

DIRECTOR
Jordan Wright
ASST. DIRECTOR
Kricket Hoekstra
BOARD
Judeen Bartos
Meghan Evoy
Kelly Farrah
Adrienne Fazzolara
Amanda Hanlin
Erin Hooper
Kevin Yezbick



*Strengthening the community by
providing access to materials
and services that inform, enrich,
entertain, and empower*

222 East Nine Mile Rd., Ferndale, MI 48220
248-546-2504 fadl.org

Library Board Meeting

Approved Minutes

April 18, 2024 - 6:30 PM

Board Meeting

1. Call to order: Meeting called to order by Judeen Bartos at 6:30 p.m.
2. Roll call: Judeen Bartos, Adrienne Fazzolara, Erin Hooper, Meghan Evoy, Kevin Yezbick. Amanda Hanlin and Kelly Farrah absent with notice.
Director Jordan Wright and Assistant Director/Recording Secretary Kricket Hoekstra also present.
3. Approval of agenda
A MOTION BY Evoy and seconded by Hooper to approve the agenda as presented; passed unanimously.
4. Minutes: Approve March 21, 2024 regular meeting
A MOTION BY Yezbick and seconded by Fazzolara to approve the March 21, 2024 regular meeting minutes as presented; passed unanimously.
5. Public comment – *Total time not to exceed 30 minutes, 3 minutes per speaker*
Quinn Zeagler, chair of Ferndale’s resident-led Finance Committee, shared information on the city’s potential Headlee override millage renewal.
6. Presentation – Everett Pine, youth librarian department head
Pine presented an overview of the Youth Services Department and Kid’s Corner at the library, including seasonal scavenger hunts, sensory accessibility kits, and 1000 books before kindergarten. He also summarized the different collections available and the vast array of programs provided.
7. Director’s report: Jordan Wright
Wright presented the Director’s Report and shared updates on staffing, facilities, and upcoming programs.
8. Millenium Business Systems – New copier contract
Wright gave an overview of a new contract prepared by Millenium, featuring easier to use equipment that supports a higher number of monthly prints.
A MOTION by Evoy and seconded by Hooper approving the Director to negotiate and sign the new copier contract; passed unanimously.
9. FY25 Budget draft - discussion
10. Financial Audit Bid – recommendation and motion
Two companies submitted bids for the library’s auditing services. The Financial Committee has already met to discuss them and recommends that the library appoint Gabridge & Company.
A MOTION by Yezbick and seconded by Evoy to approve the appointment of Gabridge & Company as our Financial Auditor for the next three years; passed unanimously.
11. Policy Committee – recommendation to add a “Manipulating Library Property” section to the Patron Behavior Policy.
A MOTION by Hooper and seconded by Fazzolara to approve edits to the Patron Behavior policy; passed unanimously.
12. Acceptance of expenditures and finance reports for the month of March

A MOTION by Yezbick and seconded by Fazzolara to accept the finance reports for the month of March; passed unanimously .

13. Bid review, interior remodel project

The library received bids separating the interior remodeling from the courtyard project. The Financial Committee met to review the bids, and recommended the library employ the Alan Group for the interior renovations.

A MOTION by Evoy and seconded by Hooper to approve the Alan Group’s bid for the interior remodel; passed unanimously.

14. Board Calendar of Events

15. Committee reports

A. Art & Exhibitions – Hooper reported that the Spring art show opens on Sunday April 21st- there are 15 artists featured in this show. Shows are booked through November of this year.

B. Friends of the FPL – Wright attended this week’s Friends meeting and updated them on the upcoming renovations which will affect their store. The Friends bought lunch for library staff to celebrate National Library Workers Day last Tuesday.

C. Equity, Diversity and Inclusion - no report

D. Finance – Bartos and Yezbick- no additional information other than what was already discussed

E. Personnel – Fazzolara- the Director’s review will be in November 2024.

F. Schools – Evoy, nothing to add as Pine covered this in his presentation.

16. Committee membership appointments as needed- none.

17. Review action items

18. Announcements/comments from board members: Hooper wished the library a belated “Happy National Library Week” and remarked that she is grateful to be here. Yezbick thanked Quinn Zeagler for the financial committee work and information, which was echoed by Fazzolara. Yezbick went to the Ferndale Garden Club meeting and they had nothing but good things to say about the library. Bartos mentioned that there is a place in the Friend’s store to recycle eclipse glasses. Fazzolara thanked Wright for all of the hiring he has been doing to fill personnel gaps.

19. Adjourn

A MOTION by Bartos and seconded by Evoy to adjourn at 8:03 pm; passed unanimously

Proposed minutes of this meeting will be available for public inspection at the Ferndale Area District Library, located at 222 East Nine Mile Road, Ferndale, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.)