

DIRECTOR
Jordan Wright
ASST. DIRECTOR
Kricket Hoekstra
BOARD
Judeen Bartos
Meghan Evoy
Kelly Farrah
Adrienne Fazzolara
Amanda Hanlin
Erin Hooper
Kevin Yezbick



*Strengthening the community by
providing access to materials
and services that inform, enrich,
entertain, and empower*

222 East Nine Mile Rd., Ferndale, MI 48220
248-546-2504 fadl.org

Library Board Meeting Proposed Minutes September 19, 2024 - 6:30 PM

Board Meeting

1. Call to order: Meeting called to order by Judeen Bartos at 6:31 p.m.
2. Roll call: Judeen Bartos, Kelly Farrah, Erin Hooper, Kevin Yezbick, Meghan Evoy, and Amanda Hanlin
Adrienne Fazzolara delayed with notice.
Director Jordan Wright and Assistant Director/Recording Secretary Kricket Hoekstra also present.
3. Approval of agenda
A MOTION BY Hanlin and seconded by Farrah to approve the agenda as presented; passed unanimously.
4. Minutes: Approve August 8, 2024 regular meeting
A MOTION BY Yezbick and seconded by Hooper to approve the August 8, 2024 regular meeting minutes as presented; passed unanimously.
Fazzolara arrived at 6:40 pm.
5. Staff Presentation – Michelle Williamson – Adult Services Librarian
Williamson introduced herself and explained her dual role working at FADL and also supporting the libraries at Ferndale Lower Elementary and Upper Elementary schools. In the past, she also cataloged the library at the Middle School. She presented the brand new electronic catalog at Upper Elementary. Williamson also gave an overview of the programming and collection development she does at FADL, including Tiny Art, Gardening programming and collections, the Cookbook collection, and much more.
6. Public comment – *Total time not to exceed 30 minutes, 3 minutes per speaker*
7. Director's report: Jordan Wright
Wright gave an overview on new staff members, the discontinuation of Unique Management's service for at least a year, and the sharps containers in the public restrooms. He also summarized the topics covered at the Finance Committee meeting.
8. Acceptance of expenditures and finance reports for the months of July and August
A MOTION by Farrah and seconded by Hooper to accept the finance reports for the months of July and August; passed unanimously.
9. Construction Update
Wright updated the board on the progress of the ongoing construction, which is currently behind schedule. Realistically, he hopes that the project will be complete by October 20th.
10. Internet and Computer Usage Policy Revisions
 - A. Printing Price Change – Motion
A MOTION by Evoy and seconded by Hanlin authorizing FADL to increase the price fo black & white prints to fifteen cents (\$0.15) and color prints to fifty cents (\$0.50); passed unanimously.
 - B. Free Guest Pass – Motion
A MOTION by Evoy and seconded by Hooper authorizing FADL to eliminate the fee for public computer guest passes; passed unanimously.
11. Approval of window caulking services from DesignStruct

A MOTION by Hanlin and seconded by Evoy to approve exterior window trim cleaning and caulking services by DesignStruct in the amount of \$5950.00; passed unanimously.

12. Selection and Approval of replacement self-checkout machines

A MOTION by Yezbick and seconded by Hooper to authorize the purchase of 2 new X25 self-checkout machines from Envisionware in an amount not to exceed \$10,000; passed unanimously.

13. 6:00pm Closure request – December 23rd and 26th

A MOTION by Evoy and seconded by Farrah authorizing FADL to close the library at 6 PM on Monday, December 23rd and Thursday, December 26th; passed unanimously.

14. Board Calendar of Events

15. Committee reports

A. Art & Exhibitions – Erin: will be meeting on September 29th.

B. Friends of the FPL – Kelly: The Friends are eager to move into their new store. In October, for National Friends of Libraries Week, they will have a membership drive and request funds for new store signage.

C. Finance – Judeen and Kevin: items were discussed earlier in the meeting.

D. Personnel – Adrienne: no updates

E. Schools – Meghan shared a report from Everett Pine, Head of Youth Services, that highlighted the extensive back to school outreach done by FADL's Youth Services department.

16. Committee membership appointments as needed

17. Review action items

18. Announcements/comments from board members

The board discussed potentially taking an annual hiatus in August going forward, due to lack of availability and business. Evoy commented that she would appreciate seeing opportunities for parent/child information literacy conversations. Bartos congratulated Yezbick on winning a Beautification Award for his home and shared her completed TLN Library Passport.

19. Adjourn

A MOTION by Evoy and seconded by Hooper to adjourn at 7:59 pm; passed unanimously

Proposed minutes of this meeting will be available for public inspection at the Ferndale Area District Library, located at 222 East Nine Mile Road, Ferndale, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.)