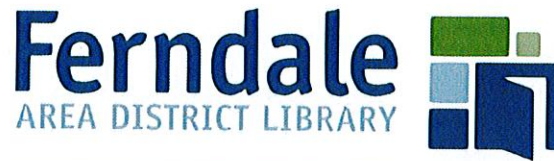


DIRECTOR
Jordan Wright
ASST. DIRECTOR
Krickit Hoekstra
BOARD
Judeen Bartos
Meghan Evoy
Kelly Farrah
Adrienne Fazzolara
Amanda Hanlin
Erin Hooper
Kevin Yezbick



*Strengthening the community by
providing access to materials
and services that inform, enrich,
entertain, and empower*

222 East Nine Mile Rd., Ferndale, MI 48220
248-546-2504 fadl.org

Library Board Meeting

AGENDA

November 21, 2024 - 6:30 PM

Board Meeting

1. Call to order
2. Roll call
3. Approval of agenda
4. Minutes: Approve October 10, 2024 regular meeting
5. Staff Presentation – Susan Paley – Adult Services Librarian
6. Public comment – *Total time not to exceed 30 minutes, 3 minutes per speaker*
7. Director's report: Jordan Wright
8. Acceptance of expenditures and finance reports for the months of September and October
9. Alarm System Upgrade
10. Resignation of Library Director
11. Board Calendar of Events
12. Committee reports
 - A. Art & Exhibitions – Erin
 - B. Friends of the FPL – Kelly
 - C. Finance – Judeen and Kevin
 - D. Personnel – Adrienne
 - E. Schools – Meghan
13. *****Closed Session to be convened** – to review and consider the contents of an application for employment or appointment to a public office if the candidate requests that the application remain confidential. However, except as otherwise provided in this subdivision, all interviews by a public body for employment or appointment to a public office must be held in an open meeting pursuant to this act., in accordance with Sec. 8(f) of the Open Meetings Act (OMA) MCL 15.268.
14. Discussion and appointment of interim director – to start December 13, 2024.
15. Committee membership appointments as needed
16. Review action items
17. Announcements/comments from board members
18. Adjourn

Proposed minutes of this meeting will be available for public inspection at the Ferndale Area District Library, located at 222 East Nine Mile Road, Ferndale, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.)

DIRECTOR
Jenny Marr

BOARD OF DIRECTORS
Judeen Bartos
Meghan Evoy
Kelly Farrah
Adrienne Fazzolara
Amanda Hanlin
Erin Hooper
Kevin Yezbick



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248-546-2504 fadl.org

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Library Board Meeting

Proposed Minutes

October 10, 2024 - 6:30 PM

Board Meeting

1. Call to order: Meeting called to order by Judeen Bartos at 6:34PM.
2. Roll call: Judeen Bartos, Kelly Farrah, Adrienne Fazzolara, Erin Hooper, Amanda Hanlin, Meghan Evoy, and Kevin Yezbick absent with notice. Director Jordan Wright also present.
3. Approval of agenda
A MOTION by Hooper and seconded by Fazzolara to approve the agenda as presented; passed unanimously
4. Minutes: Approve September 19, 2024 regular meeting
A MOTION by Farrah and seconded by Hooper to approve the September 19, 2024 regular meeting minutes as presented; passed unanimously
5. Public comment – *Total time not to exceed 30 minutes, 3 minutes per speaker*
6. October is Library Appreciation Month
Wright shared a proclamation signed by the Governor declaring October 2024 as Library Appreciation Month.
7. Director's Report: Jordan Wright
Director Wright presented updates on construction, the financial audit, a new staff member, and the upcoming Michigan Library Association annual conference, which 4 FADL staff members are attending and Marketing Coordinator Jeff Milo is presenting.
8. Request for Board Action: manager PTO/On-Call Proposal
A MOTION by Hooper and seconded by Fazzolara to authorize the implementation of the manager on-call schedule and to provide the management team with an additional 5 days of PTO per year.
9. Board Committees discussion
Bartos proposes the dissolution of the DEI committee on the basis that those principles have been wrapped into our strategic plan and staff's daily work. Wright is confident that the staff have DEI principles at the forefront of their mind on a daily basis.
A MOTION by Hooper and seconded by Farrah to dissolve the DEI Committee; approved unanimously
10. Board Calendar of Events
11. Committee reports
 - A. Art & Exhibitions – Erin
Hooper discussed Katie Bramlage's exhibit, currently displayed in the library. The accompanying workshop's registration filled almost immediately. The next artist's work will be displayed in November.
 - B. Friends of the FPL – Kelly
The Friends meet next week.
 - C. Finance – Judeen and Kevin
No report.

D. Personnel – Adrienne

No report.

E. Schools –Meghan

Jordan provided a

12. Committee membership appointments as needed

None.

13. Review action items

None.

14. Announcements/comments from board members

None.

15. Adjourn

A MOTION by Farrah and seconded by Fazzolara to adjourn at 7:06PM; passed unanimously

Proposed minutes of this meeting will be available for public inspection at the Ferndale Area District Library, located at 222 East Nine Mile Road, Ferndale, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.)

DIRECTOR
Jordan Wright
ASST. DIRECTOR
Krickit Hoekstra

BOARD
Judeen Bartos
Meghan Evoy
Kelly Farrah
Adrienne Fazzolara
Amanda Hanlin
Erin Hooper
Kevin Yezbick



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222 East Nine Mile Rd., Ferndale, MI 48220
248-546-2504 fadl.org

Director's Report – 11/21/2024

Construction Update

Final inspections are delayed until the arrival and installation of the tampon dispensers for the 3 new restrooms. Tile finishing touches were completed in the bathrooms last week. TV monitors were installed in both the staff and public meeting spaces at the beginning of the month. I met with a representative of Library Designs to get us quotes on tables for the meeting spaces.

Technical Services Remodel

The Technical Services staff area has been reconfigured to better meet the department's needs. The desks are now adjacent and identically to one another, giving them a more efficient work space and more opportunity for collaboration.

New Page, Jesse Mitchell

I'm happy to welcome Jesse Mitchell to the FADL team as a page. Jessie works full-time at the Huntington Woods Library and will be working evenings and weekends for us.

Annual Financial Audit Underway

For the last 2 or 3 weeks, I've been working with our accountants at Maner Consterisan to gather the documents needed for our annual financial audit, which began this week. Our auditors, Gabridge and Co., will remote into December's meeting to present that audit to the board.

Staff Performance Evaluations

Staff evaluations have been completed for over 30 employees. As a reminder, this process usually took place in May and June because wages used to be tied to performance, but with summer reading this was always bad timing. We'll be doing performance evaluations and goal setting in the fall going forward.

Good Roof Report

We do quarterly inspection of the roof with Wm Molnar Roofing – There most recent inspection anticipates that we have at least 10 years left on our roof.

Library Statistics FY 2024-25

Library Revenue From Service Desks	CURRENT	Running	Year to	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Month	Monthly AVG	Date												
Fees	\$ 12.00	\$ 93	\$ 930	\$ 166.20	\$ 253.17	\$ 55.35	\$ 109.00	\$ 70.00	\$ 60.00	\$ 111.51	\$ 52.70	\$ 40.00	\$ 12.00		
Fax	\$ 7.00	\$ 118	\$ 1,181	\$ 72.50	\$ 65.50	\$ 76.50	\$ 96.00	\$ 52.25	\$ 634.68	\$ 104.50	\$ 62.50	\$ 9.50	\$ 7.00		
Ref Desk (misc)	\$ 566.26	\$ 568	\$ 5,677	\$ 565.26	\$ 674.65	\$ 523.87	\$ 557.45	\$ 342.91	\$ 402.08	\$ 540.56	\$ 763.09	\$ 741.02	\$ 566.26		
Computer Passes	-	\$ 141	\$ 1,269	\$ 199.00	\$ 174.50	\$ 134.40	\$ 171.95	\$ 162.00	\$ 143.10	\$ 136.85	\$ 113.00	\$ 94.00	-		
Prints/Copies	\$ 95.45	\$ 40	\$ 401	\$ 36.15	\$ 16.40	\$ 19.65	\$ 7.75	\$ 24.90	\$ 19.90	\$ 93.90	\$ 23.65	\$ 63.20	\$ 95.45		
Lost Items	\$ 10.00	\$ 64	\$ 641	\$ 68.00	\$ 13.00	\$ 69.00	\$ 60.00	\$ 6.00	\$ 142.53	\$ 50.00	\$ 175.00	\$ 47.16	\$ 10.00		
Non-Res Cards	\$ 125.00	\$ 38	\$ 375	\$ 25.00	\$ 25.00	\$ 25.00	\$ 75.00	\$ 50.00	-	\$ 50.00	-	-	\$ 125.00		
Donations	\$ 8.00	\$ 51	\$ 509	\$ 11.75	\$ 104.19	\$ 1.00	\$ 131.00	\$ 28.50	\$ 204.00	\$ 3.10	\$ 15.30	\$ 2.00	\$ 8.00		
Earbuds/Flash Drives	\$ 5.00	\$ 5	\$ 51	\$ 5.00	\$ 6.00	\$ 12.00	\$ 2.00	\$ 3.00	\$ 3.00	\$ 8.00	\$ 3.00	\$ 4.00	\$ 5.00		
Total Library Earnings	\$ 828.71	\$ 1,103	\$ 11,033	\$ 1,088.86	\$ 1,332.41	\$ 916.77	\$ 1,210.15	\$ 739.56	\$ 1,609.29	\$ 1,098.42	\$ 1,208.24	\$ 1,000.88	\$ 828.71		
Friends Earnings															
Book Store	\$ 495.25	\$ 529	\$ 5,285	\$ 753.50	\$ 669.20	\$ 639.75	\$ 682.89	\$ 698.25	\$ 486.25	\$ 487.75	\$ 108.00	\$ 264.61	\$ 495.25		
Shirts and Bags	\$ 15.00	\$ 22	\$ 218	\$ 33.00	\$ 20.00	\$ 5.00	\$ 30.00	\$ 52.00	\$ 88.00	\$ 5.00	-	-	\$ 15.00		
Amazon Sales	\$ 197.54	\$ 173	\$ 1,726	\$ 191.22	\$ 125.05	\$ 166.60	\$ 265.78	\$ 214.13	\$ 183.46	\$ 155.15	\$ 188.57	\$ 38.00	\$ 197.54		
Total Friends Earnings	\$ 707.79	\$ 723	\$ 7,229	\$ 977.72	\$ 814.25	\$ 811.35	\$ 978.67	\$ 934.38	\$ 757.71	\$ 647.90	\$ 296.57	\$ 302.61	\$ 707.79		
Library Usage															
Physical Visits	11597	10329	103292	8310	10374	10295	10307	9800	10,646	10773	11014	10176	11597		
Home Delivery	4	3	27	2	1	1	3	3	2	6	4	1	4		
New Users	163	153	1528	131	178	173	141	124	140	131	170	177	163		
Public Computer Sessions	1267	1328	13278	1291	1430	1536	1449	1303	1254	1333	1281	1134	1267		
Web Sessions	x	10797	86376	11333	11192	13498	10641	10608	11041	x	7557	10506	x		
Reference Desk Interactions	1591	1554	15537	1610	1750	1462	1594	1468	1490	1497	1618	1457	1591		
Youth Desk Interactions	522	531	5305	479	637	631	416	459	599	565	577	420	522		
Circulation Desk Interactions	1061	1032	10324	1248	1107	913	1415	889	823	1006	937	925	1061		
Teen Space Attendance	184	86	344	x	x	x	x	x	x	10	15	135	184		
Total Programs Offered	49	38	384	34	38	37	39	33	38	41	37	38	49		
Total Program Attendance	1159	920	9200	729	1037	972	1014	801	845	864	1010	769	1159		
Total Library Checkouts	17613	16293	162934	17326	18964	15081	13761	13050	13977	18587	17949	16626	17613		
Total Digital Checkouts	5128	5574	55738	6150	5926	5816	5336	5419	5516	5731	5411	5305	5128		
Items Loaned Through ILL	1882	1963	19634	2113	2302	2071	2037	1954	1886	2156	1233	2000	1882		
Items Loaned Through MelCat	192	181	1814	166	186	198	156	212	164	188	170	182	192		
Items Borrowed Through ILL	3548	3115	31151	3408	3140	3357	2908	3357	2996	3278	1979	3180	3548		
Items Borrowed Through MelCat	88	69	686	67	61	45	72	64	70	76	74	69	88		
New Items Added															
Adult Books	301	279	2791	312	295	274	279	352	268	246	221	243	301		
CDs	25	33	332	35	26	25	48	42	7	73	18	33	25		
DVDs/Blur-rys	103	49	493	39	30	60	45	52	43	38	47	36	103		
Audiobooks	21	14	137	13	21	16	11	13	23	7	6	6	21		
Kids Books	343	235	2347	245	178	258	247	232	253	205	234	152	343		
Teen Books	26	40	401	31	41	31	35	57	42	44	34	60	26		

Library Statistics FY 2024-25

	CURRENT	Running	Year to		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Month	Monthly AVG	Date	Date												
Magazines/Newspapers	70	91	912		102	84	84	86	117	113	75	86	95	70		
Puzzles/Board Games	6	18	176		29	19	11	8	23	21	22	15	22	6		
Video Games	13	9	86		8	8	5	6	17	5	5	4	15	13		
Library of Things	1	2	17		5	0	1	0	0	2	2	5	5	1		
Overdrive Advantage Titles	57	55	546		48	34	46	64	52	77	61	55	52	57		
Total Items (less OD Adv)	966	769	7692		819	702	765	765	905	777	717	670	663	966		
Circulation by Media Type																
Books	12616	8286	82864		10519	8856	9796	6657	6571	6905	7292	7194	6458	12616		
CDs	739	771	7713		817	854	758	707	645	699	999	752	743	739		
Audiobooks	125	105	1051		97	84	86	94	102	144	122	116	81	125		
DVDs/Blue-rays	2114	1918	19175		1921	1961	2233	1924	1702	1507	2063	1873	1877	2114		
Magazines/Newspapers	286	152	1518		123	135	132	113	161	142	175	144	107	286		
Puzzles/Boardgames	370	386	3888		424	346	443	359	301	356	431	434	394	370		
Video Games	166	213	2129		211	234	225	199	216	231	246	220	181	166		
Library of Things	60	68	675		46	72	76	57	56	87	87	82	58	60		
Other	24	36	359		33	25	37	44	38	54	39	40	25	24		
Digital Circulation																
Overdrive Downloads	3559	3719	37189		4120	3565	3903	3558	3675	3656	3985	3645	3523	3559		
Overdrive Total Users	918	901	9011		836	889	909	864	861	923	955	936	920	918		
Overdrive New Users	53	58	575		79	47	61	58	52	50	57	59	59	53		
Kanopy Plays	573	695	6945		854	922	738	583	520	630	638	717	770	573		
Kanopy Users	X	254	2287		252	249	251	250	255	261	265	264	240	X		
Hoopla Downloads	996	1130	11304		1176	1139	1175	1195	1224	1230	1108	1049	1012	996		
Hoopla Total Users	378	374	3736		352	358	365	368	379	371	393	391	381	378		
Hoopla New Users	21	27	274		39	25	22	33	24	24	33	26	27	21		
Total Digital Checkouts	5128	5544	55438		6150	5626	5816	5336	5419	5516	5731	5411	5305	5128		
Social Media																
Facebook New Followers	45	36	359		26	46	29	42	36	39	26	31	39	45		
TikTok Followers	5419	5332			5273	5294	5300	5306	5307	5324	5351	5363	5387	5419		
IG New Followers	39	34	342		48	36	49	37	27	49	15	22	20	39		
Podcast Downloads	880	449	4486		1005	345	345	201	400	410	320	330	250	880		



DECEMBER

YOUTH EVENTS

ADULT EVENTS

STORYTIMES

Family Storytime

Wednesdays* at 10:30 am | December 4, 11, & 18

Join us for a variety of engaging stories and active songs geared towards families with young children: ages 18 months-4 years old. fadl.org/family

Baby Storytime

Fridays* at 10:30 am | December 6, 13, & 20

With interactive songs and simple stories that nurture your baby's curiosity and fine motor skills while providing a place for caregivers to share ideas and socialize. For families with children under 18 months old. fadl.org/baby

December 5 - Middle Grade Tabletop RPG Group - 6:00 pm

Middle school students can socialize and strategize while exploring new realms and going on imaginative adventures together! Sign up at: fadl.org/rpg

December 12 - Middle School Board Game Club - 6:00 pm

Middle school students can socialize with their peers, while also playing a unique variety of fun games together! Sign up at: fadl.org/msbg

Reading Rainbow Update:

Reading Rainbow is our social-hour/book club for grades 4-8, hosted in partnership with Affirmations. It usually meets on the 4th Tuesday of each month, however, there is no Reading Rainbow in December. We'll meet again on Tuesday, January 28. fadl.org/reading-rainbow

New Scavenger Hunt Starts December 21:

Our winter themed scavenger hunt (for all ages) starts soon! But, there's still time to participate in our fall scavenger hunt, too! Visit the Youth Desk for info!

December 2 - Chess Club (All Ages) - 6:00 pm:

Drop-in Chess Club for all skill levels and all ages! Ages under 12 require caregiver. No registration required.

December 8 - Sunday Songwriters Series: Nick Juno 2:00 pm:

Local musicians perform a free, all-ages concert, sponsored by the Friends of the Ferndale Library. Nick Juno is a folk singer following troubadour icons like Woody Guthrie and Bob Dylan. No registration required.

December 9 - Holiday Movie Trivia at 215 West - 7:00 pm:

Movie buffs and film fans: join us for a fun movie trivia night, with brain-teasing questions about HOLIDAY FILMS! Sign up here: fadl.org/trivia

December 10 - Movie Night at the Loving Touch The Holdovers | 7:00 pm:

Ages 18+ can join us at the Loving Touch for our Film Club's special screening of The Holdovers. No registration required. Doors at 6:30 pm / showtimes at 7:00 pm.

December 11 - Sci Fi Book Club - 6:30 pm:

Explore the genre of Sci-Fi with this specialized book club of enthusiastic readers! In December, we'll be discussing Babel-17 by Samuel R. Delany. Sign up at: fadl.org/sfbc

December 17 - Graphic Novel Book Club at Drifter - 6:30 pm:

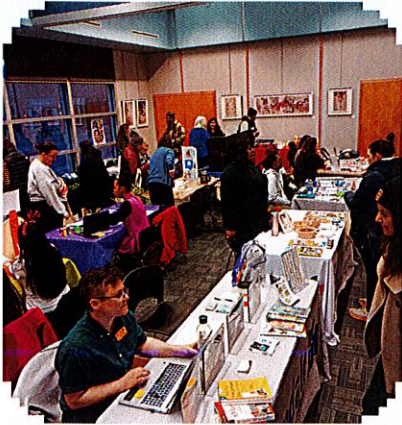
Our Graphic Novel Book Club meets inside Drifter Coffee (afterhours). In December, we'll be reading Little Bird Vol. 1 by Darcy Van Poelgeest. The beverage bar will be open to attendees, but registration is required. fadl.org/gnbc

December 19 - Ferndale Project Book Club - 6:30 pm:

Our monthly book club, hosted at Ferndale Project, will be meeting a little earlier than usual in December. We'll be discussing Foster by Claire Keegan. Find more info and sign up at: fadl.org/fpbc



A LOOK BACK AT 2024



Early Learning Fair
January



Art Reception(s)
February (ongoing)



Friends Dip-Off
February



Battle of the Books
March



The Eclipse!
April



Film Club Movie Night
May



Summer Reading Kickoff
June(-Aug)



Summer Concerts
June(-Aug)



Upcycled Crafts
October

Balance Sheet

Ferndale Area District Library
As of October 31, 2024

OCT 31, 2024

Assets

Current Assets

Cash and Cash Equivalents

Capital Projects Account	417,206.00
General Account	1,934,840.02
Total Cash and Cash Equivalents	2,352,046.02

Total Current Assets	2,352,046.02
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Total Assets	2,352,046.02
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Liabilities and Equity

Equity

Current Year Earnings	1,423,263.94
Retained Earnings	928,782.08
Total Equity	2,352,046.02

Total Liabilities and Equity	2,352,046.02
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FY 2025 Budget
Ferndale Area District Library

Capital Projects Fund - 401	October 2024	FY 2025 YTD as of 10/31/2024	FY 2025 Budget Approved 5/16/2024
Revenue			
401-271-699.101 - Contributions from General Fund	\$0.00	\$0.00	\$0.00
Total Revenue	\$0.00	\$0.00	\$0.00

Capital Projects Fund - 401	October 2024	FY 2025 YTD as of 10/31/2024	FY 2025 Budget Approved 5/16/2024
Expenses			
401-271-965.101 - Contributions to General Fund	\$0.00	\$0.00	(\$225,000.00)
401-271-977- Capital Outlay	\$0.00	\$0.00	\$0.00
Total Expenses	\$0.00	\$0.00	(\$225,000.00)

Capital Fund Balance Change:	\$0.00	\$0.00	-\$225,000.00
Capital Fund Balance at the Beginning of the FY:		\$432,206.00	\$432,206.00
Capital Fund Balance at the End of the FY:			\$207,206.00

**FY 2025 Budget
Ferndale Area District Library**

General Fund - 101

Revenue

	October 2024	FY 2025 YTD as of 10/31/2024	FY 2025 Budget Approved 5/16/2024
101-271-404.000 - Voted Property Taxes	\$ 79,590.66	\$ 2,217,309.62	\$ 2,598,385.00
101-271-404.001 - Voted Property Taxes - Personal	\$ 39,952.71	\$ 39,952.71	\$ 41,500.00
101-271-567.000 - Library State Aid	\$ -	\$ 9,922.88	\$ 19,500.00
101-271-581.000 - Grants	\$ -	\$ -	\$ -
101-271-607.000 - Fees for Services	\$ 25.00	\$ 575.00	\$ 1,000.00
101-271-627.000 - Charge for Services	\$ 515.39	\$ 3,019.66	\$ 7,000.00
101-271-645.000 - Print Sales & Copies	\$ 584.80	\$ 3,386.35	\$ 8,500.00
101-271-656.000 - Other Fees & Fines	\$ -	\$ 26,560.07	\$ 24,000.00
101-271-660.000 - Fines & Forfeitures	\$ 4.00	\$ 492.02	\$ 1,500.00
101-271-675.001 - Individual Donations & Honorariums	\$ 61.00	\$ 1,080.40	\$ 1,000.00
101-271-675.002 - Contributions from Library Friends	\$ -	\$ 2,350.00	\$ 3,000.00
101-271-675.003 - Special Event Proceeds	\$ -	\$ -	\$ -
101-271-675.004 - Library Board Fundraising	\$ -	\$ -	\$ 300.00
101-271-693.000 - Sale of Property	\$ 43.00	\$ 1,538.66	\$ 2,500.00
101-271-695.000 - Miscellaneous Income	\$ -	\$ 300.00	\$ 5,500.00
101-271-699.401 - Contributions from Capital Fund	\$ -	\$ -	\$ 225,000.00
Total Revenue	\$ 120,776.56	\$ 2,306,487.37	\$ 2,938,685.00

General Fund - 101

Expenses

	October 2024	FY 2025 YTD as of 10/31/2024	FY 2025 Budget Approved 5/16/2024
101-271-706.001 - Salaries - Full-time	\$ (76,833.70)	\$ (238,873.60)	\$ (720,000.00)
101-271-706.002 - Salaries - Part-time	\$ (22,951.02)	\$ (73,818.68)	\$ (220,000.00)
101-271-706.003 - Salaries - Subs	\$ (3,219.20)	\$ (8,873.95)	\$ (26,000.00)
101-271-715.001 - Social Security - Employee	\$ (8,426.00)	\$ (26,408.09)	\$ (75,000.00)
101-271-715.002 - Social Security - Employer	\$ (8,426.01)	\$ (26,408.12)	\$ (75,000.00)
101-271-716.100 - Health Insurance	\$ (10,311.32)	\$ (45,951.22)	\$ (125,000.00)
101-271-717.000 - Life Insurance - EE	\$ (688.06)	\$ (2,624.46)	\$ (8,500.00)
101-271-718.000 - Pension- ICMA-RC 401	\$ (8,324.12)	\$ (21,602.40)	\$ (70,000.00)
101-271-720.001 - Medicare - Employee	\$ (1,970.65)	\$ (6,176.11)	\$ (17,000.00)
101-271-720.002 - Medicare - Employer	\$ (1,970.61)	\$ (6,176.04)	\$ (17,000.00)
101-271-721.001 - Federal Income Tax - Employee	\$ (9,776.54)	\$ (32,572.76)	\$ (105,000.00)
101-271-722.001 - MI Income Tax - Employee	\$ (5,135.24)	\$ (16,185.34)	\$ (43,380.00)
101-271-722.002 - MI Unemployment - Employer	\$ -	\$ -	\$ -
101-271-723.001 - Local Income Tax - Employee	\$ (154.26)	\$ (489.25)	\$ (1,300.00)
101-271-725.000 - Workers Compensation	\$ -	\$ -	\$ (1,500.00)
101-271-730.000 - Postage, Mail Processing	\$ (735.11)	\$ (5,383.45)	\$ (10,000.00)
101-271-740.000 - Operating Supplies	\$ (1,680.14)	\$ (10,841.01)	\$ (35,000.00)
101-271-742.000 - Books	\$ (6,172.96)	\$ (30,670.94)	\$ (100,000.00)
101-271-743.000 - Periodicals	\$ (390.03)	\$ (1,138.11)	\$ (10,000.00)
101-271-745.000 - Audio-Visual, Video	\$ (1,752.00)	\$ (9,138.39)	\$ (35,000.00)
101-271-746.000 - Other Non Book	\$ (4,703.30)	\$ (36,999.01)	\$ (105,000.00)
101-271-748.000 - Materials Processing Supplies	\$ (322.29)	\$ (1,303.23)	\$ (8,000.00)

General Fund - 101	October 2024	FY 2025 YTD as of 10/31/2024	FY 2025 Budget Approved 5/16/2024
101-271-775.000 - Repair & Maintenance	\$ (5,950.00)	\$ (9,774.38)	\$ (32,000.00)
101-271-802.000 - Audit/Actuarial Fees	\$ -	\$ -	\$ (7,480.00)
101-271-803.000 - The Library Network	\$ (19,944.85)	\$ (31,491.43)	\$ (57,500.00)
101-271-818.000 - Contractual Services	\$ (3,345.90)	\$ (13,231.45)	\$ (85,000.00)
101-271-853.000 - Phone/Communications	\$ (534.54)	\$ (2,143.48)	\$ (7,000.00)
101-271-885.000 - Special Programs	\$ (1,060.91)	\$ (13,011.80)	\$ (36,000.00)
101-271-900.000 - Printing & Publishing	\$ (6,121.03)	\$ (9,707.94)	\$ (26,000.00)
101-271-914.000 - Liability Insurance	\$ -	\$ (16,253.00)	\$ (15,000.00)
101-271-920.000 - Utilities	\$ (2,550.81)	\$ (11,879.60)	\$ (46,000.00)
101-271-931.000 - Facilities Maintenance	\$ (3,731.55)	\$ (15,766.92)	\$ (40,000.00)
101-271-943.000 - Equipment Rental	\$ (731.33)	\$ (3,155.64)	\$ (9,000.00)
101-271-956.000 - Miscellaneous	\$ (260.53)	\$ (565.28)	\$ (2,000.00)
101-271-957.000 - Training/Education	\$ (5,979.72)	\$ (9,355.17)	\$ (30,000.00)
101-271-958.000 - Memberships & Dues	\$ (1,036.69)	\$ (4,535.31)	\$ (13,000.00)
101-271-960.000 - County Delinquent Tax Chargeback	\$ -	\$ -	\$ -
101-271-965.401 - Contributions to Capital Fund	\$ -	\$ -	\$ -
101-271-977.000 - Capital Outlay	\$ (51,305.76)	\$ (118,417.87)	\$ (300,000.00)
101-271-992.000 - Debt Svc- Principal	\$ -	\$ -	\$ (360,000.00)
101-271-994.000 - Interest Expense	\$ (22,300.00)	\$ (22,300.00)	\$ (44,600.00)
Total Expenses	\$ (298,796.18)	\$ (883,223.43)	\$ (2,918,260.00)
Net Income / (Loss):	\$ (178,019.62)	\$ 1,423,263.94	\$ 20,425.00
Fund Balance Change:		\$ 1,423,263.94	\$ 20,425.00
Fund Balance at the Beginning of the FY:		\$ 365,825.00	\$ 365,825.00
Fund Balance at the End of the FY:			\$ 386,250.00

Income Statement (Profit and Loss)

Ferndale Area District Library

For the month ended October 31, 2024

	OCT 2024	SEP 2024	AUG 2024	JUL 2024	JUN 2024	MAY 2024	APR 2024	YEAR TO DATE
Income								
404.000 - Voted Property Taxes	79,591	102,617	2,034,873	228	62,238	97	58	2,217,310
404.001 - Voted Property Taxes - Personal	39,953	-	-	-	-	-	-	39,953
567.000 - Library State Aid	-	-	-	9,923	-	-	-	9,923
607.000 - Fees for Services	25	500	25	25	350	100	25	575
627.000 - Charge for Services	515	1,339	888	277	703	783	588	3,020
645.000 - Print Sales & Copies	585	1,373	1,426	2	1,319	1,164	397	3,386
656.000 - Other Fees & Fines	-	-	26,560	-	-	-	-	26,560
660.000 - Fines & Forfeitures	4	326	110	53	484	93	99	492
675.001 - Individual Donations & Honorariums	61	15	1,003	1	225	94	44	1,080
675.002 - Contributions from Library Friends	-	-	-	2,350	-	3,750	-	2,350
675.004 - Library Board Fundraising	-	-	-	-	-	165	-	-
693.000 - Sale of Property	43	1,413	108	(25)	926	70	17	1,539
695.000 - Miscellaneous Income	-	-	-	300	741	-	-	300
699.401 - Contributions from Capital Fund	-	-	-	-	140,000	-	-	-
930.101 - Contributions from General Fund	-	-	-	-	108,001	-	-	-
Total Income	120,777	107,583	2,064,993	13,135	314,988	6,316	1,227	2,306,487
Gross Profit	120,777	107,583	2,064,993	13,135	314,988	6,316	1,227	2,306,487
Operating Expenses								
706.001 - Salaries - Full-time	76,834	51,695	59,451	50,894	50,215	75,199	47,748	238,874
706.002 - Salaries - Part-time	22,951	14,550	20,232	16,086	15,700	22,673	13,638	73,819
706.003 - Salaries - Subs	3,219	1,948	1,789	1,919	1,487	2,834	1,589	8,874
715.001 - Social Security - Employee	8,426	5,578	6,765	5,639	5,511	8,183	5,176	26,408
715.002 - Social Security - Employer	8,426	5,579	6,764	5,639	5,511	8,183	5,176	26,408

Income Statement (Profit and Loss)

	OCT 2024	SEP 2024	AUG 2024	JUL 2024	JUN 2024	MAY 2024	APR 2024	YEAR TO DATE
716.100 - Health Insurance	10,311	10,401	13,809	11,430	7,260	11,536	6,770	45,951
717.000 - Life Insurance - EE	688	705	702	529	-	1,979	-	2,624
718.000 - Pension-ICMA-RC 401	8,324	4,926	2,959	5,393	5,307	7,538	5,045	21,602
720.001 - Medicare - Employee	1,971	1,305	1,582	1,319	1,289	1,914	1,210	6,176
720.002 - Medicare - Employer	1,971	1,305	1,582	1,319	1,289	1,914	1,210	6,176
721.001 - Federal Income Tax - Employee	9,777	6,673	9,786	6,338	6,135	9,093	5,741	32,573
722.001 - MI Income Tax - Employee	5,135	3,417	4,228	3,404	3,340	4,961	3,125	16,185
723.001 - Local Income Tax - Employee	154	103	129	103	100	138	100	489
725.000 - Workers Compensation	-	-	-	-	-	-	1,486	-
730.000 - Postage, Mail Processing	735	2,272	2,376	-	2,114	-	-	5,383
740.000 - Operating Supplies	1,680	3,392	2,929	2,840	3,381	3,010	2,055	10,841
742.000 - Books	6,173	9,101	9,240	6,157	4,151	7,935	7,671	30,671
743.000 - Periodicals	390	-	14	734	-	-	390	1,138
745.000 - Audio-Visual, Video	1,752	2,860	2,386	2,140	2,138	2,623	2,481	9,138
746.000 - Other Non Book	4,703	12,583	12,275	7,438	5,258	6,339	5,510	36,999
748.000 - Materials Processing Supplies	322	478	181	322	871	148	355	1,303
775.000 - Repair & Maintenance	5,950	-	721	3,104	1,764	3,440	3,622	9,774
803.000 - The Library Network	19,945	-	-	11,547	-	-	12,182	31,491
818.000 - Contractual Services	3,346	3,413	3,276	3,197	3,124	3,187	9,951	13,231
853.000 - Phone/Communications	535	535	534	540	540	540	542	2,143
885.000 - Special Programs	1,061	3,818	2,248	5,885	6,359	7,265	1,537	13,012
900.000 - Printing & Publishing	6,121	2,952	635	-	6,129	58	286	9,708
914.000 - Liability Insurance	-	-	(1,359)	17,612	-	-	-	16,253
920.000 - Utilities	2,551	3,567	2,942	2,819	3,246	3,000	3,623	11,880
931.000 - Facilities Maintenance	3,732	2,922	6,182	2,932	2,696	3,412	3,076	15,767
943.000 - Equipment Rental Alloc. - General Fund Motor Pool	731	726	972	726	726	1,000	623	3,156
956.000 - Miscellaneous	261	87	158	60	60	60	73	565
957.000 - Training/Education	5,974	1,697	1,110	575	631	4,218	664	9,355

Income Statement (Profit and Loss)

	OCT 2024	SEP 2024	AUG 2024	JUL 2024	JUN 2024	MAY 2024	APR 2024	YEAR TO DATE
958.000 - Memberships & Dues	1,037	879	1,676	943	808	1,500	2,151	4,535
965.101 - Contributions to General Fund	-	-	-	-	140,000	-	-	-
965.401 - Contributions to Capital Fund	-	-	-	-	108,001	-	-	-
977.000 - Capital Outlay	51,306	64,639	294	2,178	-	-	35,140	118,418
996.000 - Interest Expense	22,300	-	-	-	-	-	-	22,300
Total Operating Expenses	298,790	224,105	178,570	181,759	395,141	203,880	189,945	883,223
Operating Income	(178,014)	(116,522)	1,886,423	(168,624)	(80,153)	(197,564)	(188,717)	1,423,264
Net Income	(178,014)	(116,522)	1,886,423	(168,624)	(80,153)	(197,564)	(188,717)	1,423,264

Income Statement (Profit and Loss)

Ferndale Area District Library
For the month ended October 31, 2024

	OCT 2024	OCT 2023	OCT 2022
Income			
404.000 - Voted Property Taxes	79,591	26,846	64,291
404.001 - Voted Property Taxes - Personal	39,953	41,374	39,971
607.000 - Fees for Services	25	-	460
627.000 - Charge for Services	515	900	1,088
645.000 - Print Sales & Copies	585	1,389	175
660.000 - Fines & Forfeitures	4	146	530
675.001 - Individual Donations & Honorariums	61	131	2,059
693.000 - Sale of Property	43	103	1,525
695.000 - Miscellaneous Income	-	-	20
Total Income	120,777	70,889	110,120
Gross Profit			
	120,777	70,889	110,120
Operating Expenses			
706.001 - Salaries - Full-time	76,834	49,739	45,340
706.002 - Salaries - Part-time	22,951	13,490	15,398
706.003 - Salaries - Subs	3,219	1,694	1,094
715.001 - Social Security - Employee	8,426	2,567	4,974
715.002 - Social Security - Employer	8,426	2,567	4,974
716.100 - Health Insurance	10,311	7,975	7,829
717.000 - Life Insurance - EE	688	648	556
718.000 - Pension- ICMA-RC 401	8,324	6,115	4,311
720.001 - Medicare - Employee	1,971	600	1,163
720.002 - Medicare - Employer	1,971	600	1,163
721.001 - Federal Income Tax - Employee	9,777	3,031	6,605
722.001 - MI Income Tax - Employee	5,135	1,475	3,095
722.002 - MI Unemployment - Employer	-	1,980	-
723.001 - Local Income Tax - Employee	154	49	95
730.000 - Postage, Mail Processing	735	-	-
740.000 - Operating Supplies	1,680	2,830	2,774
742.000 - Books	6,173	7,120	7,792
743.000 - Periodicals	390	911	390
745.000 - Audio-Visual, Video	1,752	2,295	1,017
746.000 - Other Non Book	4,703	7,780	8,325
748.000 - Materials Processing Supplies	322	1,119	494
775.000 - Repair & Maintenance	5,950	3,322	6,385
803.000 - The Library Network	19,945	19,456	16,840
818.000 - Contractual Services	3,346	17,578	6,659

Income Statement (Profit and Loss)

	OCT 2024	OCT 2023	OCT 2022
853.000 - Phone/Communications	535	538	539
885.000 - Special Programs	1,061	1,420	1,200
900.000 - Printing & Publishing	6,121	361	115
914.000 - Liability Insurance	-	(1,320)	-
920.000 - Utilities	2,551	2,274	2,566
931.000 - Facilities Maintenance	3,732	2,511	2,505
943.000 - Equipment Rental Alloc.- General Fund Motor Pool	731	624	584
956.000 - Miscellaneous	261	87	208
957.000 - Training/Education	5,974	6,900	5,554
958.000 - Memberships & Dues	1,037	368	-
970.000 - County Delinquent Tax Chargeback	-	950	-
977.000 - Capital Outlay	51,306	17,997	37,457
996.000 - Interest Expense	22,300	27,475	-
Total Operating Expenses	298,790	215,125	198,002
Operating Income	(178,014)	(144,236)	(87,882)
Net Income	(178,014)	(144,236)	(87,882)

Balance Sheet

Ferndale Area District Library
As of September 30, 2024

SEP 30, 2024

Assets

Current Assets

Cash and Cash Equivalents

Capital Projects Account	417,206.00
General Account	2,112,553.64
Total Cash and Cash Equivalents	2,529,759.64

Total Current Assets	2,529,759.64
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Total Assets	2,529,759.64
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Liabilities and Equity

Equity

Current Year Earnings	1,600,977.56
Retained Earnings	928,782.08
Total Equity	2,529,759.64

Total Liabilities and Equity	2,529,759.64
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FY 2025 Budget
Ferndale Area District Library

Capital Projects Fund - 401	September 2024	FY 2025 YTD as of 09/30/2024	FY 2025 Budget Approved 5/16/2024
Revenue			
401-271-699.101 - Contributions from General Fund	\$0.00	\$0.00	\$0.00
Total Revenue	\$0.00	\$0.00	\$0.00

Capital Projects Fund - 401	September 2024	FY 2025 YTD as of 09/30/2024	FY 2025 Budget Approved 5/16/2024
Expenses			
401-271-965.101 - Contributions to General Fund	\$0.00	\$0.00	(\$225,000.00)
401-271-977- Capital Outlay	\$0.00	\$0.00	\$0.00
Total Expenses	\$0.00	\$0.00	(\$225,000.00)

Capital Fund Balance Change:	\$0.00	\$0.00	-\$225,000.00
Capital Fund Balance at the Beginning of the FY:		\$432,206.00	\$432,206.00
Capital Fund Balance at the End of the FY:			\$207,206.00

**FY 2025 Budget
Ferndale Area District Library**

General Fund - 101

September 2024

**FY 2025
YTD
as of 9/30/2024**

**FY 2025
Budget
Approved
5/16/2024**

Revenue

101-271-404.000 - Voted Property Taxes	\$ 102,617.42	\$ 2,137,718.96	\$ 2,598,385.00
101-271-404.001 - Voted Property Taxes - Personal	\$ -	\$ -	\$ 41,500.00
101-271-567.000 - Library State Aid	\$ -	\$ 9,922.88	\$ 19,500.00
101-271-581.000 - Grants	\$ -	\$ -	\$ -
101-271-607.000 - Fees for Services	\$ 500.00	\$ 550.00	\$ 1,000.00
101-271-627.000 - Charge for Services	\$ 1,339.13	\$ 2,504.07	\$ 7,000.00
101-271-645.000 - Print Sales & Copies	\$ 1,373.10	\$ 2,801.55	\$ 8,500.00
101-271-656.000 - Other Fees & Fines	\$ -	\$ 26,560.07	\$ 24,000.00
101-271-660.000 - Fines & Forfeitures	\$ 325.51	\$ 488.02	\$ 1,500.00
101-271-675.001 - Individual Donations & Honorariums	\$ 15.20	\$ 1,019.40	\$ 1,000.00
101-271-675.002 - Contributions from Library Friends	\$ -	\$ 2,350.00	\$ 3,000.00
101-271-675.003 - Special Event Proceeds	\$ -	\$ -	\$ -
101-271-675.004 - Library Board Fundraising	\$ -	\$ -	\$ 300.00
101-271-693.000 - Sale of Property	\$ 1,412.61	\$ 1,495.66	\$ 2,500.00
101-271-695.000 - Miscellaneous Income	\$ -	\$ 300.00	\$ 5,500.00
101-271-699.401 - Contributions from Capital Fund	\$ -	\$ -	\$ 225,000.00
Total Revenue	\$ 107,582.97	\$ 2,185,710.61	\$ 2,938,685.00

General Fund - 101

September 2024

**FY 2025
YTD
as of 9/30/2024**

**FY 2025
Budget
Approved
5/16/2024**

Expenses

101-271-706.001 - Salaries - Full-time	\$ (51,694.93)	\$ (162,039.90)	\$ (720,000.00)
101-271-706.002 - Salaries - Part-time	\$ (14,549.61)	\$ (50,867.66)	\$ (220,000.00)
101-271-706.003 - Salaries - Subs	\$ (1,947.60)	\$ (5,654.75)	\$ (26,000.00)
101-271-715.001 - Social Security - Employee	\$ (5,578.46)	\$ (17,982.09)	\$ (75,000.00)
101-271-715.002 - Social Security - Employer	\$ (5,578.50)	\$ (17,982.11)	\$ (75,000.00)
101-271-716.100 - Health Insurance	\$ (10,401.14)	\$ (35,639.90)	\$ (125,000.00)
101-271-717.000 - Life Insurance - EE	\$ (705.35)	\$ (1,936.40)	\$ (8,500.00)
101-271-718.000 - Pension- ICMA-RC 401	\$ (4,926.16)	\$ (13,278.28)	\$ (70,000.00)
101-271-720.001 - Medicare - Employee	\$ (1,304.61)	\$ (4,205.46)	\$ (17,000.00)
101-271-720.002 - Medicare - Employer	\$ (1,304.64)	\$ (4,205.43)	\$ (17,000.00)
101-271-721.001 - Federal Income Tax - Employee	\$ (6,672.72)	\$ (22,796.22)	\$ (105,000.00)
101-271-722.001 - MI Income Tax - Employee	\$ (3,417.49)	\$ (11,050.10)	\$ (43,380.00)
101-271-722.002 - MI Unemployment - Employer	\$ -	\$ -	\$ -
101-271-723.001 - Local Income Tax - Employee	\$ (102.84)	\$ (334.99)	\$ (1,300.00)
101-271-725.000 - Workers Compensation	\$ -	\$ -	\$ (1,500.00)
101-271-730.000 - Postage, Mail Processing	\$ (2,272.13)	\$ (4,648.34)	\$ (10,000.00)
101-271-740.000 - Operating Supplies	\$ (3,391.64)	\$ (9,160.87)	\$ (35,000.00)
101-271-742.000 - Books	\$ (9,100.80)	\$ (24,497.98)	\$ (100,000.00)
101-271-743.000 - Periodicals	\$ -	\$ (748.08)	\$ (10,000.00)
101-271-745.000 - Audio-Visual, Video	\$ (2,860.39)	\$ (7,386.39)	\$ (35,000.00)
101-271-746.000 - Other Non Book	\$ (12,583.22)	\$ (32,295.71)	\$ (105,000.00)
101-271-748.000 - Materials Processing Supplies	\$ (478.00)	\$ (980.94)	\$ (8,000.00)

General Fund - 101

September 2024

**FY 2025
YTD
as of 9/30/2024**

**FY 2025
Budget
Approved
5/16/2024**

101-271-775.000 - Repair & Maintenance	\$ -	\$ (3,824.38)	\$ (32,000.00)
101-271-802.000 - Audit/Actuarial Fees	\$ -	\$ -	\$ (7,480.00)
101-271-803.000 - The Library Network	\$ -	\$ (11,546.58)	\$ (57,500.00)
101-271-818.000 - Contractual Services	\$ (3,412.75)	\$ (9,885.55)	\$ (85,000.00)
101-271-853.000 - Phone/Communications	\$ (534.54)	\$ (1,608.94)	\$ (7,000.00)
101-271-885.000 - Special Programs	\$ (4,117.52)	\$ (12,250.89)	\$ (36,000.00)
101-271-900.000 - Printing & Publishing	\$ (2,952.14)	\$ (3,586.91)	\$ (26,000.00)
101-271-914.000 - Liability Insurance	\$ -	\$ (16,253.00)	\$ (15,000.00)
101-271-920.000 - Utilities	\$ (3,567.39)	\$ (9,328.79)	\$ (46,000.00)
101-271-931.000 - Facilities Maintenance	\$ (2,921.55)	\$ (12,035.37)	\$ (40,000.00)
101-271-943.000 - Equipment Rental	\$ (726.33)	\$ (2,424.31)	\$ (9,000.00)
101-271-956.000 - Miscellaneous	\$ (87.00)	\$ (304.75)	\$ (2,000.00)
101-271-957.000 - Training/Education	\$ (1,696.58)	\$ (3,381.45)	\$ (30,000.00)
101-271-958.000 - Memberships & Dues	\$ (879.11)	\$ (3,498.62)	\$ (13,000.00)
101-271-960.000 - County Delinquent Tax Chargeback	\$ -	\$ -	\$ -
101-271-965.401 - Contributions to Capital Fund	\$ -	\$ -	\$ -
101-271-977.000 - Capital Outlay	\$ (64,639.47)	\$ (67,112.11)	\$ (300,000.00)
101-271-992.000 - Debt Svc- Principal	\$ -	\$ -	\$ (360,000.00)
101-271-994.000 - Interest Expense	\$ -	\$ -	\$ (44,600.00)
Total Expenses	\$ (224,404.61)	\$ (584,733.25)	\$ (2,918,260.00)

Net Income / (Loss): \$ (116,821.64) \$ 1,600,977.36 \$ 20,425.00

Fund Balance Change: \$ 1,600,977.36 \$ 20,425.00

Fund Balance at the Beginning of the FY: \$ 365,825.00 \$ 365,825.00

Fund Balance at the End of the FY: \$ 386,250.00

Income Statement (Profit and Loss)

Ferndale Area District Library

For the month ended September 30, 2024

	SEP 2024	AUG 2024	JUL 2024	JUN 2024	MAY 2024	APR 2024	MAR 2024	YEAR TO DATE
Income								
404.000 - Voted Property Taxes	102,617.42	2,034,873.06	228.48	62,238.45	96.92	58.12	35,315.91	2,137,718.96
567.000 - Library State Aid	-	-	9,922.88	-	-	-	9,661.74	9,922.88
607.000 - Fees for Services	500.00	25.00	25.00	350.00	100.00	25.00	50.00	550.00
627.000 - Charge for Services	1,339.13	888.22	276.92	703.25	783.36	587.52	1,053.19	2,504.27
645.000 - Print Sales & Copies	1,373.10	1,426.05	2.40	1,319.45	1,164.20	396.50	981.75	2,801.55
656.000 - Other Fees & Fines	-	26,560.07	-	-	-	-	-	26,560.07
660.000 - Fines & Forfeitures	325.51	109.51	53.00	484.37	93.00	99.00	208.63	488.02
675.001 - Individual Donations & Honorariums	15.20	1,003.20	1.00	224.50	94.00	44.00	270.00	1,019.40
675.002 - Contributions from Library Friends	-	-	2,350.00	-	3,750.00	-	-	2,350.00
675.004 - Library Board Fundraising	-	-	-	-	164.50	-	-	-
693.000 - Sale of Property	1,412.61	108.00	(24.95)	925.92	70.00	17.00	69.00	1,495.66
695.000 - Miscellaneous Income	-	-	300.00	740.80	-	-	-	300.00
699.401 - Contributions from Capital Fund	-	-	-	140,000.00	-	-	-	-
930.101 - Contributions from General Fund	-	-	-	108,000.84	-	-	-	-
Total Income	107,582.97	2,064,993.11	13,134.73	314,987.58	6,315.98	1,227.14	47,610.22	2,185,710.81
Gross Profit	107,582.97	2,064,993.11	13,134.73	314,987.58	6,315.98	1,227.14	47,610.22	2,185,710.81
Operating Expenses								
706.001 - Salaries - Full-time	51,694.93	59,451.29	50,893.68	50,215.25	75,199.33	47,747.93	47,700.50	162,039.90
706.002 - Salaries - Part-time	14,549.61	20,232.46	16,085.59	15,699.52	22,672.59	13,638.48	15,642.71	50,867.66
706.003 - Salaries - Subs	1,947.60	1,788.64	1,918.51	1,486.71	2,833.58	1,588.65	1,931.31	5,654.75
715.001 - Social Security - Employee	5,578.46	6,764.52	5,639.11	5,511.12	8,183.30	5,175.66	5,332.44	17,982.09
715.002 - Social Security - Employer	5,578.50	6,764.49	5,639.12	5,511.10	8,183.27	5,175.65	5,332.39	17,982.11
716.100 - Health Insurance	10,401.14	13,808.70	11,430.06	7,259.56	11,535.81	6,770.30	7,542.36	35,639.90

Income Statement (Profit and Loss)

	SEP 2024	AUG 2024	JUL 2024	JUN 2024	MAY 2024	APR 2024	MAR 2024	YEAR TO DATE
717.000 - Life Insurance - EE	705.35	701.63	529.42	-	1,979.30	-	584.10	1,936.40
718.000 - Pension- ICMA-RC 401	4,926.16	2,958.99	5,393.13	5,306.84	7,537.91	5,045.22	2,572.19	13,278.28
720.001 - Medicare - Employee	1,304.61	1,581.98	1,318.87	1,288.88	1,913.81	1,210.41	1,247.14	4,205.46
720.002 - Medicare - Employer	1,304.64	1,581.97	1,318.82	1,288.95	1,913.86	1,210.47	1,247.13	4,205.43
721.001 - Federal Income Tax - Employee	6,672.72	9,785.82	6,337.68	6,135.00	9,092.85	5,741.17	5,946.68	22,796.22
722.001 - MI Income Tax - Employee	3,417.49	4,228.32	3,404.29	3,339.89	4,961.12	3,124.62	3,199.28	11,050.10
723.001 - Local Income Tax - Employee	102.84	129.31	102.84	99.84	138.06	99.84	99.84	334.99
725.000 - Workers Compensation	-	-	-	-	-	1,486.00	-	-
730.000 - Postage, Mail Processing	2,272.13	2,376.21	-	2,114.33	-	-	2,101.56	4,648.34
740.000 - Operating Supplies	3,391.64	2,929.47	2,839.76	3,380.97	3,009.62	2,055.15	2,777.69	9,160.87
742.000 - Books	9,100.80	9,239.73	6,157.45	4,151.30	7,935.47	7,671.12	7,275.24	24,497.98
743.000 - Periodicals	-	14.40	733.68	-	-	390.03	56.00	748.08
745.000 - Audio-Visual, Video	2,860.39	2,386.18	2,139.82	2,138.37	2,623.37	2,481.26	2,513.24	7,386.39
746.000 - Other Non Book	12,583.22	12,274.71	7,437.78	5,258.13	6,338.94	5,510.16	7,355.69	32,295.71
748.000 - Materials Processing Supplies	478.00	181.06	321.88	870.60	148.20	355.22	226.63	980.94
775.000 - Repair & Maintenance	-	720.78	3,103.60	1,763.99	3,440.00	3,621.93	-	3,824.38
803.000 - The Library Network	-	-	11,546.58	-	-	12,181.88	2,158.74	11,546.58
818.000 - Contractual Services	3,412.75	3,275.80	3,197.00	3,124.35	3,187.05	9,951.15	10,136.14	9,885.55
853.000 - Phone/Communications	534.54	534.49	539.91	539.92	539.92	541.56	541.57	1,608.94
885.000 - Special Programs	4,117.52	2,247.96	5,885.41	6,359.25	7,265.04	1,536.77	1,313.75	12,250.89
900.000 - Printing & Publishing	2,952.14	634.77	-	6,128.72	58.00	286.00	6,137.72	3,586.91
914.000 - Liability Insurance	-	(1,359.00)	17,612.00	-	-	-	38.00	16,253.00
920.000 - Utilities	3,567.39	2,942.42	2,818.98	3,246.45	3,000.40	3,622.72	4,675.41	9,328.79
931.000 - Facilities Maintenance	2,921.55	6,182.06	2,931.76	2,696.00	3,412.06	3,075.50	2,635.50	12,035.37
943.000 - Equipment Rental/Alloc.- General Fund Motor Pool	726.33	971.65	726.33	726.33	999.61	622.52	943.82	2,424.31
956.000 - Miscellaneous	87.00	158.25	59.50	59.50	59.50	73.25	87.00	304.75
957.000 - Training/Education	1,696.58	1,109.82	575.05	630.55	4,218.42	663.51	(297.60)	3,381.45
958.000 - Memberships & Dues	879.11	1,676.42	943.09	808.45	1,499.63	2,150.72	710.93	3,498.62

Income Statement (Profit and Loss)

	SEP 2024	AUG 2024	JUL 2024	JUN 2024	MAY 2024	APR 2024	MAR 2024	YEAR TO DATE
965.101 - Contributions to General Fund	-	-	-	140,000.00	-	-	-	-
965.401 - Contributions to Capital Fund	-	-	-	108,000.84	-	-	-	-
977.000 - Capital Outlay	64,639.47	294.49	2,178.15	-	-	35,139.65	-	67,112.11
992.000 - Debt Svc- Principal	-	-	-	-	-	-	345,000.00	-
996.000 - Interest Expense	-	-	-	-	-	-	27,475.00	-
Total Operating Expenses	224,404.61	178,569.79	181,758.85	395,140.71	203,880.02	189,944.50	522,240.10	584,733.25
Operating Income	(116,821.64)	1,886,423.32	(168,624.12)	(80,153.13)	(197,564.04)	(188,717.36)	(474,629.88)	1,600,977.56
Net Income	(116,821.64)	1,886,423.32	(168,624.12)	(80,153.13)	(197,564.04)	(188,717.36)	(474,629.88)	1,600,977.56

Income Statement (Profit and Loss)

Ferndale Area District Library

For the month ended September 30, 2024

	SEP 2024	SEP 2023	SEP 2022
Income			
404.000 - Voted Property Taxes	102,617.42	94,912.06	79,701.18
607.000 - Fees for Services	500.00	25.00	-
627.000 - Charge for Services	1,339.13	395.42	1,142.44
645.000 - Print Sales & Copies	1,373.10	7.85	169.25
660.000 - Fines & Forfeitures	325.51	48.25	117.00
675.001 - Individual Donations & Honorariums	15.20	1.63	818.99
693.000 - Sale of Property	1,412.61	-	50.99
695.000 - Miscellaneous Income	-	-	0.10
Total Income	107,582.97	95,390.21	81,999.95
Gross Profit	107,582.97	95,390.21	81,999.95
Operating Expenses			
706.001 - Salaries - Full-time	51,694.93	50,011.62	46,533.17
706.002 - Salaries - Part-time	14,549.61	13,017.79	14,867.63
706.003 - Salaries - Subs	1,947.60	1,542.60	684.82
715.001 - Social Security - Employee	5,578.46	5,170.39	7,476.70
715.002 - Social Security - Employer	5,578.50	5,170.37	2,448.13
716.100 - Health Insurance	10,401.14	7,974.74	7,829.29
717.000 - Life Insurance - EE	705.35	648.01	555.81
718.000 - Pension- ICMA-RC 401	4,926.16	4,065.66	2,796.69
720.001 - Medicare - Employee	1,304.61	1,209.25	1,748.58
720.002 - Medicare - Employer	1,304.64	1,209.21	572.57
721.001 - Federal Income Tax - Employee	6,672.72	6,105.69	6,780.74
722.001 - MI Income Tax - Employee	3,417.49	2,961.41	3,087.27
723.001 - Local Income Tax - Employee	102.84	97.82	95.42
730.000 - Postage, Mail Processing	2,272.13	-	-
740.000 - Operating Supplies	3,391.64	3,362.33	3,010.27
742.000 - Books	9,100.80	7,514.58	5,473.91
743.000 - Periodicals	-	126.00	182.00
745.000 - Audio-Visual, Video	2,860.39	2,015.30	2,591.66
746.000 - Other Non Book	12,583.22	11,317.66	8,340.78
748.000 - Materials Processing Supplies	478.00	367.69	464.85
775.000 - Repair & Maintenance	-	443.85	1,199.46
803.000 - The Library Network	-	972.80	-
818.000 - Contractual Services	3,412.75	3,535.97	2,756.00
853.000 - Phone/Communications	534.54	537.53	539.44
885.000 - Special Programs	4,117.52	2,093.97	4,797.12

Income Statement (Profit and Loss)

	SEP 2024	SEP 2023	SEP 2022
900.000 - Printing & Publishing	2,952.14	5,808.92	5,765.91
914.000 - Liability Insurance	-	-	(1,491.00)
920.000 - Utilities	3,567.39	2,811.02	3,280.86
931.000 - Facilities Maintenance	2,921.55	3,110.50	2,505.00
943.000 - Equipment Rental Alloc. - General Fund Motor Pool	726.33	910.60	700.51
956.000 - Miscellaneous	87.00	87.00	83.50
957.000 - Training/Education	1,696.58	1,065.00	3,224.24
958.000 - Memberships & Dues	879.11	85.00	228.00
977.000 - Capital Outlay	64,639.47	5,100.00	11,050.00
996.000 - Interest Expense	-	-	32,350.00
Total Operating Expenses	224,404.61	150,450.28	182,529.33
Operating Income	(116,821.64)	(55,060.07)	(100,529.38)
Net Income	(116,821.64)	(55,060.07)	(100,529.38)

DIRECTOR
Jordan Wright
ASST. DIRECTOR
Kricket Hoekstra
BOARD
Judeen Bartos
Meghan Evoy
Kelly Farrah
Adrienne Fazzolara
Amanda Hanlin
Erin Hooper
Kevin Yezbick



*Strengthening the community by
providing access to materials
and services that inform, enrich,
entertain, and empower*

222 East Nine Mile Rd., Ferndale, MI 48220
248-546-2504 fadl.org

Ferndale Area District Library Board of Directors Request for Action

From: Jordan Wright, Library Director

Subject: Upgrading FADL's Security System

Summary and Background:

FADL's current security system is reliant on 20+ motion sensors around the building. Unfortunately, these sensors are battery powered, and when the battery runs low it often sends a false alarm to Guardian Alarm. This happens on a weekly basis. In this packet are two quotes for hardwiring new sensors and a new, modern alarm panel from Verkada and Guardian Alarm, our current provider. Both quotes also include an app-based alarm system that managers could disarm, arm, or dismiss remotely. Both quotes include new panic buttons at each service desk that would immediately connect with Ferndale Police if there was an emergency. The finance committee has reviewed both quotes.

Recommended Action:

Moved by _____, Seconded by _____, to approve the alarm system upgrade quote from Guardian Alarm in the total of \$7,840.



QUOTE

17250 W. 12 Mile Rd., Southfield MI 48076
 Tel: (248)559-5700 - Fax: (248)559-5782

NUMBER INAQ22450
 DATE Oct 8, 2024

SOLD TO:
The Ferndale Area District Library Jordan Wright 222 E Nine Mile Rd Ferndale, MI 48220 Phone Fax

SHIP TO:
The Ferndale Area District Library Jordan Wright 222 E Nine Mile Rd Ferndale, MI 48220 Phone Fax

With 10 years licensing monitoring services

SALESPERSON	P.O. NUMBER	SHIP VIA	TERMS
Jim Casteel			

LINE	QTY	PART#	DESCRIPTION	UNIT LIST	REMC PRICE	EXT. PRICE
1			Verkada Hardware and Licensing			
2	1	BP41-HW	Verkada BP41 Alarm Panel	\$999.00	\$799.20	\$799.20
3	12	BR11-HW	Verkada BR11 Wired Motion Sensor	\$99.00	\$79.20	\$950.40
4	2	BR12-HW	Verkada BR12 Wired Surface Mount Door Contact, 5 Pack	\$99.00	\$79.20	\$158.40
5	4	BR33-HW	Verkada BR33 Wireless Panic Button	\$99.00	\$79.20	\$316.80
6	2	BH61-HW	Verkada BH61 Wireless Hub - North America	\$599.00	\$479.20	\$958.40
7	1	BK11-HW	Alarm Keypad only	\$399.00	\$319.20	\$319.20
8	1	LIC-BB-10Y	Verkada 10-Year Basic Alarm License	\$6,000.00	\$4,800.00	\$4,800.00
9			Professional Installation			
10	7	Wired Glass Break Sensor	Wired Glass Break sensor is included in the installation cost \$40 per unit	\$0.00	\$0.00	\$0.00
11	1	Installation	Installation for door contactation, motion sensor, glass break monitors Alarm Keypad and panic button wireless hubs	\$0.00	\$9,798.00	\$9,798.00

Please contact me if I can be of further assistance.

SubTotal	\$18,100.40
Tax	\$0.00
Shipping	\$270.00
TOTAL	\$18,370.40

Inacomp - Celebrating 25+ Years of Service!
www.inacomp.net

PRICES BASED UPON TOTAL PURCHASE. PRODUCT AVAILABILITY AND PRODUCT DISCONTINUATION IS SUBJECT TO CHANGE WITHOUT NOTICE. THE PRICES IN THIS QUOTATION ARE VALID FOR 30 DAYS FROM QUOTE DATE ABOVE. PLEASE INCLUDE THE QUOTE NUMBER AND CONTRACT FROM THIS QUOTE ON THE CORRESPONDING PURCHASE ORDER.



Helping schools teach
and governments serve.



QUOTE

17250 W. 12 Mile Rd., Southfield MI 48076
 Tel: (248)559-5700 - Fax: (248)559-5782

NUMBER INAQ22448

DATE Oct 8, 2024

SOLD TO:
The Ferndale Area District Library Jordan Wright 222 E Nine Mile Rd Ferndale, MI 48220 Phone Fax

SHIP TO:
The Ferndale Area District Library Jordan Wright 222 E Nine Mile Rd Ferndale, MI 48220 Phone Fax

With 5 years licensing monitoring services

SALESPERSON	P.O. NUMBER	SHIP VIA	TERMS
Jim Casteel			

LINE	QTY	PART#	DESCRIPTION	UNIT LIST	REMG PRICE	EXT. PRICE
1			Verkada Hardware and Licensing			
2	1	BP41-HW	Verkada BP41 Alarm Panel	\$999.00	\$799.20	\$799.20
3	12	BR11-HW	Verkada BR11 Wired Motion Sensor	\$99.00	\$79.20	\$950.40
4	2	BR12-HW	Verkada BR12 Wired Surface Mount Door Contact, 5 Pack	\$99.00	\$79.20	\$158.40
5	4	BR33-HW	Verkada BR33 Wireless Panic Button	\$99.00	\$79.20	\$316.80
6	2	BH61-HW	Verkada BH61 Wireless Hub - North America	\$599.00	\$479.20	\$958.40
7	1	BK11-HW	Alarm Keypad only	\$399.00	\$319.20	\$319.20
8	1	LIC-BB-5Y	Verkada 5-Year Basic Alarm License	\$3,000.00	\$2,400.00	\$2,400.00
9			Professional Installation			
10	7	Wired Glass Break Sensor	Wired Glass Break sensor is included in the installation cost \$40 per unit	\$0.00	\$0.00	\$0.00
11	1	Installation	Installation for door contactation, motion sensor, glass break monitors Alarm Keypad and panic botton wireless hubs	\$0.00	\$9,798.00	\$9,798.00

Please contact me if I can be of further assistance.

SubTotal	\$15,700.40
Tax	\$0.00
Shipping	\$270.00
TOTAL	\$15,970.40

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www.inacomp.net

PRICES BASED UPON TOTAL PURCHASE. PRODUCT AVAILABILITY AND PRODUCT DISCONTINUATION IS SUBJECT TO CHANGE WITHOUT NOTICE. THE PRICES IN THIS QUOTATION ARE VALID FOR 30 DAYS FROM QUOTE DATE ABOVE. PLEASE INCLUDE THE QUOTE NUMBER AND CONTRACT FROM THIS QUOTE ON THE CORRESPONDING PURCHASE ORDER.



Helping schools teach
and governments serve.



QUOTE

17250 W. 12 Mile Rd., Southfield MI 48076
 Tel: (248)559-5700 - Fax: (248)559-5782

NUMBER INAQ22449
 DATE Oct 8, 2024

SOLD TO:	
The Ferndale Area District Library Jordan Wright 222 E Nine Mile Rd Ferndale, MI 48220	
Phone	
Fax	

SHIP TO:	
The Ferndale Area District Library Jordan Wright 222 E Nine Mile Rd Ferndale, MI 48220	
Phone	
Fax	

With 3 years licensing monitoring services

SALESPERSON	P.O. NUMBER	SHIP VIA	TERMS
Jim Casteel			

LINE	QTY	PART#	DESCRIPTION	UNIT LIST	REMC PRICE	EXT. PRICE
Verkada Hardware and Licensing						
2	1	BP41-HW	Verkada BP41 Alarm Panel	\$999.00	\$799.20	\$799.20
3	12	BR11-HW	Verkada BR11 Wired Motion Sensor	\$99.00	\$79.20	\$950.40
4	2	BR12-HW	Verkada BR12 Wired Surface Mount Door Contact, 5 Pack	\$99.00	\$79.20	\$158.40
5	4	BR33-HW	Verkada BR33 Wireless Panic Button	\$99.00	\$79.20	\$316.80
6	2	BH61-HW	Verkada BH61 Wireless Hub - North America	\$599.00	\$479.20	\$958.40
7	1	BK11-HW	Alarm Keypad only	\$399.00	\$319.20	\$319.20
8	1	LIC-BB-3Y	Verkada 3-Year Basic Alarm License	\$1,800.00	\$1,440.00	\$1,440.00
Professional Installation						
10	7	Wired Glass Break Sensor	Wired Glass Break sensor is included in the installation cost \$40 per unit	\$0.00	\$0.00	\$0.00
11	1	Installation	Installation for door contactation, motion sensor, glass break monitors Alarm Keypad and panic button wireless hubs	\$0.00	\$9,798.00	\$9,798.00

Please contact me if I can be of further assistance.

SubTotal	\$14,740.40
Tax	\$0.00
Shipping	\$270.00
TOTAL	\$15,010.40

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www.inacomp.net

PRICES BASED UPON TOTAL PURCHASE. PRODUCT AVAILABILITY AND PRODUCT DISCONTINUATION IS SUBJECT TO CHANGE WITHOUT NOTICE. THE PRICES IN THIS QUOTATION ARE VALID FOR 30 DAYS FROM QUOTE DATE ABOVE. PLEASE INCLUDE THE QUOTE NUMBER AND CONTRACT FROM THIS QUOTE ON THE CORRESPONDING PURCHASE ORDER.



Helping schools teach and governments serve.

Business Security Agreement



Guardian Alarm offers complete security systems to protect your business from break-ins, fires, and other emergencies. Discover how **24/7 monitoring and support** will provide you peace of mind knowing that your employees, customers, and property are safe.

Guardian Alarm has been doing this since 1930, so you know we are a company that has a history of providing the best protection.

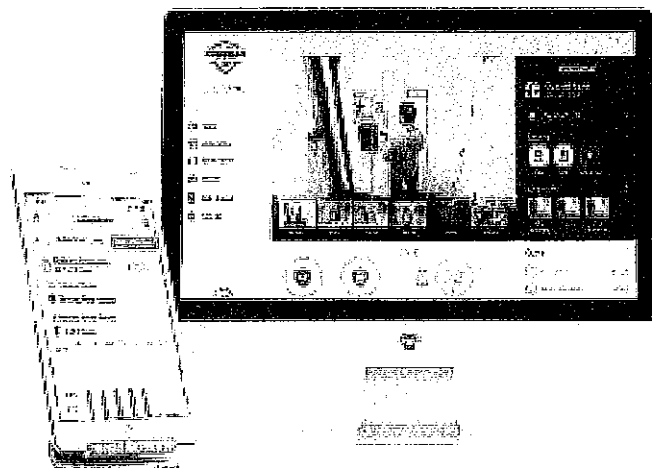
Refer Us, Get \$100!

Refer friends and family to Guardian Alarm and receive a \$100 account credit when they install a system at their home or business. **Easily submit referrals online at MyGuardianOnline.com or call us anytime at 800.STAY.OUT**

Credit is processed after system installation and monitoring is in effect.

Manage Your Alarm System

Guardian Alarm makes it easy to manage your account. Pay your bill, request technical support, test your system, manage your emergency call list and more. **Register at: MyGuardianOnline.com.**



800.STAY.OUT
GuardianAlarm.com



800.STAY.OUT

SCHEDULE OF PROTECTION

Type of Sale: Upgrade/Save

QTY	DESCRIPTION
1.00	Installation/Activation of Security Equipment
1.00	DMP Virtually There App Package - Commercial
1.00	DMP Virtual Keypad App - IP Connected
1.00	*User's Email Address?
1.00	*User's Log-in Name?
1.00	Application Set Up Labor
1.00	DMP XR150 Control Panel
1.00	DMP Verizon LTE Cellular Communicator (XT 30/50, XR150/XR550 +381-2)
1.00	Maintenance
1.00	Monthly Convenience Fee
8.00	Motion Detector 360 Ceiling Mount
4.00	Honeywell Wired PIR Motion Detector with Pet Immunity
5.00	Hold - Up Button
10.00	Labor Long Wire Run - per 100 feet - Burglar Alarm
5.00	Labor Re-Wire Existing Devices - Burglar Alarm Includes Up To 50ft
2.00	DMP 8 Zone Expander in cabinet
2.00	DMP LCD Thinline Keypad



800.STAY.OUT

Empty space for notes or additional information.

	INSTALL	MONTHLY
TOTALS	\$7,840.00	\$58.00

AVAILABLE SERVICES HAVE BEEN EXPLAINED AND UNDERSTOOD. YOU AGREE TO THE AFOREMENTIONED PROTECTION, NOTWITHSTANDING ANYTHING TO THE CONTRARY, ALL TERMS AND CONDITIONS OF THE BUSINESS SECURITY AGREEMENT SHALL BE IN FULL FORCE AND EFFECT AND APPLY HERETO.

Prior to activating your Guardian Alarm system and/or service(s), you hereby give us consent to verify your credit and identity. Your installation and/or service are subject to credit approval prior to activation. You agree to provide us with accurate billing information, including your name, address, and telephone number.

Signature: _____ Date: _____

BUSINESS SECURITY AGREEMENT

CUSTOMER NAME (BILLING) Ferndale Area District Library C10027071	CUSTOMER NUMBER 48220	SITE NAME Jordan Wright	SITE NUMBER S101115684
STREET 222 E 9 Mile Rd		STREET 222 E 9 Mile Rd	
CITY,STATE,ZIP Ferndale MI 48220		CITY,STATE,ZIP Ferndale MI 48220	
CUSTOMER PHONE (248) 546-2504	E-MAIL	SITE PHONE (248) 547-6000	

EMERGENCY CONTACT LIST (Row 1 indicates Master Account Holder(s) only.)

Name	Primary Phone	Alternate Phone	Passcode	Level
Jordan Wright	(248) 547-6000		6000	Master

By providing the contact information above, the respective designated agents consent to receive text messages to such number(s) regarding account information, notifications and product offers by or on behalf of Guardian Alarm. You understand that consent is not required as a condition of this purchase and your consent may be revoked by mailing Guardian Alarm at 26711 Northwestern HWY Suite 600 Southfield, MI 48033. Message and data rates may



800.STAY.OUT

apply.		CUSTOMER INITIAL _____	
INSTALLATION PRICE		MONTHLY RATE	
Equipment installation	\$7,840.00	Existing rate	\$201.52
Sales tax	\$470.40	New service monthly	\$58.00
Total installation	\$8,310.40	Total monthly cost	\$259.52
Deposit	\$0.00	Payment received on monthly	\$0.00
Due upon completion	\$8,310.40	Billing frequency	Quarterly
COMMENTS	*Per month in advance for		60
	Invoice to be emailed?		Yes
	Email address for invoice		
	Months free		
	Rate freeze until		
BILLING COMMENTS			
The commercial terms and conditions, including Company's limitation of liability in paragraph 3, contained on the reverse side and Addendum to Agreement are incorporated herein and by reference made a part hereof. State Licenses: MI 3601207486 OH 53.48.1002			
By initialing below, Customer agrees to enroll in automatic payments for the duration of the contract term. A Payment Convenience Fee of \$5.00 will be applied monthly in addition to the monthly monitoring rate for any Customer not enrolled in automatic payments. If at any time, Customer unenrolls in automatic payments, Customer acknowledges and agrees the Payment Convenience Fee will be applied to each future invoice.			
			Customer Initial _____
CUSTOMER/AUTHORIZED REPRESENTATIVE (SIGNATURE)		DATE	CUSTOMER/AUTHORIZED REPRESENTATIVE (PRINT NAME)
SALESPERSON(SIGNATURE)		DATE	COMPANY APPROVAL (PRINT NAME)
			John Hillier
INSTALLATION PREPAYMENT(S)			
Payment Type	1 st Payment Confirmation (Check/Log/MO) Number	Amount \$0.00	
Payment Type	2 nd Payment (Check/Log/MO) Confirmation Number	Amount \$0.00	
SYSTEM SALE OPTION			
Customer elects to purchase system up front? Lease		Total Sale Price: \$7,840.00	

ADDENDUM TO AGREEMENT

Please review each provision below and initial at the bottom of the page.



By initialing here, you acknowledge that you have reviewed the above provisions and agree to amend the Business Security Agreement accordingly.

CUSTOMER INITIAL _____

COMMERCIAL TERMS AND CONDITIONS

PARTIES. As used herein, (a) the customer identified in this Business Security Agreement (this "Agreement") is referred to as "Customer" or "you," and (b) "Company" or "we" or "us" refers to GA Business Purchaser LLC d/b/a Guardian Alarm and includes its officers, shareholders, employees, agents, representatives, subcontractors, affiliates, related companies, successors and assigns.

- 2. COMPANY NOT AN INSURER.** It is understood and agreed by Customer that Company is not an insurer. Insurance, if any, will be obtained by Customer. Company's charges under this Agreement are based solely upon the value of the system(s), devices and equipment described in this Agreement (collectively, the "System") and all services provided hereunder (the "Services") and are unrelated to the value of Customer's property or the property of others located at Customer's premises (the "Premises").
- 3. LIMITATION OF COMPANY'S LIABILITY.** IF COMPANY IS FOUND LIABLE FOR ANY LOSS OR DAMAGE DUE TO ITS NEGLIGENCE OR THE FAILURE TO PERFORM ITS OBLIGATIONS IN THIS AGREEMENT, INCLUDING INSTALLING, MONITORING, REPAIRING OR TAKING OVER THE SYSTEM, IN ANY RESPECT AT ALL, COMPANY'S MAXIMUM LIABILITY WILL BE \$1,000. COMPANY EXPRESSLY DENIES ALL LIABILITY FOR ANY OTHER LOSS OR DAMAGE WHICH MAY OCCUR PRIOR TO, AT OR AFTER SIGNING THIS AGREEMENT. THIS INCLUDES LIABILITY BASED ON CONTRACT, TORT, NEGLIGENCE, WARRANTY (INCLUDING MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE) AND ANY OTHER THEORY OF LIABILITY. THIS EXCLUSION SPECIFICALLY COVERS LIABILITY FOR: LOST PROFITS; LOST OR DAMAGED PROPERTY; LOSS OF USE OF PROPERTY OR THE PREMISES; GOVERNMENTAL FINES AND CHARGES; AND THE CLAIMS OF THIRD PARTIES. ALSO COVERED BY THIS EXCLUSION ARE THE FOLLOWING TYPES OF DAMAGES: DIRECT, INDIRECT, SPECIAL, INCIDENTAL, CONSEQUENTIAL (DAMAGES THAT RESULT FROM AN ACT, BUT DO NOT DIRECTLY RELATE TO THE ACT) AND PUNITIVE (DAMAGES USED TO MAKE AN EXAMPLE OF SOMEONE)-
- 4. COMPANY'S REPRESENTATIONS; DISCLAIMER OF WARRANTIES.** COMPANY REPRESENTS THAT THE SYSTEM INSTALLED PURSUANT TO THIS AGREEMENT IS ONLY A DETERRENT. COMPANY DOES NOT REPRESENT OR WARRANT THAT THE SYSTEM MAY NOT BE COMPROMISED OR CIRCUMVENTED; THAT THE SYSTEM WILL PREVENT OR DETECT ALL LOSS BY INTRUSION, HOLD-UP, FIRE OR OTHERWISE; OR THAT THE SYSTEM WILL IN ALL CASES PROVIDE THE PROTECTION FOR WHICH IT IS INSTALLED OR INTENDED. CUSTOMER ASSUMES ALL RISK FOR LOSS OR DAMAGE TO THE PREMISES AND PROPERTY AND ANY OTHER PARTIES' PROPERTY STORED ON THE PREMISES. COMPANY HAS MADE NO REPRESENTATIONS OR WARRANTIES, NOR HAS CUSTOMER RELIED ON ANY REPRESENTATION OR WARRANTIES, EXPRESS OR IMPLIED, EXCEPT AS SET FORTH HEREIN. YOU ACKNOWLEDGE THAT YOU HAVE READ AND UNDERSTAND THIS AGREEMENT, PARTICULARLY



PARAGRAPH 3 WHICH SETS FORTH COMPANY'S MAXIMUM LIABILITY IN THE EVENT OF ANY LOSS OR DAMAGE TO CUSTOMER. YOU ALSO ACKNOWLEDGE THAT YOU ARE NOT RELYING ON COMPANY'S KNOWLEDGE, SKILL OR JUDGMENT IN SELECTING A SYSTEM SUITABLE FOR ANY PARTICULAR PURPOSE, NOR IS THERE ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, EITHER EXPRESS OR IMPLIED.

5. **DESIGNATED AGENTS.** Customer shall furnish to Company a list of the names and contact information for any and all designated agents who you authorize Company to contact in the event of a signal or emergency and who have authority to hold Customer's passcodes allowing entry to the Premises between the regularly scheduled time for closing and opening of the Premises and who may be called upon for a key to enter the Premises during such periods. Customer represents to Company that each designated agent has expressly authorized Customer to provide their phone number, email address or other contact information for purposes of notification relating to the Services and that Company is authorized by such designated agent to use any method of notification, including telephone calls, automatic telephone dialing systems, or text or email messages relating to the Services. Customer shall immediately notify Company, in writing, of any changes in said list.
6. **CUSTOMER OBLIGATIONS.** Customer is solely responsible for the testing of the System. If Customer determines that the System is in need of repair, Customer must promptly notify Company in writing. Customer agrees not to move, alter, damage, encumber, interfere, or tamper with the System or attach or connect any equipment or device to the System without obtaining Company's prior written consent. Customer agrees not to permit anyone other than authorized agents of Company to repair the System. Customer shall comply with all applicable laws when using any Services, including but not limited to (a) any privacy laws or regulations relating to the recording or sharing of video or audio content, (b) any laws or regulations requiring that notice be given to or that consent be obtained from third parties with respect to use of the Services (for example, laws or regulations requiring you to display appropriate signage advising others that audio/visual recording is taking place), (c) any laws or regulations requiring you to install your devices so they do not take visual and/or audio recordings beyond the boundary of the Premises (including public pavements or roads). Company may terminate this Agreement or any Services if Customer, in Company's sole determination, breaches any of the foregoing obligations.
7. **ERRORS IN INSTALLATION.** Any error or omission in construction or installation of the System must be called to the attention of Company in writing within ninety (90) days after completion of the installation. Upon the expiration of said ninety (90) day period, the installation shall be considered accepted by Customer.
8. **LIMITED WARRANTY.** If any part of the System proves to be defective in material or workmanship within ninety (90) days of the date of completion of installation, such part will either be repaired or replaced at Company's option at no charge to Customer. Customer must notify Company of any problem that Customer claims is covered by this limited warranty within the warranty period. Company reserves the right to substitute materials of equal quality at the time of replacement in performing its obligations under this limited warranty. Customer acknowledges that Company is not the manufacturer of the System, or of any equipment or components attached thereto, and other than this limited warranty Customer shall look exclusively to the manufacturer of the System or attached equipment or components for repairs under such manufacturer's warranty coverage. This limited warranty does not apply to the conditions listed below. In the event Customer contacts Company for service under this warranty and, upon inspection by Company's representative, it is found that one of these conditions has led to the inoperability of the System, a charge will be made for the service call whether or not a representative of Company actually works on the System. Should it be necessary to make repairs to the System due to one of the conditions not covered by warranty, a charge will be made for such work at Company's then-applicable rates for labor and material. Conditions Not Covered by Limited Warranty: (a) Damage resulting from accidents, acts of God, alteration, misuse, tampering and abuse. (b) Failure of Customer to properly close or secure a door, window or other point protected by an alarm device. (c) Failure of Customer to properly follow operating instructions provided by Company at time of installation. (d) Trouble in leased telephone line. (e) Trouble due to interruption of commercial power. (f) Batteries for Wireless Devices. (g) Software upgrades and/or repairs. Some states do not allow limitations on how long an implied warranty lasts or the exclusion or limitation of incidental or consequential damages, so some of the above limitations or exclusions may not apply to Customer. This limited warranty gives Customer specific legal rights. Customer may also have other legal rights that vary from state to state.
9. **MAINTENANCE AGREEMENT.** If Customer has elected the Maintenance Plan option, the Services shall include certain maintenance service by Company for the System. Such maintenance service shall include the labor and materials required to repair the System or any parts thereof which have become defective through normal wear and tear and usage, except for the "Conditions Not Covered by Limited Warranty" listed above. Trip charges may apply. It is understood and agreed that Company's obligation to repair relates solely to the System, and that Company is in no way obligated to repair, service, or replace any equipment or devices not installed by Company. If not contracted for before the expiration of the limited warranty set forth above, Company will enter into a service agreement and/or maintenance plan only after inspecting the System and making any necessary repairs or replacements to the System at a charge to Customer for labor and/or parts at Company's prevailing rates.
10. **TIME AND MATERIALS SERVICE.** If Customer has not elected the Maintenance Plan option, then all repairs, replacements or alterations to the System shall be at Customer's expense following the expiration of the limited warranty described in Paragraph 8. Company will provide Customer with repair and/or parts replacement for repair of the System at Company's prevailing rates and trip charges may also apply.
11. **REPAIR OF SYSTEM/OPPORTUNITY TO CURE.** Customer agrees to notify Company of any failure to make required repair(s) to the System (and confirm in writing not later than seven (7) days from said failure). Company shall have a reasonable time from receipt of said notice to make required repair(s) to the System. Customer shall be deemed to have waived any claim, defense, cause of action, or any right of nonperformance for any failure on Customer's part to provide any notice within the time limits and in the manner required under this paragraph. You agree that you shall not be excused from performance under this Agreement as a result of Company's shortage of parts or labor for any reason.
12. **SIGNAL RECEIVING AND NOTIFICATION SERVICE.** Upon receipt of a signal from the System, and unless directed otherwise by Customer, Company will do the following: (a) Upon receipt of an intrusion signal, Company will first attempt to notify Customer or their designated agent by phone. In the event Company is unable to notify Customer or their designated agent by phone, Company will then attempt to notify the local police authority by phone. If "Guard Response" has been purchased and Customer has provided Company with a key to the Premises, a representative of Company may enter and search the Premises and take such additional actions as may be reasonable under the circumstances. (b) Upon receipt of a fire alarm signal, Company will first attempt to notify the local fire department by phone. (c) Upon receipt of a hold-up signal, Company will first attempt to notify the local police authority by phone.
13. **SERVICE CALLS.** In the event Customer requests that Company make any service call caused by the inadvertence or negligence of Customer, Customer agrees to pay Company's prevailing rate for each such service call, including but not limited to trip charges. In the event Customer shall cause an excessive number of service calls due to the inadvertence or negligence of Customer, or in the event Customer shall in any manner misuse or abuse the System, Company may terminate this Agreement by giving ten (10) days' notice to Customer in writing. Company's termination of this Agreement will not affect Company's right to recover damages from Customer as provided under this Agreement. In the event a fine, penalty or fee shall be assessed against Company by any governmental or municipal agency as a result of any alarm originating from the premises of Customer, Customer agrees to reimburse Company for payment of said false alarm fine, penalty or fee.



- 14. FALSE ALARMS; FINES.** In the event a fine, penalty or fee shall be assessed against Company by any governmental or municipal agency as a result of any alarm originating from the Premises, Customer agrees to reimburse Company for payment of said false alarm fine, penalty or fee. Notwithstanding anything to the contrary, Customer agrees Company is not responsible to pay any false alarm charge assessed against Customer, nor shall any false alarm, irrespective of cause, excuse Customer from any performance under this Agreement. Customer is solely responsible for obtaining all necessary permits and shall indemnify and/or reimburse Company for any fines charged to Company in relation to permits or false alarms affecting the Premises. If Company is required by law to perform any Service or furnish any material not expressly referred to in this Agreement, Customer agrees to pay Company, at Company's prevailing rates, for such Service or material.
- 15. PAYMENT AND DEFAULT.** Customer agrees to timely pay all invoices rendered by Company. In the event of any default on the part of Customer, including the failure to make any payment as agreed herein, 75% of the amounts due for the unexpired term of this Agreement shall become immediately due and payable as liquidated damages and not as a penalty. In addition, Customer acknowledges Company may review Customer's credit pursuant to 15 USC § 1681b(a)(3)(A) and/or (F). Customer further agrees to pay to Company all sums to which Company may be entitled under the law by virtue of said default. Removal of the System or equipment as set forth above shall not constitute a breach by Company of this Agreement or a waiver by Company to any such damages. If Company institutes suit for collection, Customer agrees to pay Company's reasonable attorney fees and costs. If Company elects to reinstate service(s) to Customer, such reinstatement shall be done in accordance with Company's "reinstatement policy," which shall be available to Customer upon request or by accessing Company's customer portal.-
- 16. DAMAGE TO CUSTOMER'S PREMISES.** In the event the Premises are destroyed or damaged, or Customer moves or goes out of business, Customer shall not be relieved of Customer obligations under this Agreement.
- 17. SUBROGATION.** Customer does hereby for itself and any parties claiming under it, release and discharge Company from and against all hazards covered by Customer's insurance. Customer, on behalf of itself and its insurance carrier, hereby waives any rights of subrogation that Customer's insurance carrier may have against Company arising out of this Agreement or the relation of the parties hereto.
- 18. DESTRUCTION OF COMPANY'S FACILITY.** This Agreement may be suspended without notice at the option of Company in the event Company's monitoring station or other equipment is destroyed or is so substantially damaged that it is impractical to continue any Services, or in the event that Company is unable to secure or retain the connections or privileges necessary for the transmission of signals between the System and Company's monitoring station or between Company's monitoring station and the public police and fire departments for any reason whatsoever. In the event of such suspension or termination, Company shall not be liable to Customer or subject to any penalty as a result of such termination.
- 19. THIRD-PARTY INDEMNIFICATION.** Customer agrees to and shall indemnify and save harmless Company, for and against all third-party claims, lawsuits and losses alleged to be caused by Company's performance, negligent performance or failure to perform its obligation under this Agreement.
- 20. THIRD-PARTY BENEFICIARIES.** There are no third-party beneficiaries to this Agreement other than expressly provided for suppliers and manufacturers of the products used by Company.
- 21. ACTIONS AGAINST COMPANY.** Any action or claim by Customer against Company must be commenced within one (1) year of the accrual of the cause of action/claim or said action/claim shall be barred. The provisions of this Agreement that apply to any claim will remain in effect following any termination of this Agreement.
- 22. INVALID PROVISIONS.** In the event any of the terms or provisions of this Agreement shall be invalid or inoperative, all of the remaining terms and provisions shall remain in full force and effect.
- 23. FORCE MAJEURE.** Company assumes no liability for delay in the installation of the System or other equipment, or for interruption of monitoring or other service due to strikes, riots, floods, storms, earthquakes, fires, power failures, insurrection, interruption of or unavailability of Delivery Systems, pandemics, epidemics, natural disasters, cyberattacks, acts of God or any force majeure or other cause beyond the control of Company, and will not be required to supply monitoring or other Services to Customer while interruption of Services due to any such cause shall continue.
- 24. ASSIGNMENT.** Company shall have the right to assign or subcontract this Agreement, in whole or in part, without notice to Customer, and thereafter shall be relieved of all obligations so assigned or subcontracted. Anyone to whom Company assigns or subcontracts its obligations shall have all of Company's rights hereunder with respect to such obligations. This Agreement may not be assigned by Customer.
- 25. TERM.** This Agreement is for an initial term of five (5) years. This Agreement shall renew after the initial five (5) year term for a like term and for successive periods of like terms upon the same terms and conditions, unless either party hereto gives notice of its intention not to renew this Agreement at least thirty (30) days prior to the expiration of the then-current term.
- 26. CANCELLATION.** Customer may cancel this Agreement in writing by providing Company with at least thirty (30) days' notice of its intent to cancel prior to the end of the then-current term. If Customer attempts to cancel this Agreement as of a date prior to the last day of the current term or attempts to cancel less than thirty (30) days prior to the end of the current term, then Customer will be in default and the remedies under Paragraph 15 shall apply. Company may suspend or cancel this Agreement at any time in its sole discretion with thirty (30) days' notice to Customer.
- 27. COSTS.** Company shall have the right to increase or decrease its rates for any Services provided under this Agreement at any time or times after the expiration of one (1) year from the date such System is operative under this Agreement, with the understanding that the increase will not exceed the lesser of (a) 10% per year, or (b) the highest rate permitted by applicable law. Customer hereby agrees to pay all taxes which may be levied on the installation and service charges, to pay an additional fee of 1.5% per month on all charges that remain unpaid after thirty (30) days and, in addition to any other remedies provided by law or under this Agreement, to pay Company's current charge for non-sufficient fund checks, stop payment checks, or checks issued pursuant to closed accounts. Customer shall furnish all necessary phone lines and electrical currents and outlets at Customer's expense. The charges set forth herein are based upon existing federal, state and local taxes and utility charges, including telephone company line charges. Company shall have the right to increase the monthly charge to reflect any additional taxes, fees or charges which may hereafter be imposed by any utility or governmental agency relating to the Services and Customer agrees to pay the same. Company shall notify Customer of any increase in charges as provided for herein through a change in Customer's invoice for upcoming Service. Customer agrees that such form of notice is proper and sufficient.
- 28. COMMUNICATION LINE.** Company relies on third-party software, cellular network coverage, phone lines, and/or internet technology or VOIP, for the System to operate properly ("Delivery Systems"). Customer acknowledges there are risks and limitations inherent in the Delivery Systems, including interruptions or inability to connect, and signals cannot be transmitted to Company and/or its monitoring station if the Delivery Systems are inoperable for any reason. If Company is providing a connection from the System to an open port to the internet on Customer's network, Company will communicate port requirements to
- Securing what matters most.™**



Customer, but all port management, reconfiguration of routers or switches, and changes to firewall and/or anti-virus settings, is the responsibility of Customer. Customer must provide immediate notice of its intention to change or alter its-Delivery Systems in any manner and must further obtain Company's permission and approval of all such changes and/or alterations.

29. **TITLE TO THE SYSTEM.** (a) If Customer has elected not to purchase the System, Customer acknowledges that the System is and shall at all times remain the property of Company. Customer shall not permit the attachment of any equipment or device not furnished by Company. In the event of any loss or damage to the System, for any reason whatsoever, then Customer agrees to pay to Company a sum equal to the replacement value of the System or damaged portion thereof, as applicable. In addition, upon the expiration or termination of this Agreement for any reason, Customer authorizes Company and does hereby consent to Company entering the Premises or any other premises where the property of Company may be located, for the purpose of removing the System. Removal of the System shall not constitute a breach or waiver of Company's rights under this Agreement, nor a waiver of any rights to damages which Company may be entitled by law, nor subject Company to liability for any damage which may be caused to the Premises as a result of the installation or removal of the System. (b) If Customer has elected to purchase the System, Customer agrees to pay Company for the System and any related equipment, and the installation of same, prior to completion of installation of the System and in accordance with the terms and conditions of this Agreement. Customer agrees that title to and ownership of the System, all component parts, and any related equipment, shall remain the sole and exclusive property of Company until Customer has paid in full, and Customer shall bear the entire risk of loss to the System until that time and subsequently thereafter upon transfer of ownership. If Customer fails to pay the amount specified for the purchase of the System, then Customer authorizes Company to enter into the Premises and remove the System, which shall not constitute a breach or waiver of Company's rights under this Agreement, nor a waiver of any rights to damages which Company may be entitled by law, nor subject Company to liability for any damage which may be caused to the Premises as a result of the installation or removal of the System.
30. **WAIVER OF JURY TRIAL.** THE PARTIES ACKNOWLEDGE THAT THEY WAIVE ALL RIGHTS THAT THEY MAY HAVE TO A JURY TRIAL OR BENCH TRIAL AS IT RELATES TO ANY CLAIMS ALLEGED BY THE OTHER PARTY, EXCEPT AS OTHERWISE PROHIBITED BY LAW.
31. **CHOICE OF LAW.** It is expressly agreed that this Agreement (including but not limited to its validity) shall be governed, construed, and enforced in accordance with the laws of the State of Michigan, without regard for its conflicts of law rules. Subject to Paragraph 32 of this Agreement, the parties agree that any action arising out of or from, in connection with or as a result of this Agreement shall be brought in the state courts or the courts of the United States located in Oakland County, Michigan, and such jurisdiction shall be exclusive.
32. **NOTICES.** All notices given pursuant to this Agreement must be in writing and delivered via email, fax or certified mail, return receipt requested.
33. **HEADINGS.** The headings of the paragraphs in this Agreement are for convenience of reference only and will not affect the meaning or interpretation of this Agreement in any way.
34. **LIENS.** Company, or any subcontractor engaged by Company to perform an obligation pursuant to the terms of this Agreement, who is not paid, may have a claim against Customer, or the owner of the Premises if other than Customer, which may be enforced against the location of the Premises in accordance with applicable lien laws.
35. **CONSENT TO RECORDING AND SHARING OF COMMUNICATIONS.** Customer agrees that Company can record and use all telephone, audio, electronic and other forms of communication with anyone at the Premises in the normal course of Company's business. To the fullest extent permitted by applicable law, for yourself, on behalf of your designated agents, and on behalf of any other parties who are present at the Premises at any time, you hereby consent to Company recording, accessing, reviewing, copying, disclosing, and using, for purposes of providing the Services, the contents of all communications with your designated agents and any emergency authorities. Company may also share such information with law enforcement, government officials, and/or other third parties if legally required to do so or if Company has a good faith belief that such access, use, preservation or disclosure is reasonably necessary to: (a) comply with applicable law, regulation, legal process or reasonable preservation request; (b) enforce this Agreement, including investigation of any potential violation thereof; (c) detect, prevent or otherwise address security, fraud, technical, or service related issues; or (d) protect the rights, property or safety of Company, its users, a third party, or the public as required or permitted by law.
36. **PRIVACY.** Please review the Company's Privacy Policy available at <https://guardianalarm.com/privacy-policy/>, which describes our practices for collecting, using, and sharing information, including information collected when we provide the Services. Our Privacy Policy, as updated by us from time to time, is incorporated into and is part of this Agreement.
37. **MISCELLANEOUS.** This Agreement contains the entire understanding between Customer and Company and replaces any other documents or discussions Company previously had with Customer. This Agreement is not binding on Company until Company or its authorized agent signs it or Company begins installation or other Services. Electronic signatures are binding on the parties. If Company does not approve this Agreement, Company's only obligation is to refund any payments Customer has made. Any equipment or Services Company provides to Customer in the future are subject to the terms of this Agreement, as so amended. This Agreement cannot be changed except by a writing that both Customer and Company sign; provided, however, that Company may from time to time unilaterally update or modify the Privacy Policy, the scope of Services, and any other terms and conditions herein to comply with applicable law. If we make changes to these Residential Terms and Conditions that we consider material, we will make reasonable efforts to notify you by placing a notice on our website, notifying you through the Services, by sending you an email, or by some other means as determined by us. The word "including" means "including without limitation." Except for monitoring, the Company will only do work during the Company's normal business hours of 8:00 a.m. to 5:00 p.m. on weekdays, excluding holidays the Company observes. All schedules and attachments are incorporated by reference herein.

DIRECTOR
Jordan Wright
ASST. DIRECTOR
Krocket Hoekstra

BOARD
Judeen Bartos
Meghan Evoy
Kelly Farrah
Adrienne Fazzolara
Amanda Hantin
Erin Hooper
Kevin Yezbick



*Strengthening the community by
providing access to materials
and services that inform, enrich,
entertain, and empower*

222 East Nine Mile Rd., Ferndale, MI 48220
248-546-2504 fadl.org

To the Board of Directors, Ferndale Area District Library

I will be resigning my position as Director of Ferndale Area District Library, effective Thursday, December 12th, 2024. I am beyond grateful for the many happy years I spent as an employee at FADL, and will never forget the trust this board placed in me in selecting me to serve in a leadership role.

In no way should my resignation be construed as an indictment of the work or actions of this board. My departure is for personal reasons: I have accepted a Library Director position at the Tecumseh District Library and look forward to moving my family to a small town like the one I grew up in.

Thank you for everything. I have every confidence that the Assistant Director will provide strong leadership while the board searches for a new director.

JDWRIGHT

Jordan Wright
11/21/2024



11/21/2024

**FADL Board of Directors
Request for Board Action**

From: Jordan Wright, Library Director

Subject: Board Calendar of Events 2024 – Updated November 2024

Summary:

Here are some recurring annual events and deadlines for the Board calendar in 2024:

January:

*Mid-Year Budget Amendments (complete)

February:

*Due: Feb. 1st, Annual State Library Survey (complete)

*Send of RFP for Audit Services (complete)

March:

*Board Offices and Committee Chairs (complete)

April:

*FY 2025 draft budget presented to board (complete)

*Publish May Budget Hearing notice in Newspaper (complete)

*Select audit services for FY 25-27 (complete)

*Select bid for interior remodel work (complete)

*Staff presentation: Everett Pine, Head of Youth Services (complete)

May:

*FY 2025 Budget Hearing (complete)

*Staff Presentation: Jeff Milo, Marketing Coordinator (complete)

June:

*Due: L-4029 signed millage tax rate form to Oakland County & City of Ferndale (complete)

*Final budget amendments for FY 2024 (complete)

*Strategic Planning Quarterly Review (complete)

*Approve renewal of Library General Property & Liability Insurance policy for FY 24 (complete)

July:

*Begin new FY 2023 (complete)

*Staff Presentation: Head of Adult, Drew Macaulay (complete)

August:

- *Library Board meeting August 8, 2024 due to Dream Cruise (complete)
- * Due: Petition Filing Deadline for Board of Directors: August 13, 2022 by 4:00 p.m. (complete)
- * Staff Presentation: Erin Luetz, Youth Services Librarian (complete)

September:

- *Staff Presentation: Michelle Williamson, Adult Services Librarian (complete)

October:

- *Library Board meeting October 10 due to MLA conference
- *MLA Annual Conference (Traverse City) October 16-18

November:

- *November 5 – General Election (complete)
- *Conduct the annual library financial audit (in progress)
- *Library Director Personnel Review – Director submits self-evaluation (n/a)
- *Staff Presentation: Susan Paley, Adult Services Librarian

December:

- *Library Board meeting December 12 due to holidays
- *Presentation of library audit
- *Due: Audit must be filed with the State by December 31 (auditor files, Director Wright verifies)
- *Due: Annual continuing disclosure paperwork for the library bond must be filed by December 31 (Director Wright works with PFM Financial to file)
- *Staff Presentation: Kelly Hovinga, Adult Services Librarian

Recommended Action:

No action needed, informational only. Additional events will be added throughout the year.



11/21/2024

**FADL Board of Directors
Request for Board Action**

From: Jordan Wright, Library Director

Subject: Board Calendar of Events 2025 – Updated November 2024

Summary:

Here are some recurring annual events and deadlines for the Board calendar in 2025:

January:

*Mid-Year Budget Amendments

*Board Offices and Committee Chairs

February:

*Due: Feb. 1st, Annual State Library Survey (complete)

March:

*Board Offices and Committee Chairs

April:

*FY 2025 draft budget presented to board

*Publish May Budget Hearing notice in Newspaper

May:

*FY 2025 Budget Hearing

June:

*Due: L-4029 signed millage tax rate form to Oakland County & City of Ferndale

*Final budget amendments for FY 2024

*Approve renewal of Library General Property & Liability Insurance policy for FY 24

July:

*Begin new FY 2023

August:

*No library board meeting

October:

*MLA Annual Conference (Lansing) October 29-31

November:

- *November 4 – General Election
- *Conduct the annual library financial audit
- *Library Director Personnel Review – Director submits self-evaluation

December:

- *Library Board meeting December 11 due to holidays
- *Presentation of library audit
- *Due: Audit must be filed with the State by December 31 (auditor files, Director verifies)
- *Due: Annual continuing disclosure paperwork for the library bond must be filed by December 31 (Director works with PFM Financial to file)

Recommended Action:

No action needed, informational only. Additional events will be added throughout the year.
Library Board Meeting dates still need to be approved December 2024.