

DIRECTOR

Drew Macaulay

ASSISTANT DIRECTOR

Kricket Hoekstra

BOARD

Meghan Evoy

Kelly Farrah

Brianna Foraker

Amanda Hanlin

Erin Hooper

Jonathan Ross

Kevin Yezbick



*Strengthening the community by
providing access to materials
and services that inform, enrich,
entertain, and empower*

222 East Nine Mile Rd., Ferndale, MI 48220
248-546-2504 fadl.org

Library Board Meeting

Approved Minutes

February 20, 2025 - 6:00 PM

Board Meeting

1. Call to order: Meeting called to order by Erin Hooper at 6:00 p.m.

2. Roll call: Brianna Foraker, Erin Hooper, Jonathan Ross, Kevin Yezbick.

Kelly Farrah, Amanda Hanlin, and Meghan Evoy absent with notice.

Director Drew Macaulay and Assistant Director/Recording Secretary Kricket Hoekstra also present.

3. **Action Required:** Approval of agenda

A MOTION BY Foraker and seconded by Yezbick to approve the agenda as presented; passed unanimously.

4. Public comment – *Total time not to exceed 30 minutes, 3 minutes per speaker*

5. **Action Required:** Minutes: Approve January 16, 2025

A MOTION BY Yezbick and seconded by Foraker to approve the January 16 meeting minutes as presented; passed unanimously.

6. Director's report: Drew Macaulay

Macaulay's update included the FY 2026 budgeting timeline, holdups in the ongoing construction project, issues with our HVAC maintenance, and updates in library staffing.

7. **Action Required:** Acceptance of expenditures and finance reports for the month of December 2024

A MOTION by Foraker and seconded by Ross to approve the finance reports for December 2024; passed unanimously.

8. **Action Required:** Acceptance of expenditures and finance reports for the month of January 2025

A MOTION by Yezbick and seconded by Foraker to approve the finance reports for January 2025; passed unanimously.

9. **Action Required:** Business Account Authorized Signer Record

Macaulay will reach out to Farrah when she has returned to obtain the necessary signatures for the banking documents.

10. **Action Required:** Michigan Earned Sick Time Policy ("MESA")

A MOTION by Yezbick and seconded by Foraker to approve the proposed policy in compliance with Michigan law; passed unanimously.

11. Board Calendar of Events

12. Committee reports:

A. Art & Exhibitions – Foraker (see written report in Supporting Documents)

B. Friends of the FPL – Foraker shared observations from recent meetings: President Ed Burns will be stepping down shortly but a new board is filling out and the group is growing consistently.

D. Finance – Yezbick (see written report in Supporting Documents)

E. Personnel – Hooper (no report)

F. Schools – Macaulay shared the report from Head of Youth Services Everett Pine (see Supporting Documents)

13. Review action items

Hooper will look into HVAC companies that service geothermal systems and share the information with Macaulay.

Macaulay or Hoekstra will ask previous director Jenny Marr about why the library changed from Siemens to GES.

Macaulay will look into publication timelines for our newsletter as well as page numbers.

Macaulay will contact Farrah next week regarding signatory.

Macaulay will add the MESA policy to the public board packet. Hoekstra and Macaulay will add sick time accrual to eligible employees.

Macaulay will schedule a finance committee meeting in March and discuss potentially starting the Building Committee.

Hooper will send a note about the Strategic Plan to Hanlin and Macaulay.

14. Announcements/comments from board members

Foraker gave kudos to Head of Adult Services Kelly Hovinga and Adults Services Librarian Michelle Williamson for the successful and entertaining Murder Mystery Party at the library.

Foraker thanked Hooper for chairing the meeting.

Hooper shared a note from Amanda thanking everyone for updating their bios and headshots for the library's website and reminding everyone that there will be committee appointments at March's meeting.

Yezbick shared that Sunday will be the Ferndale Garden Club's Think Spring event here at the library. He will not be at March's meeting due to family obligations.

15. Adjourn

A MOTION by Foraker and seconded by Yezbick to adjourn at 7:04 pm; passed unanimously.

NEXT MEETING: Thursday, March 20, 6pm

Proposed minutes of this meeting will be available for public inspection at the Ferndale Area District Library, located at 222 East Nine Mile Road, Ferndale, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.)