Community Member
 Michelle Ouellette, Community Member
 Ernest Fackler, Community Member
 Brianna Foraker, FADL Board Liaison

<p>General</p>	<p>Acknowledging the service of Erin Hooper as the outgoing Arts & Exhibitions Committee Board Liaison.</p> <p>Current Arts and Exhibitions committee members affirmed their commitment to remain on the committee. We confirmed that the website description is up to date.</p>
<p>Current Exhibit</p>	<p>Artist Lorelee Grace's is exhibiting now through Feb. 26/27 (reception was Jan 26)</p>
<p>Upcoming Exhibits</p>	<p>March: Anthony Brass installs on February 28 Opening reception on March 5 at 6PM</p> <p>April: Fiber Club Detroit is arranging a group show installing in Mid April - Reception set for April 24</p> <p>April 10: Model Drawing returns! Hosted by Committee member Michelle Ouellette</p> <p>May-June: Jeff talking with FPS Art Teachers about a Student Art Show for the duration of June</p>
<p>Display Case Exhibits</p>	<p>Current: Still Life Ceramics</p> <p>April: Glass display case featuring books/artifacts from Black Art Library with curator Asmaa Walton</p> <p>May: Glass display case featuring story-book inspired oil paintings by Natalia Sanchez (on display throughout May)</p>

DIRECTOR
Drew Macaulay
ASSISTANT DIRECTOR
Krickel Hoekstra

BOARD
Meghan Evoy
Kelly Farrah
Brianna Foraker
Amanda Hantlin
Erin Hooper
Jonathan Ross
Kevin Yezbick



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and services that inform, enrich,
entertain, and empower*

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Schools Committee Report – February 2025

Updates Provided by Everett Pine, Head of Youth Services:

- FUEL: Battle of the Books update
 - Youth team and Jeff M. are working on hype videos that we share with the classes. We have shared two so far.
- Drayton Preschool (youth staff) - weekly book requests
- FLEL - Julia H. shared her second video for the FLEL librarian to show to her classes.
 - The video was "about the difference between fiction and nonfiction materials, different types of books you might find in the library or at school & also included some additional book recommendations."
 - Along with the second video, she sent over a recommended reads list that will be sent out to the parents before mid-winter break.
- Spring Story Trail is installed and the book is "Milo Walking" by James Howe, illustrated by Sakika Kikuchi.
- FMS: Mary Grahame H. ran Rainbow Club on Feb 10. 15 middle schoolers attended.
- FECC: Erin L. ran preschool storytime on Feb 11. Over 5 classes totalling 86 kids.
- UHS & CityWide Poets: Everett organized an Open Mic for Teens at the library on Feb 10. This was the culmination of a partnership started in the fall between Camille Hibbler (Superintendent), the library, and CityWide Poets. 10 teens attended. It was a blast.

- Early Learning Fair
 - Everett organized this and ran it with the help of Tori R. (youth sub).
 - It involves getting the participation of local organizations including preschools and early childhood development organizations to each have a table at the event so caregivers with pre-K kids can come and learn all about the organizations in one place.
 - 11 organizations participated. 59 adults and 53 kids attended.

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Finance Committee Report

February 17, 2025

Attendance: Treasurer Kevin Yezbick; Director Drew Macaulay

Finance Reports:

Drew re-ran the December 2024 finance reports. Upon Committee review we noted significant corrections. It appears that the reports originally generated on January 13, 2025 were run before a full reconciliation between the invoices and the deposits. The updated reports show salaries for December 2024 corrected from \$24,252 to a more typical \$55,413. A \$6,213 postage charge is corrected to a \$2,394 postage charge with the invoice correctly dividing the original total charge between postage and printing. These errors may be somewhat explained by the fact that FADL was assigned a new accountant within Maner Costerisan and that the timing between reconciling the accounts and running the reports was off.

The Committee reviewed the January 2025 finance reports. There were not similar unexpected variances as we saw in the initial run of December 2024 reports.

A review of postage rate changes implemented in January 2025 indicates that our postage rates will be 3.9% higher going forward.

The Committee discussed the FY '26 budgeting process, and Kevin shared with Drew Jordan's presentation from a prior year. The timeline discussed in the Director's Report for this month was laid out.

The Committee also discussed the fact that there are ongoing open facility issues that may be best addressed by reactivating the Building Committee, which historically was a cognate of the Finance Committee. The Committee will revisit this possibility with a discussion in early March.